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The 2023 Jeanne Clery Disclosure of Campus Security Policy, Crime Statistics and Fire Safety Annual Report

Information for 2023-2024 Academic Year, containing crime statistics for 2020, 2021 and 2022

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A Message from President Barbara J. Wilson

Welcome to the University of Iowa!

I am excited and proud to lead the University of Iowa into a new era of excellence as its 22nd president. And I am delighted to welcome you to our great institution, whether you are a prospective student wondering what we're all about, a visitor, a patient, a current university community member, an alum, or anyone else. We thank you for your interest!

It is a great honor to begin my presidency as we prepare to celebrate the university's 175th anniversary. When Iowa's founding legislators established the UI in 1847—one of its very first acts—they envisioned an institution that would educate teachers for the new state's schools as well as professionals for the state's economic and cultural development. Rising from a handful of faculty, a single building, and a few dozen students in the mid-nineteenth century, the UI today is a world-class, multifaceted institution of higher learning with over 30,000 students, leading-edge research programs, world-renowned creative activity, top-ranked health care, and stellar service to the state and nation.

The Big Ten has been my academic and professional home for most of my adult life, starting as an undergraduate and graduate student at the University of Wisconsin-Madison and, for the past twenty-one years, as a faculty member and administrative leader at the University of Illinois Urbana-Champaign and with the University of Illinois System. During my time in the Midwest, I have come to know the University of Iowa as an institution that leads with imagination and innovation, educates with student success at its heart, serves the public with dedication and enthusiasm, and believes deeply in the centrality of diversity, equity, and inclusion. I cannot envision a more remarkable university to lead! I am ready and eager to work with our incredibly talented university community to make life better for everyone who is touched by this institution.

We are at another crucial inflection point in the university's history as we emerge from a historic global pandemic. Much of my effort will be focused on making sure we keep our momentum moving forward at the same time we remain vigilant about the ongoing COVID-19 situation. The University of Iowa has faced many crises in its history and has always come out stronger. That will remain true in the coming months and years. We have much excitement on the horizon, including a brand-new class of first-year students, the opening of our spectacular new Stanley Museum of Art, a new interdisciplinary space research initiative, an expanded experiential education program, the new Iowa Center for School Mental Health, and much more.

As I don the black and gold and join the Hawkeye family, I very much look forward to collaborating with our university community and meeting with alumni and friends, the citizens of Iowa, our state's leaders, and anyone who has an interest in this extraordinary institution. I am here to help make the University of Iowa the best it can possibly be. Go Hawks!

Warmly,



Barbara J. Wilson
President
president@uiowa.edu



Introduction

At the University of Iowa, we provide excellence and accessibility in education, conduct groundbreaking research, undertake revolutionary creative endeavor, dedicate ourselves to diversity, and enhance higher education's role in public life. At Iowa, undergraduate, graduate, and professional students find a rich, vibrant, innovative, and affordable academic experience. The University of Iowa is one of the nation's academic leaders. As we hold onto our traditions and our strengths, we also look forward to a future marked by increasing distinction and new discovery.

The University of Iowa prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

The full text of this report can be located on our web site at <https://safety.uiowa.edu/clerycompliance>. This report is also available at Campus Safety or by mail, upon request.

The University of Iowa has four campuses in Iowa. The main campus is in Iowa City. The other three campuses (as defined by the Clery Act) are the **Tippie College of Business Cedar Rapids Center**, the **John and Mary Pappajohn Education Center in Des Moines**, and the **Iowa Lakeside Lab: Regent's Resource Center at Lake Okoboji**. All policy statements contained in this report apply to all campuses unless otherwise indicated.

Campus Safety Resources for the Main Campus in Iowa City

Campus Safety – University of Iowa Police Department

The University of Iowa campus is subject to many of the same safety concerns as the city in which it is located. To facilitate the prevention of crime on the 1900 acres of university property and monitor the more than 373 university buildings, the university provides professional law enforcement services through the UI Police Department, a unit within the Campus Safety organization. The Campus Safety organization is led by Assistant Vice President for Campus Safety Mark Bullock and consists of six departments that are committed to all facets of campus safety. These departments include:

- UI Police Department,
- Security Services,
- Department of Emergency Management (which oversees Fire Safety and Emergency Communications),
- Threat Assessment Team,
- Security Engineering Services, and
- Office of Clery Compliance.

The UI Police Department (UIPD) is located at 808 University Capitol Centre on campus, operates separately from the Iowa City Police Department, and responds to university interests within Johnson County. UIPD is led by the Chief of Police and a dedicated command staff of lieutenants and sergeants. UIPD provides 24/7 law enforcement services on campus. UIPD officers are state-certified, and have full arrest powers to enforce state, local, and federal laws as well as university policies.



In September 2023, the UI Police Department had a total of 41 sworn officers, including 33 patrol officers, three bomb detection K-9's, five lieutenants and four sergeants in the uniformed Police Department. Four investigators constitute the Investigative Division. The department has an investigator assigned to the Johnson County Drug Task Force.

The UI Police Department maintains jurisdiction of University of Iowa owned or controlled properties, as well as public properties adjacent to or on the university campus. UIPD police officers have jurisdiction statewide but try to confine their patrol activities to the UI campus and routes in between numerous UI properties. The UI Police Department patrols the main UI campus, the Aspire Apartments at West Campus, Oakdale Research Park, and the Lake MacBride Nature Area in northern Johnson County. UI police officers patrol campus by vehicle, bicycle, and foot patrol. All local police departments remain in operation 24 hours a day, 7 days a week. This includes the UI Police Department, the Iowa City Police Department, the Coralville Police Department, and the Johnson County Sheriff's Office.

Through the Security Services department, Campus Safety employs full-time security officers, temporary security officers, and part-time student security officers. Security Services is led by two security supervisors and overseen by a Senior Director. Security officers are not sworn and do not have the authority to make arrests. Security Officers play a vital role in supporting campus safety by conducting regular patrols of campus to deter crime and identify potential security threats. All full-time security

officers are required to complete Certified Protection Officer (CPO) training and receive annual training in CPR and fire suppression as well as instruction on university policies. They also receive on-the-job training from designated trainers. Security Officers are required to have extensive knowledge of academic buildings and residence halls on university property.

Security officers are responsible for enforcing university policies and violations of the law. Because they are not sworn, security officers achieve this by documenting violations of university policies/law violations and contacting local law enforcement agencies to file a report.

The Department of Emergency Management (which oversees Fire Safety and Emergency Communications within the Campus Safety organization) supports the other divisions by employing nine full-time Dispatchers who support campus safety by promptly responding to emergency calls and dispatching the appropriate personnel to the location. Dispatchers are required to become state certified within their first year of employment. They are required to operate the National Crime Information Center (NCIC), Iowa On-Line Warrants and Articles (IOWA) computer systems and attend a 40-hour training course at the Iowa Law Enforcement Academy. Dispatchers routinely monitor over 250 fire and burglar alarm accounts, multiple agency radio frequencies, 911 emergency calls, and calls for service using a Computer Aided Dispatching (CAD) system.

Arrest Authority

All sworn police officers in the UI Police Department have the authority to apprehend crime suspects and formally charge persons with violating Federal, state, and local criminal laws as well as enforcing university policies. Officers with this power of arrest include:

- Assistant Vice President,
- Senior Director of Administrative And Security Services,
- Chief of Police,
- Lieutenants,
- Sergeants, Investigators
- Community Outreach, and
- Uniformed Police Officers.

Sworn officers associated with the Iowa City Police Department or other law enforcement agencies are called upon by the university from time to time to assist the UI Police Department in securing university-owned property. Unsworn security officers and other university security personnel are trained to report observed criminal activity on campus but do not have the powers of arrest.

Officer Training

UI Police Officers are highly trained professionals and undergo extensive training that exceeds standards set by the state of Iowa. UI Police officers in the UI Police Department are sworn police officers who have satisfied state mandated training from the Iowa Law Enforcement Academy and continuing education requirements. Campus Safety security officers and University of Iowa Hospitals and Clinics Safety and Security officers receive in-service training to assist the sworn police officers in securing buildings, responding to reports, and identifying criminal violators.

Interagency Relationships

As a recognized police agency, the UI Police Department is part of the state criminal law enforcement network. This ensures that the university has access to intrastate and interstate criminal data. In the process of monitoring university property and responding to reports from the public, the UI Police Department maintains regular communication with the Iowa City Police Department, which has jurisdiction over property contiguous to campus, apartments and, other individual dwelling units

in Iowa City. The university also works closely with the Coralville Police Department, where many students reside; the Johnson County Sheriff's Office, who oversees jail operations; the Iowa Division of Criminal Investigation and the Iowa State Patrol. The Assistant Vice President for Campus Safety or his designee regularly meets with representatives from all law enforcement agencies within Johnson County and the county attorney's office to review patterns of criminal activity in Johnson County and discuss crime prevention issues. The University of Iowa does not have written memorandums of understanding with other law enforcement agencies for the investigation of alleged criminal offenses. The UI Police Department works closely with other law enforcement agencies including the Iowa City Police Department, Coralville Police, Johnson County Sheriff's Office, North Liberty Police, and University Heights Police through a mutual aid agreement to provide mutual assistance during an emergency.

The UI Police Department has interoperable communications with the Iowa City Police Department, the Johnson County Sheriff's Office, the University Heights Police Department, the Coralville Police Department, the North Liberty Police Department, as well as all other area first responders. All these agencies are dispatched out of the Johnson County Emergency Communications Center. The Campus Emergency Communications Center and the Johnson County Emergency Communications Center operate under a Chapter 28E agreement to provide joint data and communications to local first responders.

UI Police Department's Response to Criminal Reports

Dispatchers record every call for service received by the Campus Emergency Communications Center. In cases where there is a report of on-going criminal activity, the watch commander assigns patrol officers to the scene. If necessary, UIPD leadership assigns detectives to conduct follow-up investigations. When there is a reasonable basis to believe that a known individual has committed a crime on campus, a UI police officer apprehends the person; the arresting officer charges them and refers the case to the Johnson County Attorney for prosecution. In cases where the police officer intends to take the person into custody, persons under custodial arrest are taken to the Johnson County Jail immediately following the arrest and booked. When major case investigations occur, such as possible homicides or serious felonies, the UI Police Department may elicit the assistance from the Division of Criminal Investigation of the Iowa Department of Public Safety or other local law enforcement agencies. Likewise, the UI Police Department may assist other local law enforcement agencies in their major cases.

Criminal Data Policies

All UIPD officers and detectives are required to submit investigation reports and have received specific training in documenting crimes. The Campus Safety administration monitors the department's response to reports. The Office of Clery Compliance uses information derived from reports to maintain a written file and create a crime log according to federal Clery Act requirements. The crime log can be found in the lobby of Campus Safety, 808 University Capitol Centre and at:

<https://safety.uiowa.edu/crime-log>

Administrative Investigations

In many cases where law enforcement charges a university student, faculty, or staff member, particularly in the case of incidents that occur on university property, university officials may conduct a concurrent investigation. When a student is accused of a crime, the Office of Student Accountability begins a disciplinary review. When academic instructors are accused of a crime, disciplinary review is the responsibility of the Office of the Provost. When other staff members are accused of a crime, disciplinary review is the responsibility of the employing department, in consultation with the appropriate human resources representative. When persons accused of a crime have multiple roles within the university, multiple offices may be involved in a disciplinary review.

Community Outreach

The UI Police Department maintains two full-time Community Outreach Specialists. The specialists maintain a comprehensive crime prevention program that includes presentations, security audits, research, and crime prevention literature. The UI Police Department's Community Outreach Specialists are available to all faculty, staff, and students. They are certified in various crime prevention strategies and Crime Prevention Through Environmental Design (CPTED) with an emphasis on campus crime prevention. Educational presentations are available upon request at no cost and can be requested by visiting safety.uiowa.edu/request-training. Presentations and informational materials offered by this team include:

- Civilian Response to Active Shooter Events (CRASE)
- Alcohol Awareness
- Personal Safety and Self-Protection
- Rape Aggression Defense (RAD)
- dealing with disruptive persons
- identity theft information, and

assistance with bike registration. Our department is active on social media, and we continually post information about crime prevention, personal safety and self-protection, outreach events, and what to do during an emergency. Please visit us on Facebook, X, and Instagram by clicking the links in the footer of our home page at safety.uiowa.edu. To request crime prevention services directly, please contact the Crime Prevention Specialists at (319) 335-5043.

Firearms

The Iowa Administrative Code prohibits faculty, staff, students, and visitors from possessing weapons on the University of Iowa campus.

Fire Safety

Fire Safety, which is overseen by the Department of Emergency Management, employs one Fire Safety Coordinator who maintains a comprehensive university fire inspection and prevention program, acts as the university liaison with state and local fire officials, assists with fire safety inspections of university buildings, and enforces fire safety directives. The Fire Safety Coordinator collects and prepares related documentation for dissemination to key personnel, researches and enforces all applicable codes, standards, and laws to ensure that the university is in compliance. If you need assistance with fire safety, please contact the Fire Safety Coordinator Directly, at: (319) 335-5389.

Additional Services Provided

In response to reports of a fire or medical emergency, Dispatchers in the Campus Emergency Communications Center coordinate with the Johnson County Joint Emergency Communications Center for fire and medical response services. Emergency medical care is provided at all hours at the University of Iowa Hospitals & Clinics. The university provides or otherwise supports post-emergency and post-crime counseling services for students, staff, and faculty members. Campus partners who provide such support services include: Student Care and Assistance, University Counseling Service, the Rape Victim Advocacy Program (RVAP), the UI Employee Assistance Program (EAP), Student Health, and the University of Iowa Hospitals & Clinics. In addition, the Johnson County Attorney's Office maintains a full-time Victim Witness Coordinator who assists students, staff, faculty, and other citizens who are crime victims during and after the criminal prosecution.

Daily Crime Log

The daily crime log is available to the public in the lobby of Campus Safety located at 808 University Capitol Centre in Iowa City. It is also available on the Campus Safety website:

<https://safety.uiowa.edu/crime-log>

Threat Assessment Team

The Threat Assessment Team (TAT) is dedicated to the early identification, assessment and management of incidents and behaviors that threaten the safety and well-being of the university community.

The UI established the Threat Assessment Team in 2008 in response to the Iowa Board of Regents' Comprehensive Safety and Security Policy (Chapter 11), which includes a charge to provide comprehensive threat assessment and management services. Additional information about the program can be found on the Campus Safety website:

<https://safety.uiowa.edu/threat-assessment-team>

To contact the Threat Assessment Team:

Threat Assessment Team
139 University Capitol Centre
200 S. Capitol St
(319) 384-2955
uitat@uiowa.edu

Iowa Sex Offender Registry

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, volunteers services or is a student.

In Iowa, convicted sex offenders must register with the local sheriff's office of the county of their residence. For more information on the Iowa Sex Offender Registry program please see:

<https://www.iowasexoffender.gov/>

Campus Safety Resources for The Tippie College of Business Cedar Rapids Center

The Cedar Rapids Police Department

The University of Iowa does staff the Cedar Rapids campus with security. The campus is located within the jurisdiction of the city of Cedar Rapids, meaning the Cedar Rapids Police Department should be contacted to report a crime. The daily crime log for the Cedar Rapids Campus is available to the public in the lobby at 221 2nd Ave SE, Suite 300, Cedar Rapids, Iowa.

Campus Safety Resources for the John and Mary Pappajohn Education Center in Des Moines

The Des Moines Police Department

The University of Iowa does staff the Des Moines campus with security. The campus is located within the jurisdiction of the city of Des Moines, meaning the Des Moines Police Department should be contacted to report a crime. The daily crime log for the John and Mary Pappajohn Education Center is available to the public in the lobby at 1200 Grand Ave, Des Moines, Iowa.

Campus Safety Resources for the Iowa Lakeside Lab: Regent's Resource Center at Lake Okoboji

The Dickinson County Sheriff's Office

The University of Iowa does not staff the Lakeside Lab at Lake Okoboji with security or police services assigned specifically to the campus. The campus is located within the jurisdiction of the Dickinson County Sheriff's Office so the Dickinson County Sheriff's Office should be contacted to report a crime.

More information on reporting a crime or emergency on each University of Iowa campus can be found on the police website, at:

<https://police.uiowa.edu/report>

Safety on Campus

The Importance of Reporting Crime

To maintain a safe environment for work and learning, the university supports a fully staffed professional police agency on campus, provides secure facilities for storing criminal information, and stations security cameras in critical areas of campus. Because the cooperation of ordinary citizens is also essential to the safety of the campus, faculty, staff, and students are instructed and strongly encouraged to report crimes accurately and promptly to the UI Police Department or the appropriate law enforcement agency in the event they receive criminal or emergency information, even if the victim of a crime elects or is unable to make a report.

As members of the community, the university urges all university students, faculty, staff, and visitors to be active participants in the crime prevention process. If a person witnesses a crime on campus, or something that is a threat to public safety or an individual, they are strongly encouraged to immediately report it to the appropriate officials who can determine if an emergency notification (Hawk Alert) or a timely warning (Crime Alert) should be issued to the campus community. Members of the community are helpful when they immediately report crimes or emergencies to the UI Police Department and/or Administrative Offices (see Primary CSA List below) of the university for the purposes of including them in the annual statistical disclosure and assessing them for issuing timely warning notices, when deemed necessary.

How to Report a Crime on the Main Campus in Iowa City

Always call 911 during an emergency. For non-emergencies, contact the UI Police Department's non-emergency line at (319) 335-5022. Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the Residence Halls should be reported to the UI Police Department for assessment for a timely warning notice and inclusion in the annual disclosure of crime statistics disclosure report.

The UI Police Department has jurisdiction over the University of Iowa Hospitals and Clinics and has officers assigned to patrol the hospital campus. The hospital has its own Safety and Security officers who are unsworn and unarmed and have no law enforcement authority but provide security services to the main hospital and Iowa River Landing. For non-law enforcement matters in the University of Iowa Hospitals and Clinics, contact UIHC Safety and Security at (319) 356-2658 or by going to their office at 0082 Roy Carver Pavilion.

While police officers are trained to deter crime for the protection of the public, crime prevention cannot take place without assistance from the greater community.

Response to a Report

Dispatchers are available at these respective telephone numbers 24 hours a day to answer your calls. In response to a call, the UI Police Department will take the required action, by either dispatching an officer or asking the victim to report to the UI Police Department to file an incident report. All reported crimes will be investigated by the university and may become a matter of public record. All UI Police Department incident reports are forwarded to the Dean of Students Office for review and referral for potential disciplinary action, as appropriate. UI Police Officers will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Office of the Dean of Students. If assistance is required from the Iowa City Police Department, the Iowa City Fire Department, or the Johnson County Ambulance Service, the UI Police Department will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including the Rape Victim Advocacy Program (RVAP) and Title IX and Gender Equity (TIXGE) will offer the victim a wide variety of support services.

Reporting Crimes to Administrative Offices (Primary CSAs) of the University

Crimes may also be reported to the following administrative departments on campus (which do not conduct criminal investigations). When a person is affiliated with the university, victims may also have the option to file an administrative complaint based on applicable policies. Depending on which option(s) a victim pursues, there are times when both investigations may occur at the same time. These offices may conduct administrative investigations related to complaints or refer complainants to the appropriate law enforcement agency if a person wished to pursue a criminal complaint:

Title IX and Gender Equity, Office of Institutional Equity
Monique Di Carlo
455 Van Allen Hall
(319) 335-6200

Angela Ibrahim-Olin
Office of the Dean of Students
135 Iowa Memorial Union
(319) 335-1162

Greg Thompson
University Housing and Dining
4141 Burge Hall
(319) 335-3000

Equity Investigations Unit, Office of Institutional Equity
202 Jessup Hall
(319) 335-0705

UIHC Hospital Safety and Security
0081 RCP
(319) 356-2658

Reporting Crime off Campus for the Main Campus in Iowa City

When a crime occurs at a location off campus, citizens should contact the law enforcement agency having the jurisdiction over the case. Typically, this is where the crime has occurred.

1. For emergencies, call 911.
2. For crimes in Iowa City: Iowa City Police (319) 356-5275
3. For crimes occurring in the city of Coralville: Coralville Police (319) 354-1100
4. For crimes occurring in the city of North Liberty: North Liberty Police (319) 626-5724
5. For crimes occurring in the city of University Heights: University Heights Police (319) 356-6800
6. For crimes occurring in Johnson County but not in the cities above: The Johnson County Sheriff's Office (319) 356-6020

How to Report a Crime on or off Campus at the Tippie College of Business Cedar Rapids

Contact the Cedar Rapids Police at (319) 286-5375 (non-emergencies) or dial 9-1-1- (emergencies only). Any suspicious activity or person should be reported to the Cedar Rapids Police and the UI Police Department at the main campus at (319) 335-5022 for purpose of making crime alert reports and inclusion in the annual crime statistics disclosure report.

How to Report a Crime on or off Campus at the John and Mary Pappajohn Education Center in Des Moines

Contact the Des Moines Police at (515) 283-4824 (non-emergencies) or dial 9-1-1- (emergencies only). Any suspicious activity or person should be reported to the Des Moines Police and the UI Police Department at the main campus at (319) 335-5022 for purpose of making crime alert reports and inclusion in the annual crime statistics disclosure report.

How to Report a Crime on or off Campus at the Iowa Lakeside Lab: Regent's Resource Center at Lake Okoboji

Contact the Dickinson County Sheriff's Office at (712) 336-2793 (non-emergencies) or dial 9-1-1- (emergencies only). Any suspicious activity or person should be reported to the Dickinson County Sheriff's Office and the UI Police Department at the main campus at (319) 335-5022 for purpose of making crime alert reports and inclusion in the annual crime statistics disclosure report.

Accurate Reporting

All members of the University of Iowa community are encouraged to report all crimes and emergencies accurately and promptly to the UI Police Department and the appropriate law enforcement agencies.

Voluntary Confidential and Anonymous Reporting

The UI Police Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the UI Police Department cannot hold reports of crime in confidence, therefore there is no procedure to report crimes on a voluntary confidential basis. However, the UI Police Department accepts anonymous crime reports for inclusion in the annual disclosure of crime statistics through our website at: <https://safety.uiowa.edu/clerycompliance>

If you are the victim of a crime and do not want to pursue action within the university system or the criminal justice system, you may still want to consider making an anonymous report. The purpose of an anonymous report is to comply with your wish to keep the matter confidential, while taking steps to enhance the future safety of yourself and others. With such information, the university can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security

authorities. Campus "Pastoral Counselors" and Campus "Professional Counselors", when acting as such, are not considered to be a campus security authority, and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged; when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on an anonymous basis for inclusion into the annual crime statistics. However, they are not encouraged to inform persons being counseled of the procedures to report crimes on a voluntary, confidential basis for inclusion into the annual crime statistics.

The rulemaking committee defines counselors as:

- *Pastoral Counselor* - An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.
- *Professional Counselor* - An employee of an institution whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of the license or certification.

Information about the UI Police Department and crime reporting is distributed to staff at these locations and staff will inform victims of their reporting options. If victims wish to report crimes, counselors will be available to assist them in reporting crimes to local law enforcement officials for inclusion in the annual crime statistics. Crime statistics are derived from crime reports received by the respective law enforcement agencies and administrative departments at the university, but they do not include privileged counseling information known to these resources.

Rape Victim's Advocacy Program (RVAP) maintains comprehensive statistics on sexual assaults in eight counties (Cedar, Des Moines, Henry, Iowa, Johnson, Lee, Van Buren, and Washington) surrounding the Iowa City area, as well as receiving calls from across the state through 24-hour hotline, including cases where victims have chosen not to report to law enforcement authorities. RVAP aggregate statistics are communicated to the Office of Clery Compliance for inclusion in this annual security report annually. See: <https://rvap.uiowa.edu/>

Crime Alerts or "Timely Warning Notices"

The Decision-Making Process for a Crime Alert

When the Assistant Vice President for Campus Safety or their designee receives a report of a crime, it is reviewed to determine if there is a serious or continuing threat to the campus community. In the event a crime is reported, that in the judgment of the Assistant Vice President for Campus Safety or their designee constitutes a serious or continuing threat to the campus community that has occurred on or within the UI Clery Geography (On Campus, Non-campus & Public Property) but does not rise to the level of a campus emergency, a campus wide crime alert will be issued in the form of a "crime alert" email.

Crime Alerts are typically issued for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) crime classifications:

- Murder/Manslaughter by Negligence
- Aggravated Assault (cases involving assaults among known parties, such as two roommates fighting which results in an aggravated injury, will be evaluated on a case-by-case basis to determine if the individual is believed to be an ongoing threat to the larger University community)
- Robbery involving force or violence (cases including pick pocketing and purse snatching will typically not result in the issuance of a Timely Warning Notice, but will be assessed on a case-by-case basis)

- Rape and Fondling are considered on a case-by-case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount of information known by the Assistant Vice President for Campus Safety or their designee. In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no ability to distribute a "timely" warning notice to the community. All cases of sexual assault, including stranger and non-stranger/acquaintance cases, will be assessed for potential issuance of a Crime Alert notice.
- A string of Burglaries or Motor Vehicle Thefts that occur in reasonably proximity to one another.
- Major incidents of Arson
- Other Clery crimes as determined necessary by Assistant Vice President for Campus Safety or their designee in their absence.

The Assistant Vice President for Campus Safety or his designee will develop the crime alert and issue it to the community by mass email. The mass email will be sent to all University of Iowa community members at their uiowa.edu email address with the pertinent facts and details of the crime known to the UI Police Department and, if relevant, any suspect information and suggestions for protective measures a person could take. Crime Alerts are also published on the following website: <https://safety.uiowa.edu/crime-alerts>

Confidentiality: The Clery Act requires the names of victims be withheld as confidential from the crime alert and alerts are issued in a timely manner that will aid in the prevention of future similar crimes. The institution is not required to issue a timely warning with respect to crimes reported to a pastoral or professional counselor.

The decisions to issue a Crime Alert are made on a case-by-case basis considering all the facts surrounding a crime, including factors such as the amount of information known by the UI Police Department, the nature of the crime, the possible risk of compromising law enforcement

Emergency Response & Notification Procedures - Main Campus in Iowa City

Emergency Operations Plan

The Department of Emergency Management maintains an Emergency Operations Plan that outlines responsibilities of campus units during emergencies. This plan outlines incident priorities, campus organization and specific responsibilities of units or positions. University units are responsible for developing emergency response and continuity of operations plans for their areas and staff. Campus emergency management provides resources and guidance for the development of these plans.

The UI Emergency Operations Plan is available through the Department of Emergency Management.

Response to Emergencies

In the event of an emergency, campus safety resources should be contacted immediately. For all campus locations in Johnson County, 911 calls and texts are answered by the Johnson County Emergency Communications Center and routed to the appropriate authority. In addition to dispatching UI Police officers, additional resources such as emergency medical services, and/or fire responders will also be dispatched based on the situation. All UI Police Department police officers and security officers are certified to administer emergency first aid, cardiopulmonary resuscitation (CPR) and are trained in the use of Automated External Defibrillators (AEDs) which are carried in marked police vehicles and located throughout the campus. All Campus Safety Dispatchers are Emergency Medical Dispatch Certified to give lifesaving instructions over the phone while units are responding.

For incidents taking place on campuses outside of Johnson County, 911 should be contacted and the specific local public safety resources will be deployed.

Emergency Telephones

Outdoor telephones with a direct line to the Campus Emergency Communications Center and marked "Emergency" are located at various points on University of Iowa owned property. In addition, several indoor telephones are available for emergency use. Visitors to campus are encouraged to use the telephones which have been installed in each residence hall near the main entrances, at various points in University Hospitals & Clinics and other facilities across campus.

Emergency Communications and Notifications

Campus Safety provides a comprehensive, campus-wide system of emergency response. In the event of a significant emergency or dangerous situation involving an immediate threat to the health or safety of the campus community is confirmed the Assistant Vice President for Campus Safety, or their designee, or designated administrator for satellite campuses, will determine the appropriate systems to be used to deliver the emergency notification message. The determination of which communication tools will be utilized will be based on the nature of the emergency, and the surrounding circumstances. Target notifications to specific buildings or areas of campus may be used where the impact of the situation may be limited.

efforts, and whether there is a continuing danger to the campus community.

Campus Safety Advisories

Safety advisories may also be issued for situations that may not constitute a Clery crime or occur on campus but may present a serious or continuing threat to the campus community and at the sole discretion of the Assistant Vice President of Campus Safety.

Emergency notifications may be sent to the entire campus community if/when the situation has the potential to affect a large portion of the campus, or emergency notifications may only be sent to specific buildings or areas of campus in situations where the impact of the situation may be localized. The Assistant Vice President for Campus Safety, or their designees, will confirm the threat and evaluate the available information about the situation and will determine the appropriate areas of campus to be notified. Whereas emergency notifications may be sent to the entire campus community when the situation has the potential to impact a large portion of the campus. Ongoing evaluation will take place to determine if additional emergency notifications are warranted, to include if the area of notification should be expanded or additional methods should be utilized.

If an emergency notification is necessary, one or more of the following methods may be used:

- University of Iowa home web page: uiowa.edu
- University of Iowa Emergency web page: e.uiowa.edu
- University of Iowa Email
- Text and/or voice message
- Building Alarm/Speaker Systems
- Vehicle Public Address Systems
- Outdoor Warning System
- Digital Electronic Signage
- Desktop and other classroom computer pop-up alerts
- Social Media
- Media Outlets

If any of these systems fail or the university deems it appropriate, in person communication may be used to communicate an emergency.

Hawk Alert Emergency Notifications (Email, Text, Phone Call) System

Hawk Alerts are used to notify the campus community of confirmed threats to health and physical safety in emergency situations. These alerts can be delivered via text message, phone call, desktop notification, and email (based on the settings elected by the user), using contact information from the university's enterprise directory. While all methods may be activated at once, each method can also be used independently. All users receive a Hawk Alert email and do not have an option to "opt-out."

Hawk Alert is a multi-modal, all hazards emergency notification system. Based on the available information, the Assistant Vice President for Campus Safety, or their designee, or other designated satellite campus administrators, will determine which method or combination of methods should be deployed. Because events/emergencies are unique, the messaging may also be unique to provide appropriate information and directions to the recipients.

All university affiliated persons are assigned 'hawkid@uiowa' email addresses and their aliases are automatically enrolled in the Hawk Alert system. It is important for UI community members to update their settings regularly by visiting:

While the university's emergency website is the primary source for updates on emergency situations, any of the above methods may be used to provide additional information that may be helpful to promote safety or to respond to the situation.

Email, Text Messages and Voice Calls

Campus Safety may use a mass mail system to send other types of notifications, including emergency notifications, timely warnings, etc., to all students and employees. Voice calls are also an option for the community.

Building Alarms/Speaker Systems

The university can broadcast information in buildings equipped with a specific type of fire alerting system. Not all buildings have this function. This method may be used in conjunction with other methods or used independently to notify a targeted population.

Vehicle Public Address Systems

Campus Safety may use vehicle equipment to provide initial notification to those in specific exterior locations and/or to provide additional directions to target populations located outdoors.

Outdoor Warning System

The Outdoor Warning System is comprised of siren towers located throughout the main university campus. While predominately used for weather related emergencies, the system is equipped with multiple siren tones and equipment for both automated and live voice broadcast. The Outdoor Warning System permits University of Iowa officials to provide crucial information about emergencies to the campus community. Except for routine testing, the outdoor system should only be used when an emergency condition exists on campus and as deemed appropriate for the situation. During severe weather conditions, the system will be activated by the Johnson County Emergency Communications Center based on National Weather Service issued polygon designations and designated zoned criteria determined by the Johnson County Emergency Management Agency. Campus Safety can operate the campus components of the system independent of Johnson County. Except for routine testing, the outdoor warning system is only used when an emergency condition exists on campus and as deemed appropriate for the situation.

Digital Electronic Signage, Desktop and Computer Pop-up Alerts

Hawk Alert allows officials to display emergency notifications on computers and digital signage using software on computers across campus, where installed. As a component of the Hawk Alert system, the activation of these messages can occur simultaneously with other methods, when selected.

University of Iowa Websites

An emergency notification can be displayed on the University of Iowa homepage, uiowa.edu. Campus Safety can also provide information and situational updates to the campus community and general public via the emergency webpage, e.uiowa.edu.

Social Media

To interface with modern trends of communications, Campus Safety may also provide emergency updates via social media platforms.

UI Police Department Twitter account will serve as the primary social media source although others may also be used:

[Twitter.com/Uiowa_Police](https://twitter.com/Uiowa_Police)

Media Outlets (Television, Radio, Print)

Campus Safety, in collaboration with the University Office of Strategic Communications, may provide advisories to the media when requested or through formal media advisory and/or news release.

Relevant information may be provided to the media to help ensure that the campus community and public are informed about the emergency while also preserving and maintaining public safety operations.

Campus Emergencies

When, in the professional judgment of the Assistant Vice President for Campus Safety or their designee, a significant emergency or dangerous situation involving an immediate threat to health or safety has been confirmed, an emergency notification will be immediately sent without delay. Campus Safety will, without delay, take into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of the first responders (including, but not limited to: the UI Police Department, local police, and/or the local fire and Emergency Medical Services), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The UI Police Department is responsible for confirming emergencies without delay, take into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgement of the first responders (including, but not limited to; the UI Police Department, other University Administrators, local police, and/or local fire and Emergency Medical Services, and/or the National Weather Service), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Campus Safety will attempt to contact every member of the UI community through the contact options selected by each person in their Hawk Alert settings, unless other targeted notifications are determined more appropriate. Some examples of campus emergencies include tornado warnings, violent incidents, and hazardous material incidents.

Severe Weather Procedures

Campus Safety maintains close communication with the Johnson County Emergency Management Agency as well as the National Weather Service. According to the National Weather Service, the University of Iowa is officially StormReady. This designation confirms the commitment of the University of Iowa to severe weather preparedness. The criteria involved in obtaining this designation includes having methods to receive and communicate about severe weather as well as engaging community members in education. The University of Iowa is one of nearly 300 colleges and universities nationwide to hold the StormReady designation:

www.weather.gov/stormready/university.

When the National Weather Service issues an applicable severe weather warning, that is likely to impact campus(es) in Johnson County, the Hawk Alert system will be activated. Additionally, the outdoor warning system will be activated for applicable warnings.

Information Regarding Campus Emergencies

As emergency situations are dynamic, individuals seeking confirmation of an emergency or having questions regarding any emergency notification should not contact Campus Safety unless they have pertinent information about the emergency in progress. Contacting the department unnecessarily consumes resources that need to be used to handle the situation. The most up-to-date information may be shared on the campus emergency website, e.uiowa.edu, when it is available.

The Decision-Making Process for Campus Emergency Notifications

The Assistant Vice President for Campus Safety, or their designees, will:

- confirm the emergency,
- determine the content of any message to the campus community,
- determine the appropriate segment or segments of the campus community to receive the notification, and
- issue appropriate warning(s) without unnecessary delay, in response to an emergency.

These individuals will determine the appropriate emergency actions, if necessary. Dispatchers within the Campus Emergency Communication Center assist with the activation of the siren systems and the issuance of emergency notifications. They receive training to issue messages and test the message system throughout the year. For weather related emergencies, the Hawk Alert will include the expiration time of the notification provided by the National Weather Service. This means a

follow-up message may not be if there is no change in the expiration time. Other Hawk Alert messages will have a follow up message. More information may be available by visiting the university's emergency website at e.uiowa.edu. Members of the larger community, such as parents or neighbors of the university, may receive emergency information by visiting this website.

If there is a threat occurring on campus that poses an immediate threat to the health or safety of individuals an institution must follow its emergency notification procedures. An institution that follows its emergency notification procedures is not required to issue a Crime Alert (Timely Warning Notice) based on the same circumstances; however, the institution must provide adequate follow-up information to the community as needed.

Annual Testing of Emergency Response

An evacuation drill is coordinated by the Department of Emergency Management in partnership with University Housing and Dining at the beginning of each academic year for all residence halls on the main campus in Iowa City. An additional evacuation drill is held at the Lakeside Lab, Regents Resource Center at Lake Okoboji at the beginning of the summer semester, when students are residing on the campus. At least one drill is coordinated each semester for all residence halls.

The purpose of evacuation drills is to test plans and prepare building occupants for an organized evacuation in case of an emergency. At the University of Iowa, evacuation drills are used to educate and train occupants on issues specific to their building. The process also provides the university an opportunity to test the operation of fire alarm system components.

During these drills, building occupants practice evacuation procedures, familiarize themselves with the location of emergency exits and the sound of the fire alarm. Participants are also provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation.

The Department of Emergency Management does not tell residents in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, emergency personnel and University Housing and Dining staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

Evacuation drills are monitored by the Department of Emergency Management and/or University Housing and Dining to evaluate fire systems, egress and behavioral patterns. Reports are prepared by

participating departments which identify deficient equipment so that repairs can be made immediately. Recommendations for improvement are also submitted to the appropriate departments/offices for consideration.

Students receive information about evacuation procedures during their initial floor meetings and during other educational sessions that they can participate in throughout the year. Additional information pertaining to evacuations and other emergency procedures is available on the Housing website and via signage and equipment in the facilities. Residence Hall staff members are trained in these procedures as well and act as an on-going resource for students living in residence halls.

In addition to annual drills, the Department of Emergency Management coordinates announced and unannounced drills and exercises (tests) each year and coordinates follow-through activities designed for assessment and evaluation of emergency plans and capabilities. Each test is documented and includes a description of the exercise, the date and time of the exercise, and whether it was announced or unannounced. The university publicizes the online location of emergency response and evacuation procedures via mass email at least once each year in conjunction with a test (exercise and/or drill) that meets all the requirements of the Higher Education Opportunity Act.

At least once a year, the university tests the emergency response and/or evacuation procedures at a time when most of the students, faculty, and staff are expected to be present on campus. Both Hawk Alert and the UI Outdoor Warning Systems are tested at least annually. The Hawk Alert test is an announced test so faculty, staff and students will receive advanced notice as well as a published summary of these tests for the Main Campus, Cedar Rapids, Des Moines, and the Lakeside Lab at Lake Okoboji. The University does not do any unannounced testing of this system.



Students at the Cedar Rapids campus have access to the Hawk Alert system that is located on the main campus; however, community members at the Cedar Rapids campus should pay attention to local warning sirens and mass notification systems that are managed by Linn County Emergency Management Agency. Individuals can sign up for emergency notifications at the following link.

www.smart911.com/smart911/ref/reg.action?pa=LinnCountyIowaAlerts

Hawk Alerts will not be issued for weather systems that are affecting the Cedar Rapids campus but not the main campus in Johnson County.

Notification and Response to Emergencies

In the event of an emergency, the local public safety response agency should be contacted immediately, including in the case of fire and medical emergencies. To facilitate a prompt response in emergencies, 911 telephone service is in effect for the entire county and should be utilized to ensure the appropriate response agencies are notified to respond.

Non-Emergency Situations

Reports should be directed to the respective police agency or other appropriate authorities that have authority to respond to the incident.

Campus Emergencies

Since the Tippie College of Business Cedar Rapids Center is separate from the main campus, the building administrator is responsible for the following:

- confirming an emergency in the center
- determining the content of any message to the campus community,
- determining the appropriate segment or segments of the community to receive the notification,
- issuing appropriate emergency notification(s) without unnecessary delay, in response to an emergency, and
- providing updates to the persons affected by the emergency.
- notifying Campus Safety

Follow up information may be viewed by visiting the University's emergency website at e.uiowa.edu. Members of the larger community, such as parents or neighbors of the University, may receive emergency information at the same website.

Information Regarding Campus Emergencies

As emergencies are dynamic, individuals seeking confirmation of an emergency or having questions regarding any emergency notification should not contact the public safety agencies unless they have pertinent information about the emergency in progress. Contacting the department unnecessarily consumes resources that need to be used to handle the situation.

Evacuation Procedures

If an evacuation of the Tippie College of Business Cedar Rapids Center is necessary, one should locate the nearest stairwell and exit the building. Please see Evacuation and Relocation Procedures for more information.



Students at the John and Mary Pappajohn Education Center have access to the Hawk Alert system that is located on the main campus; however, community members at the John and Mary Pappajohn Education Center should pay attention to local warning sirens operated by the Polk County Emergency Management Agency as well as building fire systems. JMPEC community members can sign up for local emergency notifications service at:

www.smart911.com/smart911/ref/reg.action?pa=polkcountyia

Hawk Alerts will not be issued for weather systems that are affecting the Des Moines campus but not the main campus in Iowa City. The building is equipped with an indoor paging system and may be used to communicate emergency information in the building.

Notification and Response to Emergencies

In the event of an emergency, the local public safety response agency should be contacted immediately, including in the case of fire and medical emergencies. To facilitate a prompt response in emergencies, 911 telephone service is in effect for the entire county and should be utilized to ensure the appropriate response agencies are notified and respond.

Non-Emergency Situations

Reports should be directed to the respective police agency or other appropriate authorities that have authority to respond to the incident.

Campus Emergencies

Since the John and Mary Pappajohn Education Center is separate from the main campus, the campus administrator oversees the following:

- confirming an emergency in the center
- determining the content of any message to the campus community,
- determining the appropriate segment of segments of the community to receive the notification,
- issuing appropriate warning(s) without unnecessary delay, in response to an emergency,
- notifying the persons affected by the emergency and
- notifying Campus Safety

Follow up information may be viewed by visiting the University's emergency website at e.uiowa.edu. Members of the larger community, such as parents or neighbors of the University, may receive emergency information at the same website.

Information Regarding Campus Emergencies

As emergencies are dynamic, individuals seeking confirmation of an emergency or having questions regarding any emergency notification should not contact the public safety agencies unless they have pertinent information about the emergency in progress. Contacting the department unnecessarily consumes resources that need to be used to handle the situation.

Evacuation Procedures

If an evacuation of the John and Mary Pappajohn Education Center in Des Moines is necessary, one should locate the nearest stairwell or exit and leave the building. Please see Evacuation and Relocation Procedures for more information.



Students at the Lakeside Lab: Regents Resource Center at Lake Okoboji have access to the Hawk Alert system that is located on the main campus; however, community members at the Lakeside Lab at Lake Okoboji should pay attention to local warning sirens operated by the Dickinson County Emergency Management Agency as well as building fire alert systems. Hawk Alerts will not be issued for weather systems that are affecting the Lakeside Lab: Regents Resource Center at Lake Okoboji but not the main campus in Johnson County. Individuals can sign up for local mass notifications at:

entry.inspironlogistics.com/dickinson_ia/wens.cfm

Hawk Alerts will not be issued for weather systems that are affecting the Iowa Lakeside Lab campus but not the main campus in Iowa City. The building is equipped with an indoor paging system and may be used to communicate emergency information in the building.

Notification and Response to Emergencies

In the event of an emergency, community members should immediately contact local public safety agencies, including in the case of fire and medical emergencies. To facilitate a prompt response in emergencies, 911 telephone service is in effect for the entire county.

Non-Emergency Situations

Reports should be directed to the respective police agency or other appropriate authorities that have authority to respond to the incident.

Campus Emergencies

Since the Lakeside Lab: Regents Resource Center at Lake Okoboji is separate from the main campus, the site administrator oversees the following:

- confirming an emergency in the center
- determining the content of any message to the campus community,
- determining the appropriate segment of segments of the community to receive the notification,
- issuing appropriate warning(s) without unnecessary delay, in response to an emergency,
- notifying the persons affected by the emergency, and
- notifying Campus Safety.

Follow up information may be viewed by visiting the University's emergency website at e.uiowa.edu. Members of the larger community, such as parents or neighbors of the University, may receive emergency information at the same website.

Information Regarding Campus Emergencies

As emergencies are dynamic, individuals seeking confirmation of an emergency or having questions regarding any emergency notification should not contact the public safety agencies unless they have pertinent information about the emergency in progress. Contacting the department unnecessarily consumes resources that need to be used to handle the situation.

Evacuation Procedures

If an evacuation of the Lakeside Lab: Regents Resource Center at Lake Okoboji is necessary, one should leave the building or campus immediately using the safest available evacuation route. Please see Evacuation and Relocation Procedures for more information.

Evacuation and Relocation Procedures

General Evacuation Procedures

At the sound of a fire alarm or if you are instructed to evacuate, leave your space immediately and proceed to the nearest safe exit, and leave the building. If you are the first to recognize a fire situation, activate the alarm, evacuate to a safe location using the nearest safe exit, and notify the local public safety agency by dialing 911.

- Evacuate the building immediately upon notification (evacuation is mandatory).
- If you discover the dangerous conditions, call 911 immediately upon reaching safety to report the fire or other conditions and provide additional information as available.
- Use a fire extinguisher only if safe to do so and you have been trained.
- In the case of fire, do not use the elevators. If elevator usage is allowed under other conditions, reserve usage for those who may require additional assistance, such as persons with disabilities.
- In the case of fire, stay low if confronted with smoke. Check closed doors for heat before opening.
- Assist injured persons, if safe to do so and/or notify emergency responders of the medical emergency.
- Assist individuals who may need assistance, if safe to do so. Notify emergency responders of their location if they are unable to completely evacuate the building.
- Meet with other evacuees at the established evacuation location, if safe to do so.
- Report any hazardous conditions to public safety officials.
- Do not re-enter the building until authorized to do so by emergency personnel.

On main campus, transportation of persons may be coordinated with appropriate UI Campus Safety and Parking & Transportation personnel for the purpose of evacuation and relocation of persons threatened by or displaced by the incident. A temporary shelter or facility such as Burge Hall, the Iowa Memorial Union, the Field House, or Carver Hawkeye Arena will be selected if needed.

At satellite campuses, local public safety agencies with applicable assistance and coordination from UI Campus Safety will direct the evacuation and relocation of persons threatened by or displaced by the incident.

Evacuation/Rescue Plan for Persons with Disabilities

Emergency conditions can occur at any time, and no one plan can cover every emergency condition or the limitations presented by various disabilities. Even though emergency personnel are usually available to assist with evacuation, this may not always be the case. Individuals with disabilities will need to decide based on the unique circumstances they are presented with at the time of the emergency. People with concerns that would make independent evacuation difficult are encouraged to make alternative plans and arrangements in advance which will increase the likelihood that they will be able to exit a building safely in the event of an emergency. Individuals are encouraged to discuss evacuation/rescue needs with the designated Building Coordinator(s) for facilities they routinely frequent. Supplementary assistance and coordination may also be available through the Offices of Faculty and Staff Disability Services or Student Disability Services. You may also contact DPS-OEM@uiowa.edu if further assistance and/or coordination is needed in planning or preparing for emergencies.

Every individual should quickly become familiar with their area by locating exits, stairwells, elevators, emergency equipment, fire alarm activation stations, and possible areas of rescue.

NOTE: Possible areas of rescue may be in a stairwell/fire escape, areas adjacent to a stairwell or fire escape, a window facing the outside or a room within the structure; attempt to select a room with a phone.

Advise others (supervisors, administrators, instructors, colleagues, fellow students) about any concerns that you may have related to emergency exiting and how they can assist you in the event of an emergency. This can include assistance in exiting a building, assistance to areas of rescue and alerting emergency services of your location.

Assisting Those with Disabilities, Evacuation Guidelines

It is recommended that each Department establish a "buddy" system in which volunteers and alternates are recruited and paired with persons who request assistance due to special evacuation needs. Volunteers should become familiar with the special evacuation needs of their buddies and plan to alert and assist them if an evacuation is ordered. Volunteers should keep in mind that many people with disabilities can assist in their evacuation.

Any person who will need supplemental assistance evacuating a location during an emergency or will require any other supplementary assistance during an emergency, should coordinate in advance with the building emergency coordinator(s) and individuals nearby who may be able to assist them.

Individuals who may need assistance include, but are not limited to, those who may experience:

Blindness and/or low vision: May require guidance or assistance to the primary or secondary exit and to the assembly site.

Deafness and/or hard of hearing: May not immediately recognize that the emergency alarms/sirens are activated, or other emergency notification is occurring. Some may require alerting and guidance to the primary or secondary exit or other emergency location.

Mobility impairments and/or requiring the assistance of a medical device (wheelchair, walker, crutches, or cane, etc.): Although all exits should be barrier free, individuals may need assistance in leaving the work area or building and moving to the designated assembly site. For all emergencies, other than those eliminating the use of an elevator, priority elevator usage should be provided to those with mobility limitations. All other occupants should use the stairwells.

General Shelter Guidance

In some emergency situations, it may be necessary to seek shelter as opposed to conducting an evacuation.

In order to seek safety indoors, locate the best available shelter in that building. If you are outside, proceed to the closest building as quickly as possible.

For sheltering from severe weather or other threats that may pose additional concerns for the integrity of the building, if a basement is not available, seek an interior room on the lowest available level of the building away from windows and exterior walls, if possible. Also, avoid areas with broad spanned roofs.

The reaction to an active shooter/assailant is very dynamic and depends on your location, among other factors, regarding the threat. Individuals should consider the best option for them out of the run, hide, or fight options. Barricading in a room is a form of sheltering and may be a vital option to an active shooter on campus.

Policy for Residents Reported as Missing

When a staff member, parent, student, or other individual familiar with a UI student knows that the student has been missing for 24 hours or more, that individual should immediately contact the appropriate law enforcement agency and initiate a missing person's report. For missing students who reside on University of Iowa property (Residence Halls other University-owned or managed properties), the proper law enforcement agency to contact is the UI Police Department (319) 335-5022.

Any UI staff member who receives a missing student report regarding a campus resident missing for 24 hours or more is required to refer the report immediately to the UI Police Department. If the student reported missing is not yet 18 years of age and is not emancipated, the UI Police Department will notify the student's custodial parent or guardian and any other contact person previously designated by the student within 24 hours of notification that the student is missing. For student residents of campus 18 years or older who are reported as missing, UI Police Department will contact the person previously designated by the resident as the missing person contact and notify him/her that the student is missing within 24 hours of the determination that they have been missing for 24 hours. The institution will notify local law enforcement authorities within 24 hours that a student is missing, regardless of if they have identified a missing person contact, is above the age of 18, or is an emancipated minor. Students are advised that for all missing students, the UI will notify the local law enforcement agency within 24 hours of the determination that the student is missing, unless the local law enforcement agency was the entity that made the determination that the student is missing.

Of utmost concern to the University of Iowa is the safety of our residents of campus housing. Every resident of University of Iowa property (Residence Halls and other University-owned or managed properties) is provided the option (annually) when they occupy the

leased space to designate a contact person or persons who the institution shall notify within 24 hours if the UI Police Department determines the student is missing. Housing staff registers the information submitted digitally by student residents as to ensure that the information will not be disclosed in violation of federal law governing student record information. When students are informed of their option to provide a confidential contact, they are advised that their contact information will be accessible only by authorized campus officials (including but not limited to the Office of the Dean of Students) and to law enforcement personnel and that it may not be disclosed outside of a missing person investigation. Students who are not yet 18 years of age and not emancipated are advised that the person they listed as their missing person contact information is contacted, however, Federal law requires that a custodial parent or guardian of a minor student be contacted within 24 hours of a missing student report, in addition to the contact person listed on the card, whether the minor student chose to list the custodial parent or guardian on the card.

Individuals who have a non-emergency concern about a student residing on University of Iowa-owned or leased property should contact the appropriate department (University Housing & Dining for Residence Halls or the UI Business Manager for University rental properties). The main phone line for University Housing & Dining is (319) 335-3000 and the Business Manager's phone number is (319) 335-1968. Please be advised that a resident's absence from a dormitory building or from a University of Iowa-owned student apartment is not usually considered an emergency, as residents attend classes and participate in University of Iowa functions outside of University of Iowa housing. To facilitate routine communication between family members and students in non-emergency situations, University Housing & Dining advises residents to check their e-mail regularly and utilize cell phones. Residents are not required to check out at the front desk with a University of Iowa official before exiting campus housing.

Access to University Buildings

As a public institution of higher learning, the University of Iowa welcomes anyone interested in utilizing the wide range of educational facilities on campus. During business hours, the University will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all College facilities is by key or access card. The University reserves the right to revoke the right for any



person to be on campus. For security reasons, however, not all University buildings are open to the public. University residence halls are private residences, and at certain hours of the night only residents or their escorted guests are permitted to enter or remain in the residence halls. It should be noted that most entrances to University of Iowa buildings are unmonitored, and access only by authorized persons cannot be guaranteed. Faculty, staff, and students are encouraged to contact the UI Police Department when they see suspicious persons or activity. Only authorized personnel are permitted in many areas of University Hospitals & Clinics. Most buildings open to the public are closed and locked after regular business hours.

Personal Property Security

Facilities for securing the personal property of students, staff, faculty, and visitors are provided in or near many campus buildings. Examples include lockers in the Campus Recreation and Wellness Center; lockers in various libraries; seven monitored parking ramps; gate-locked parking lots; and bicycle racks across the campus. In addition, the University provides housing on University of Iowa property for more than six thousand students. Students are encouraged to register their bicycles on campus at <https://bikeindex.org/uiowa/>

Housing on Private Property, Including Student Organization Housing

Since private housing property is located within the geographic jurisdiction of the Iowa City Police and Coralville Police Departments, student-occupied dwelling units not located on property owned, controlled, or leased by the University of Iowa are neither secured nor monitored by the UI Police Department, except in the case of the Aspire apartments on the West Campus. While these units are privately owned, they are built on University of Iowa property and as part of the agreement for their construction the UI Police Department has jurisdiction over those buildings. All recognized student organizations which provide housing facilities are Greek-letter associations responsible to the Pan-Hellenic Council, the Inter-Fraternity Council, or an academic college. Greek-letter chapter houses are managed by private housing corporations consisting of student members, chapter alumni, and professional housing managers. Security procedures may vary from chapter house to chapter house. To obtain information about the security procedures in place at a particular chapter house, interested students should consult with the executive officers or the housing board of the student organization.

Security and Monitoring of University Property



Sworn police officers of the UI Police Department patrol University-owned property 24 hours a day, 7 days a week on foot, on bicycles, and in squad cars. The frequency and intensity of the patrols increases during night-time hours. Security officers trained by the UI Police Department are assigned to monitor specific buildings or areas at night. These areas include on campus residential facilities.

Video Surveillance on Campus

UI Campus Safety has access to over 1,000 cameras on the University of Iowa Campus at interior and exterior locations. The department cannot monitor all these cameras, however in response to an active incident or for investigative purposes, the cameras will be used in conjunction with safety operations. UI Campus Safety plans to install more cameras in the future.

Security Considerations Used in the Maintenance of Campus Facilities

Many campus pathways remain lighted throughout the night. As part of their surveillance responsibilities, patrol officers and security officers report burned-out lights and other potentially dangerous situations. Maintenance crew members routinely replace lights, trim shrubbery, and remove snow, ice, and other debris from pathways. UI takes security into consideration in the maintenance of its facilities.

Access to Academic Buildings

The UI Police Department routinely checks University buildings that are closed during non-business hours. Each building has a scheduled time to be secured and only authorized staff members are issued keys or access cards to secured buildings. All indoor maintenance personnel wear uniform shirts with Facilities Management insignia for identification purposes, and all students and employees are issued University identification cards. To monitor access during secured hours, the entrances of many buildings are lighted.

Access to Residence Hall Buildings

For security purposes, all University student living spaces are secured 24 hours a day. The outside building doors to most residence halls are locked at least from midnight to 7:00 a.m. 7 days a week. Others are secured 24 hours a day. Each resident is issued an access card to their building as well as a key to their room and is advised to keep the room door locked at all hours of the day. During secured hours, a non-resident may only enter the building if he or she is a guest of a resident and enters through the main entrance; however, Residence Hall staff members do not monitor access at any entrance, and the University cannot guarantee that unescorted nonresidents cannot access the residence halls. Many residence halls have main desks staffed 24 hours a day. Residents are held responsible for the conduct of their guests, and non-residents

found in a residence hall during secured hours in violation of this rule are subject to University of Iowa discipline and arrest for criminal trespass. At least one trained staff member is on duty 24 hours a day. Overnight guests should be registered at the information desk.

Security Precautions for University Apartments

Adult residents of University owned, or controlled apartments are issued keys to their respective apartments and are advised to keep their doors locked at all hours of the day. In addition to a smoke detector and fire extinguisher, important information, such as emergency and police phone numbers, is provided in writing. During daytime hours on weekdays, staff members are on duty in the University Apartments office. During the night, officers from the UI Police Department routinely conduct exterior patrols of the Aspire apartments at West Campus.

Special Security Precautions in University Hospitals & Clinics



The University of Iowa Hospitals & Clinics' Department of Safety and Security operates an in-house safety and security service with an emphasis on personal safety and fire safety as well as security. The UIHC Safety and Security Department staff does not have arrest powers but work in cooperation with the UI Police Department, the authorized law enforcement agency for the UIHC. To maintain the physical security of UIHC, the Safety and Security Department patrols the hospitals and clinics, secures doors, monitors a safety surveillance closed-circuit television system, and responds to requests by patients, visitors, and staff. Reports of serious criminal activity are routed directly to the UI Police Department. In cases of minor criminal activity, copies of Safety and Security reports are sent to the UI Police Department for consideration and possible follow-up.

Non-Campus Student Organization Housing

It is the responsibility of every registered student organization to ensure that all federal, state, and local laws are observed at activities sponsored by the organization. Crimes that occur in housing units maintained by officially registered student organizations on non-University property in Iowa City (non-campus locations as per the Clery Act are reported to the Iowa City Police Department, non –University property in Coralville is reported to the Coralville Police Department). The UI Police Department responds to calls at the registered student organization housing in Iowa City, there is no agreement between UI Police and the Iowa City Police Department on responding to these calls. UI does not use the local police agencies to monitor the crimes at those locations, those

locations are a part of the local police agency's jurisdiction. These agencies share with the University its records of police reports occurring in or near fraternity and sorority housing units. The Office of the Dean of Students, in cooperation with the Iowa City Police Department, the Coralville Police Department, and the UI Police Department periodically reviews police reports to ascertain the number and type of reported crimes which occur on property owned or controlled by recognized student organizations. In cases where a student's conduct on fraternity or sorority property violates University regulations, appropriate disciplinary action will be initiated by the Office of the Dean of Students.

Security of Campus Facilities at the Tippie College of Business Cedar Rapids Center in Cedar Rapids

The Tippie College of Business Cedar Rapids Center occupies the third floor of the building and access to the building is made through lobby areas or walkways to the facility. Entrances and elevators are unlocked by on site staff members but entry doors to stairwells to enter the facility are always locked. Exiting the facility can be done at any time. During non-business hours the facility entrances are locked. There is a receptionist on site during class hours, but they do not monitor individuals entering the building and provide no other security functions other than unlocking and locking the facilities. Any concerns within the building should be brought to the attention of staff; however, all crime should be reported to the Cedar Rapids Police Department. Parking for the facility is at city parking meters or parking ramps near the facility, but the University does not control any of those parking spaces.

Security of Campus Facilities at the John and Mary Pappajohn Education Center in Des Moines

The John and Mary Pappajohn Education Center is in downtown Des Moines. The building is unlocked during normal business hours when a limited number of entrances are unlocked by staff members. The entrances are not monitored by staff but there are surveillance cameras on the property. Exiting the facility can be done at any time. During non-business hours the facility entrances are locked. There is a building administrator on site, but they do not monitor individuals entering the building, and provide no other security functions other than unlocking and locking the facilities. Any concerns within the building should be brought to the attention of staff; however, all crime should be reported to the Des Moines Police Department.

Security of Campus Facilities at the Lakeside Lab: Regents Resource Center at Lake Okoboji

Iowa Lakeside Laboratory Regents Resource Center is located on West Okoboji Lake along Iowa Highway 86. There are two entrances from the highway, the main entrance and service entrance, located about 100 yards apart and both open continually. Neither is monitored, but the Facilities Manager resides in a house next to the service entrance and is aware of vehicles entering the grounds. All buildings are locked when not in use. (The library, stone classroom buildings, and computer lab are open 24 hours per day during the 8-week summer session only). There are no security cameras on campus. Any concerns should be brought to the attention of staff; however, all crimes should be reported to the Dickinson County Sheriff's Department. Emergency assistance can be summoned by dialing 911. Parking is at various graveled lots or on the grass on campus.

General Purpose

The University undertakes programs designed to maintain awareness in the subject of safety and encourages students, staff, and faculty to take an active role in the deterrence of crime. Security awareness is accomplished through a variety of means. The University disseminates general and specific information in writing to the University community and presents a variety of programs tailored to the interests and particular needs of the various constituencies on campus. These programs include opportunities for students, staff, and faculty to meet and discuss crime issues with the Crime Prevention Specialist in the UI Police Department.

General Sources of Information



Under state law, certain police information is public, including the date, time, specific location, and immediate facts of a crime and the name and address of a person arrested and the criminal charge. To learn the most current crime information, members of the University community are encouraged to read the daily police arrest reports in the Daily Iowan or Iowa City Press-Citizen. UI Campus Safety releases an activity report through their web site at safety.uiowa.edu/crime-log. In addition to releasing an activity report UI Campus Safety issues timely warnings of crimes considered to be a serious or continuing threat to the University community which are reported to local police agencies.

Campus Safety Resources and Services

Campus Safety has created a guide to help all students, faculty, and staff feel knowledgeable of the safety and support services available on campus. This guide can be accessed at:

<https://safety.uiowa.edu/hawkeyesafe>

Safety Training Courses and Presentations

Due to the size of the university and the changing calendar of campus activities, the number of programs presented each year varies month to month.

Crime prevention programs are presented periodically during the academic year by university personnel and student leaders. During orientation, new students are informed of services offered by Campus Safety. During the 2021-2022 academic year, UI offered approximately 77 crime prevention and security awareness programs. A common theme of all awareness programs is student and staff responsibility for their own safety and the security of others. Other prevention topics regularly offered cover topics such as personal safety, residence hall security, drug and alcohol abuse awareness, date rape awareness workshops in the residence halls and Greek system, small-group discussions in freshman orientation, shop-lifting training for IMU bookstore employees, and fire drills in the residence halls.

The UI Police Department employs two full time Community Outreach Officers to coordinate campus-wide prevention efforts and assist individual departments on a case-by-case basis. Additional programming offerings taught by Campus Safety typically include Civilian Response to Active Shooter Events (CRASE), Stop the Bleed,

Personal Safety and Self-Protection, Rape Aggression Defense (RAD), Know the Law, Know your Rights, Conflict De-escalation, Campus Emergency Preparedness, CPR-BLS, fire extinguisher training, and more. A current list with course descriptions is available at:

<https://safety.uiowa.edu/request-training>

In addition, university departments such as the Women's Resource and Action Center (WRAC) and the Rape Victim Advocacy Program (RVAP) present a variety of programs, many of which are related to personal safety and bystander skill building.

NITE RIDE

Nite Ride is a free, late-night transportation service for all UI students, faculty, and staff. This service is in operation from 10 p.m. to 5 a.m. To learn more or request a ride, visit:

<https://safety.uiowa.edu/nite-ride>

RAVE GUARDIAN

Rave Guardian is a free mobile application that allows users to set a safety timer for their walk home, text anonymous tips to Campus Safety, and call UI Police with the touch of a button. Faculty, staff, and students can download the app and sign in with their UI email address for access to the campus network. To learn more, visit:

<https://safety.uiowa.edu/rave-guardian>

Rape Aggression Defense (R.A.D.)

Campus Safety offers Rape Aggression Defense (R.A.D.) classes every semester. R.A.D. is the nation's largest self-defense course. The R.A.D. approach to personal safety education embodies a practical blend of threat avoidance strategies and real-world assault resistance for men and women. To learn when courses are available or for more information, visit Campus Safety's website or email police@uiowa.edu. Courses may be provided to groups of 10 or more upon request.

Security Awareness Programs for Other Campuses

The University of Iowa does not provide any security awareness programs for these locations; however, all students are invited to attend programs on the main campus in Iowa City.

Policy Regarding Use of Illegal Drugs and Alcohol

Drug Free Schools and Communities Act

In compliance with the Drug Free Schools and Communities Act, the University of Iowa publishes information regarding the university's educational programs related to drug and alcohol abuse prevention; sanctions for violations of federal, state, and local laws and university policy; a description of health risks associated with alcohol and other drug use; and a description of available treatment programs for UI students and employees. A complete description of these topics, as provided in the university's annual notification to students and employees, is available online at:

<https://dos.uiowa.edu/policies/illegal-drugs-and-alcohol/>

Minimum sanctions for violations of the University Alcohol and Drug Policies are here:

<https://dos.uiowa.edu/policies/minimum-sanctions/>

The University of Iowa prohibits the unlawful possession, use, and sale of alcoholic beverages and illegal drugs on campus. The UI Police Department has primary responsibility for the enforcement of State underage drinking laws as well as the enforcement of Federal and State drug laws.



The University of Iowa does not discriminate on the basis of sex in its educational programs. Sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking. As a result, the University of Iowa issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a University of Iowa responsible employee (AAO). In this context, the University of Iowa prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the University community.

The University of Iowa strongly encourages anyone seeking information about sexual harassment or sexual misconduct to visit the Office of the Institutional Equity, <https://diversity.uiowa.edu/division/oie>. This site houses significant information regarding the University's policies, resources for complainants, respondents and for University of Iowa mandated reporters.

Definitions

There are numerous terms used by the university in our policies and procedures. The Clery Act requires the institution provide you with the definition of these terms as defined by the Department of Education as well as in the State of Iowa's criminal code.

Consent under Iowa law

Under Iowa law the following people are unable to give consent:

- Persons who are asleep or unconscious
- Persons who are incapacitated due to the influence of drugs, alcohol, or medication.
- Persons who are unable to communicate consent due to a mental or physical condition.

Consent under University of Iowa Policy

The following terms and definitions are relevant to understanding prohibited conduct in this section.

- a. "Consent." Consent is knowing, voluntary, and clear permission by word or unambiguous action to engage in sexual activity.

Since individuals may experience the same interaction in different ways, it is the responsibility of each party to determine that the other has consented before engaging in the activity.

If consent is not clearly provided prior to engaging in the activity, consent may be ratified by word or action at some point during the interaction.

For consent to be valid, there must be a clear expression in words or actions that the other individual consented to that specific sexual conduct. Reasonable reciprocation can be implied. For example, if someone kisses you, you can kiss them back (if you want to) without the need to explicitly obtain their consent to being kissed back.

Consent can also be withdrawn once given, as long as the withdrawal is reasonably communicated. If there is confusion as to whether anyone has consented or continues to consent to sexual activity, the participants must stop the activity until each consents to it.

Consent to some sexual contact (such as kissing or fondling) cannot be presumed to be consent for other sexual activity (such as intercourse). A current or previous intimate relationship is not sufficient to constitute consent.

The existence of consent is based on the totality of the circumstances evaluated from the perspective of a reasonable person in the same or similar circumstances, including the context in which the alleged incident occurred and relationship between the parties.

Consent in relationships must also be considered in context. When parties consent to BDSM or other forms of kink, non-consent may be shown by the use of a safe word. Resistance, force, violence, or even saying "no" may be part of the kink and thus consensual, so the University of Iowa's evaluation of communication in kink situations should be guided by reasonableness, rather than strict adherence to policy that assumes non-kink relationships as a default.

- b. "Incapacitation." Incapacitation occurs when someone cannot make rational, reasonable decisions because they lack the capacity to give knowing/informed consent (e.g., to understand the "who, what, when, where, why, or how" of their sexual interaction). A person cannot consent if they are unable to understand what is happening or are disoriented, helpless, asleep, or unconscious, for any reason, including by alcohol or other drugs (including medication). Subsequent memory loss alone, which may not be observable at the time of events, is not sufficient to establish that someone was incapacitated.
- c. Incapacitation is determined through consideration of all relevant indicators of the complainant's state and is not synonymous with intoxication, impairment, blackout, and/or being drunk. As stated above, a respondent violates this policy if they engage in sexual activity with someone who is incapable of giving consent. This policy covers a person whose incapacity results from:
- A temporary or permanent physical or mental health condition,
 - Involuntary physical restraint, and/or
 - The consumption of alcohol or drugs.

It is a defense to a sexual harassment and sexual misconduct policy violation that the respondent neither knew nor should have known the complainant to be physically or mentally incapacitated, regardless of the reason. A determination whether a respondent "should have known" that a complainant was incapacitated is made by looking at the particular facts available from an objective, reasonable-person standard. The definition of "a reasonable person" includes a person who is both sober and exercising sound judgment.

- d. "Coercion." Coercion is the use of an unreasonable amount of pressure that would overcome the will of a reasonable person. Coercion is more than an effort to persuade, entice, or attract another person to engage in sexual activity. When a person makes clear a decision not to participate in a particular sexual activity, a

decision to stop, or a decision not to go beyond a certain sexual interaction, continued pressure can become coercive. In evaluating whether coercion was used, the university will consider: (1) the frequency, intensity, and duration of the pressure; (2) the degree of isolation of the person being pressured; and (3) any actual or perceived power differential between the parties in the context of their respective roles within the university.

Sexual Assault under the University of Iowa Policy

"Sexual assault" as defined in 20 USC 1092(f)(6)(A)(v) means an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation. A sex offense is any sexual act directed at or attempted against another person, without the consent of the victim, including instances where the victim is incapable of giving consent. Sexual assault includes:

- "Fondling": The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity.
- "Incest": Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- "Statutory rape": Sexual intercourse with a person who is under the statutory age of consent.
- "Rape": The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

For more information regarding University of Iowa policies related to domestic violence please see the Sexual Harassment and Sexual Misconduct Policy at <https://opsmanual.uiowa.edu/community-policies/sexual-harassment-and-sexual-misconduct#4.14>

Sexual Assault Definitions under the Clery Act

Sexual Assault: "Sexual assault" is defined by the Department of Education as an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting system. A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape: Rape is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: Fondling is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Incest is defined as non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Statutory rape is defined a non-forcible sexual intercourse with a person who is under the statutory age of consent.

Sexual Assault under the Code of Iowa

Sexual Assault is further defined by the State of Iowa criminal statutes as:

709.1 Sexual abuse defined

Any sex act between persons is sexual abuse by either of the persons when the act is performed with the other person in any of the following circumstances:

1. The act is done by force or against the will of the other. If the consent or acquiescence of the other is procured by threats of violence toward any person or if the act is done while the other is under the influence of a drug inducing sleep or is otherwise in a state of unconsciousness, the act is done against the will of the other.
2. Such other person is suffering from a mental defect or incapacity which precludes giving consent, or lacks the mental capacity to know the right and wrong of conduct in sexual matters.
3. Such other person is a child.

Incapacitation means a person is disabled or deprived of ability, as follows:

1. "Mentally incapacitated" means that a person is temporarily incapable of apprising or controlling the person's own conduct due to the influence of a narcotic, anesthetic, or intoxicating substance.
2. "Physically helpless" means that a person is unable to communicate an unwillingness to act because the person is unconscious, asleep, or is otherwise physically limited.
3. "Physically incapacitated" means that a person has a bodily impairment or handicap that substantially limits the person's ability to resist or flee.

709.5 Resistance to Sexual Abuse.

Under the provisions of this law, it shall not be necessary to establish physical resistance by a person in order to establish that an act of sexual abuse was committed by force or against the will of the person. However, the circumstances surrounding the commission of the act may be considered in determining whether or not the act was done by force or against the will of the other.

The term "sex act" or "sexual activity" means any sexual contact between two or more persons by: penetration of the penis into the vagina or anus; contact between the mouth and genitalia or by contact between the genitalia of one person and the genitalia or anus of another person; contact between the finger or hand of one person and the genitalia or anus of another person, except in the course of examination or treatment by a person licensed pursuant to chapter 148, 148C, 151, or 152; ejaculation onto the person of another; or by use of artificial sexual organs or substitutes therefor in contact with the genitalia or anus.

Penalties for Sexual Abuse

709.2 Sexual abuse in the first degree.

1. A person commits sexual abuse in the first degree when in the course of committing sexual abuse the person causes another serious injury.

Sexual abuse in the first degree is a class "A" felony.

709.3 Sexual abuse in the second degree.

A person commits sexual abuse in the second degree when the person commits sexual abuse under any of the following circumstances:

1. During the commission of sexual abuse, the person displays in a threatening manner a dangerous weapon, or uses or threatens to use force creating a substantial risk of death or serious injury to any person.
2. The other person is under the age of twelve.
3. The person is aided or abetted by one or more persons and the sex act is committed by force or against the will of the other person against whom the sex act is committed.

Sexual abuse in the second degree is a class "B" felony.

709.4 Sexual abuse in the third degree.

A person commits sexual abuse in the third degree when the person performs a sex act under any of the following circumstances:

1. The act is done by force or against the will of the other person, whether or not the other person is the person's spouse or is cohabiting with the person.
2. The act is between persons who are not at the time cohabiting as husband and wife and if any of the following are true:
 - a. The other person is suffering from a mental defect or incapacity which precludes giving consent.
 - b. The other person is twelve or thirteen years of age.
 - c. The other person is fourteen or fifteen years of age and any of the following are true:
 - i. The person is a member of the same household as the other person.
 - ii. The person is related to the other person by blood or affinity to the fourth degree.
 - iii. The person is in a position of authority over the other person and uses that authority to coerce the other person to submit.
 - iv. The person is four or more years older than the other person.
 - d. The act is performed while the other person is under the influence of a controlled substance, which may include but is not limited to flunitrazepam, and all of the following are true:
 - i. The controlled substance, which may include but is not limited to flunitrazepam, prevents the other person from consenting to the act.
 - ii. The person performing the act knows or reasonably should have known that the other person was under the influence of the controlled substance, which may include but is not limited to flunitrazepam.
 - e. The act is performed while the other person is mentally incapacitated, physically incapacitated, or physically helpless.

Sexual abuse in the third degree is a class "C" felony.

709.11 Assault with intent to commit sexual abuse.

Any person who commits an assault, as defined in section 708.1, with the intent to commit sexual abuse:

1. Is guilty of a class "C" felony if the person thereby causes serious injury to any person.
2. Is guilty of a class "D" felony if the person thereby causes any person a bodily injury other than a serious injury.
3. Is guilty of an aggravated misdemeanor if no injury results.

Domestic Violence under the University of Iowa Policy

"Domestic violence" as defined in 34 USC 12291(a)(8) means a felony or misdemeanor crime of violence committed:

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies; or
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

For more information regarding University of Iowa policies related to domestic violence please see the Sexual Harassment and Sexual Misconduct Policy at <https://opsmanual.uiowa.edu/community-policies/sexual-harassment-and-sexual-misconduct#4.14>

Domestic Violence under the Clery Act

Domestic Violence: The term "domestic violence" means

1. Felony or misdemeanor crimes of violence committed—
 - a. By a current or former spouse or intimate partner of the victim;
 - b. By a person with whom the victim shares a child in common;
 - c. By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
 - d. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
 - e. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
2. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Domestic Violence under the Code of Iowa

708.2A Domestic abuse assault as defined by Iowa State Criminal Law— mandatory minimums, penalties enhanced — extension of no-contact order.

1. For the purposes of this chapter, "domestic abuse assault" means an assault, as defined in section 708.1, which is domestic abuse as defined in section 236.2, subsection 2, paragraph "a", "b", "c", or "d".
2. On a first offense of domestic abuse assault, the person commits:
 - a. A simple misdemeanor for a domestic abuse assault, except as otherwise provided.
 - b. A serious misdemeanor, if the domestic abuse assault causes bodily injury or mental illness.
 - c. An aggravated misdemeanor, if the domestic abuse assault is committed with the intent to inflict a serious injury upon another, or if the person uses or displays a dangerous weapon in connection with the assault. This paragraph does not apply if section 708.6 or 708.8 applies.
 - d. An aggravated misdemeanor, if the domestic abuse assault is committed by knowingly impeding the normal breathing or circulation of the blood of another by applying pressure to the throat or neck of the other person or by obstructing the nose or mouth of the other person.
3. Except as otherwise provided in subsection 2, on a second domestic abuse assault, a person commits:
 - a. A serious misdemeanor, if the first offense was classified as a simple misdemeanor, and the second offense would otherwise be classified as a simple misdemeanor.
 - b. An aggravated misdemeanor, if the first offense was classified as a simple or aggravated misdemeanor, and the second offense would otherwise be classified as a serious misdemeanor, or the first offense was classified as a serious or aggravated misdemeanor, and the second offense would otherwise be classified as a simple or serious misdemeanor.
4. On a third or subsequent offense of domestic abuse assault, a person commits a class "D" felony.
5. For a domestic abuse assault committed by knowingly impeding the normal breathing or circulation of the blood of another by applying pressure to the throat or neck of the other person or by obstructing the nose or mouth of the other person, and causing bodily injury, the person commits a class "D" felony.
 - a. A conviction for, deferred judgment for, or plea of guilty to, a violation of this section which occurred more than twelve years prior to the date of the violation charged shall not be considered in determining that the violation charged is a second or subsequent offense.
 - b. For the purpose of determining if a violation charged is a second or subsequent offense, deferred judgments issued pursuant to section 907.3 for violations of section 708.2 or this section, which were issued on domestic abuse assaults, and convictions or the equivalent of deferred judgments for violations in any other states under statutes substantially

corresponding to this section shall be counted as previous offenses. The courts shall judicially notice the statutes of other states which define offenses substantially equivalent to the offenses defined in this section and can therefore be considered corresponding statutes. Each previous violation on which conviction or deferral of judgment was entered prior to the date of the offense charged shall be considered and counted as a separate previous offense.

- c. An offense shall be considered a prior offense regardless of whether it was committed upon the same victim.
6. a. A person convicted of violating subsection 2 or 3 shall serve a minimum term of two days of the sentence imposed by law, and shall not be eligible for suspension of the minimum sentence. The minimum term shall be served on consecutive days. The court shall not impose a fine in lieu of the minimum sentence, although a fine may be imposed in addition to the minimum sentence. This section does not prohibit the court from sentencing and the person from serving the maximum term of confinement or from paying the maximum fine permitted pursuant to chapters 902 and 903, and does not prohibit the court from entering a deferred judgment or sentence pursuant to section 907.3, if the person has not previously received a deferred sentence or judgment for a violation of section 708.2 or this section which was issued on a domestic abuse assault.
- a. A person convicted of violating subsection 4 shall be sentenced as provided under section 902.9, subsection 1, paragraph "e", and shall be denied parole or work release until the person has served a minimum of one year of the person's sentence. Notwithstanding section 901.5, subsections 1, 3, and 5, and section 907.3, the person cannot receive a suspended or deferred sentence or a deferred judgment; however, the person sentenced shall receive credit for any time the person was confined in a jail or detention facility following arrest.
7. If a person is convicted for, receives a deferred judgment for, or pleads guilty to a violation of this section, the court shall modify the no-contact order issued upon initial appearance in the manner provided in section 664A.5, regardless of whether the person is placed on probation.
8. The clerk of the district court shall provide notice and copies of a judgment entered under this section to the applicable law enforcement agencies and the twenty-four-hour dispatcher for the law enforcement agencies, in the manner provided for protective orders under section 236.5. The clerk shall provide notice and copies of modifications of the judgment in the same manner.
9. In addition to the mandatory minimum term of confinement imposed by subsection 7, paragraph "a", the court shall order a person convicted under subsection 2 or 3 to participate in a batterers' treatment program as required under section 708.2B. In addition, as a condition of deferring judgment or sentence pursuant to section 907.3, the court shall order the person to participate in a batterers' treatment program. The clerk of the district court shall send a copy of the judgment or deferred judgment to the judicial district department of correctional services.

Dating Violence under the University of Iowa Policy

"Dating violence" as defined in 34 USC 12291(a)(10) means violence committed by a person:

1. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
2. Where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - The length of the relationship;
 - The type of relationship;
 - The frequency of interaction between the persons involved in the relationship.

For more information regarding University of Iowa policies related to dating violence please see the Sexual Harassment and Sexual Misconduct Policy at <https://opsmanual.uiowa.edu/community-policies/sexual-harassment-and-sexual-misconduct#4.14>

Dating Violence under the Clery Act

Dating Violence: The term "dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

1. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
2. For the purposes of this definition-
 - a. Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - b. Dating violence does not include acts covered under the definition of domestic violence.
3. And section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Dating Violence under the Code of Iowa

Dating violence is **not** further defined by Iowa law.

Stalking under the University of Iowa Policy

"Stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- Fear for their safety or the safety of others; or
- Suffer substantial emotional distress.

Examples include:

- Attempting to gather information about the target of unwelcome conduct;
- Vandalism, including attacks on data and equipment;
- Direct physical and/or verbal threats against a target of unwelcome conduct or loved ones of a target of unwelcome conduct, including animal abuse;
- Gathering of information about a target of unwelcome conduct from family, friends, coworkers, and/or classmates;
- Manipulative and controlling behaviors such as threats to harm oneself, or threats to harm someone close to the target of unwelcome conduct;
- Defamation or slander against the target of unwelcome conduct; posting false information about the target of unwelcome conduct; posing as the complainant in order to post to websites, news groups, blogs, or other sites that allow public contributions; and/or encouraging others to harass the target of unwelcome conduct;
- Posing as someone other than oneself to initiate transactions, financial credit, loans, or other contractual agreements;
- Arranging to meet the target of unwelcome conduct under false pretenses.

For more information regarding University of Iowa policies related to stalking please see the Sexual Harassment and Sexual Misconduct Policy at <https://opsmanual.uiowa.edu/community-policies/sexual-harassment-and-sexual-misconduct#4.14>

Stalking under the Clery Act

Stalking: The term "stalking" means

1. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—
 - a. fear for the person's safety or the safety of others; or
 - b. Suffer substantial emotional distress.

2. For the purposes of this definition—
 - a. Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
 - b. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
 - c. Reasonable persons means a reasonable person under similar circumstances and with similar identities to the victim.
3. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Stalking under the Code of Iowa

708.11 Stalking: As defined by Iowa State Criminal Law:

1. As used in this section, unless the context otherwise requires:
 - a. *"Accompanying offense"* means any public offense committed as part of the course of conduct engaged in while committing the offense of stalking.
 - b. *"Course of conduct"* means repeatedly maintaining a visual or physical proximity to a person without legitimate purpose or repeatedly conveying oral or written threats, threats implied by conduct, or a combination thereof, directed at or toward a person.
 - c. *"Immediate family member"* means a spouse, parent, child, sibling, or any other person who regularly resides in the household of a specific person, or who within the prior six months regularly resided in the household of a specific person.
 - d. *"Repeatedly"* means on two or more occasions.
2. A person commits stalking when all of the following occur:
 - a. The person purposefully engages in a course of conduct directed at a specific person that would cause a reasonable person to fear bodily injury to, or the death of, that specific person or a member of the specific person's immediate family.
 - b. The person has knowledge or should have knowledge that the specific person will be placed in reasonable fear of bodily injury to, or the death of, that specific person or a member of the specific person's immediate family by the course of conduct.
 - c. The person's course of conduct induces fear in the specific person of bodily injury to, or the death of, the specific person or a member of the specific person's immediate family.
3.
 - a. A person who commits stalking in violation of this section commits a class "C" felony for a third or subsequent offense.
 - b. A person who commits stalking in violation of this section commits a class "D" felony if any of the following apply:
 - (1) The person commits stalking while subject to restrictions contained in a criminal or civil protective order or injunction, or any other court order which prohibits contact between the person and the victim, or while subject to restrictions contained in a criminal or civil protective order or injunction or other court order which prohibits contact between the person

and another person against whom the person has committed a public offense.

- (2) The person commits stalking while in possession of a dangerous weapon, as defined in section 702.7.
 - (3) The person commits stalking by directing a course of conduct at a specific person who is under eighteen years of age.
 - (4) The offense is a second offense.
- c. A person who commits stalking in violation of this section commits an aggravated misdemeanor if the offense is a first offense which is not included in paragraph "b".
4. Violations of this section and accompanying offenses shall be considered prior offenses for the purpose of determining whether an offense is a second or subsequent offense. A conviction for, deferred judgment for, or plea of guilty to a violation of this section or an accompanying offense which occurred at any time prior to the date of the violation charged shall be considered in determining that the violation charged is a second or subsequent offense. Deferred judgments pursuant to section 907.3 for violations of this section or accompanying offenses and convictions or the equivalent of deferred judgments for violations in any other states under statutes substantially corresponding to this section or accompanying offenses shall be counted as previous offenses. The courts shall judicially notice the statutes of other states which define offenses substantially equivalent to the offenses defined in this section and its accompanying offenses and can therefore be considered corresponding statutes. Each previous violation of this section or an accompanying offense on which conviction or deferral of judgment was entered prior to the date of the violation charged shall be considered and counted as a separate previous offense. In addition, however, accompanying offenses committed as part of the course of conduct engaged in while committing the violation of stalking charged shall be considered prior offenses for the purpose of that violation, even though the accompanying offenses occurred at approximately the same time. An offense shall be considered a second or subsequent offense regardless of whether it was committed upon the same person who was the victim of any other previous offense.
 5. Notwithstanding section 804.1, rule of criminal procedure 2.7, Iowa court rules, or any other provision of law to the contrary, upon the filing of a complaint and a finding of probable cause to believe an offense has been committed in violation of this section, or after the filing of an indictment or information alleging a violation of this section, the court shall issue an arrest warrant, rather than a citation or summons. A peace officer shall not issue a citation in lieu of arrest for a violation of this section. Notwithstanding section 804.21 or any other provision of law to the contrary, a person arrested for stalking shall be immediately taken into custody and shall not be released pursuant to pretrial release guidelines, a bond schedule, or any similar device, until after the initial appearance before a magistrate. In establishing the conditions of release, the magistrate may consider the defendant's prior criminal history, in addition to the other factors provided in section 811.2.
 6. For purposes of determining whether or not the person should register as a sex offender pursuant to the provisions of chapter 692A, the fact finder shall make a determination as provided in section 692A.126.

Medical Care and Preserving Evidence

Obtaining Medical Care

Students or employees who have experienced a recent sexual assault, dating violence or domestic violence, are strongly encouraged to visit a hospital or clinic to take care of their medical needs. A hospital or clinic can treat a victim's injuries and provide necessary medical advice and medication in case a victim may have contracted a sexually transmitted disease (STD) or has pregnancy concerns. A Sexual Assault Nurse Examiner is available to perform a sexual abuse evidentiary examination. Receiving an evidentiary examination **does not mean that a victim must make a formal report to the University or to law enforcement.** Rather, the examination serves to preserve evidence if a victim may wish to make a complaint in the future. A sexual assault evidentiary exam is fully covered and paid for by the State of Iowa and will not be submitted for insurance purposes. A name is not required, and the victim can remain anonymous. To secure medical assistance and/or a sexual abuse evidentiary exam, visit:

University of Iowa Hospitals and Clinics
Emergency Department (open 24 hours)
200 Hawkins Drive
Carver Pavilion, Level 1
Iowa City, Iowa 52242
Emergency Medicine phone: (319) 356-2233
UIHC Nurseline (operated 24 hours): (319) 384-8442

Preserving Evidence

It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease. Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to university hearing boards/investigators or police.

Procedures for Filing a Report

If you have been the victim of domestic violence, dating violence, sexual assault, or stalking, you may report the incident promptly to Title IX and Gender Equity, Office of Institutional Equity. The person who experienced harm will be provided with a guide detailing information about University of Iowa resources and policies, including information about their rights and options. Resource information provided by the University, on-campus off-campus or both, includes medical, health, counseling, victim advocacy, legal assistance and visa and immigration assistance to persons who have been victims of sexual assault, domestic violence, dating violence, or stalking. The procedures set forth below are intended to afford a prompt response to charges of sexual assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions on violators of this policy.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, the victim nevertheless should consider speaking

with UI Police Department or other law enforcement to preserve evidence to assist in proving that the alleged criminal offense occurred or that may be helpful in obtaining a protection order, in the event that the victim changes their mind at a later date.

To Make an Administrative Complaint and/or Request an Accommodation

- (1) File a complaint with the Title IX Coordinator at Title IX and Gender Equity, Office of Institutional Equity (319-335-6200; oitixe@uiowa.edu). Such a report may be made at any time (including during nonbusiness hours) by using the telephone number or email address, or by mail to the office address listed below for the Title IX Coordinator at Title IX and Gender Equity.
- (2) Report online, using the reporting form posted at <https://diversity.uiowa.edu/report/report-problem>. Anonymous reports are accepted but can give rise to a need to investigate. The University of Iowa tries to provide supportive measures to all complainants, which is impossible with an anonymous report. Because reporting carries no obligation to initiate a formal response, and as the University of Iowa respects complainant requests to dismiss complaints unless there is a compelling threat to health and/or safety, the complainant is largely in control and should not fear a loss of privacy by making a report that allows the University of Iowa to discuss and/or provide supportive measures.
- (3) Any person may make a report that a student, employee, or visitor has experienced or committed sexual harassment, sexual misconduct, or related retaliation by contacting Title IX and Gender Equity, or any academic or administrative officer of the university.

A formal complaint means a document filed/signed by the complainant or signed by the Title IX Coordinator alleging a policy violation by a respondent and requesting that the University of Iowa investigate the allegation(s) or resolve through an adaptable resolution. A complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information below, or as described in this subchapter. As used in this paragraph, the phrase "document filed by a complainant" means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the University of Iowa) that contains the complainant's physical or digital signature, or otherwise reliably indicates that the complainant is the person filing the complaint.

If notice is submitted in a form that does not meet this standard, the Title IX Coordinator will contact the complainant to ensure that it is filed correctly.

To make a report and to request accommodations, students and employees should contact:

Monique DiCarlo, Title IX Coordinator and Director, Title IX and Gender Equity
455 Van Allen Hall
Phone: 319-335-6200
Email: oitixe@uiowa.edu
Web: <https://diversity.uiowa.edu/resources/tixge-resources>

Sara Feldmann, Deputy Title IX Coordinator and Assistant Director, Title IX and Gender Equity
455 Van Allen Hall
Email: oitixe@uiowa.edu
Web: <https://diversity.uiowa.edu/resources/tixge-resources>

Lyla Clerry, Deputy Title IX Coordinator and Associate Athletic Director for Athletic Compliance
S240 Carver Hawkeye Arena
Phone: 319-335-9598
Email: lyla-clerry@uiowa.edu

In addition to filing a complaint with the University of Iowa, individuals who believe they may have been the subject of discrimination prohibited by state and/or federal law(s) may contact one or more of the following agencies for advice, assistance, and explanation of filing deadlines.

Office for Civil Rights (OCR)
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-1100
Customer Service Hotline: 800-421-3481
Fax: 202-453-6012
TDD: 877-521-2172
Email: OCR@ed.gov
Web: www.ed.gov/ocr

To Make a Report to Law Enforcement

Although the university strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim's choice whether to make such a report and victims have the right to decline involvement with the police. The University of Iowa's Title IX and Gender Equity unit and/or the Rape Victim's Advocacy Program will assist any victim with notifying local police if they so desire. When taking a report the police officer collects information about the incident through witness statements, pictures, videos, and other evidence. The police officer may interview other witnesses. Once facts are gathered the officer may file charges, refer the case to the county attorney, or close the case. The law enforcement agencies that serve the University of Iowa are the UI Police Department (sworn law enforcement on campus empowered and trained to respond and investigate sexual assault, stalking, dating violence and domestic violence), the Iowa City Police, the Coralville Police Department, the Johnson County Sheriff's Office, University Heights Police and North Liberty Police. The contact information for these agencies is noted below for your reference:

University of Iowa Police Department 808 University Capitol Centre 200 S. Capitol St. Iowa City, IA 52242	(319) 335-5022
Iowa City Police 410 E. Washington St. Iowa City, IA 52240	(319) 356-5495
Coralville Police 1503 5th St. Coralville, IA 52241	(319) 248-1800
Johnson County Sheriff's Office 511 S. Capitol St. Iowa City, IA 52240	(319) 356-6020
University Heights Police 1302 Melrose Ave. University Heights, IA 52246	(319) 356-8000 (319) 887-6800
North Liberty Police 5 East Cherry St. North Liberty, IA 52361	(319) 356-8000 (319) 626-5724

Accommodations and Supportive Measures

The University of Iowa will offer and implement appropriate and reasonable supportive measures to the parties upon notice of alleged sexual harassment, sexual misconduct, and/or related retaliation.

Supportive measures are non-disciplinary, nonpunitive, individualized services offered as appropriate, as reasonably available, and without fee

Iowa Civil Rights Commission
Grimes State Office Building
400 E. 14th Street
Des Moines, IA 50319-0201
Phone: 515-281-4121, 800-457-4416
Fax: 515-242-5840
Email: icrc@iowa.gov

or charge to the parties to restore or preserve access to the University of Iowa's education program, activity, or workplace, including measures designed to protect the safety of all parties or the University of Iowa's educational environment, and/or deter sexual harassment, sexual misconduct, and/or related retaliation.

The Title IX Coordinator promptly makes supportive measures available to the parties upon receiving notice or a complaint. At the time that supportive measures are offered, the University of Iowa will inform the complainant, in writing, that they may file a formal complaint with the University of Iowa either at that time or in the future, if they have not done so already. The Title IX Coordinator works with the complainant to ensure that their wishes are taken into account with respect to the supportive measures that are planned and implemented.

The Title IX Coordinator will work with the complainant's or respondent's Senior Human Resources Leader or the Associate Dean for Faculty when implementing support measures related to the workplace or when the alleged conduct involves a nexus to the workplace.

Subject to applicable laws and court orders, the University of Iowa will maintain the privacy of the supportive measures, provided that privacy does not impair the University of Iowa's ability to provide the supportive measures. The University of Iowa will act to ensure as minimal an academic impact on the parties as possible and provide flexibility within the workplace when it can reasonably do so. The University of Iowa will implement measures in a way that does not unreasonably burden the other party.

Supportive measures may include, but are not limited to:

- (1) One-on-one coaching;
- (2) Referral to counseling, medical, and/or other health care services;
- (3) Referral to community-based service providers;
- (4) Visa and immigration assistance;
- (5) Student financial aid counseling;
- (6) Education to the community or community subgroup(s);
- (7) Altering campus housing assignment(s);
- (8) Altering work arrangements for employees or student-employees;
- (9) Providing parking or transportation accommodations;
- (10) Implementing contact limitations (mutual no-contact directives) between the parties;
- (11) Academic extensions of deadlines, or other course-/program-related adjustments;
- (12) Crime alerts;
- (13) Class schedule modifications, withdrawals, or leaves of absence;
- (14) Increased security and monitoring of certain areas of the campus;
- (15) Any other actions deemed appropriate by the Title IX Coordinator.

Violations of mutual no-contact directives will be referred to appropriate student or employee conduct processes for enforcement.

Orders of Protection and Mutual No-Contact Directives

The University complies with Iowa law in recognizing orders of protection, which can be civil or criminal in nature and are obtained by visiting the Johnson County Courthouse or the Domestic Violence Intervention Program (see Off Campus Resources for complete contact information.) The University cannot apply for a legal order of protection, no contact order or restraining order for or on behalf of the victim from the applicable jurisdiction. The victim is required to apply directly for these services.

The University may issue an institutional mutual no-contact directive if deemed appropriate or at the request of a party. If the University receives a report that such an institutional mutual no-contact directive has been violated, the University will initiate disciplinary proceedings appropriate to the status of the accused (student, employee, etc.) and will impose sanctions if the accused is found responsible for violating the mutual no-contact directive.

Type of Order:	Who Can File For One:	Court:	Based On:
Domestic Violence Civil Protection Order – up to 5 years, can be renewed**	Family or household members including : • Spouses, former spouses • Parent, child, foster parent • People who have kids together • Intimate partners who lived together in the last 5 years • Same sex couples are eligible	Domestic Relations Court – where victim lives, where abuser lives or has a business, or where incident(s) occurred	Causing or trying to cause injury or placing someone in fear of imminent serious harm (Courts use different requirements for how recent the incident must be)
Stalking Protection Order - up to 5 years, can be renewed**	Any person who is a victim of stalking. No relationship with stalker is required.	Common Pleas Court - where victim lives (if family or household member, can be filed as DV Protection Order, see above)	Pattern of conduct (2 or more events), closely related in time, that cause distress or make a victim believe the stalker will cause harm
Sexually Oriented Offense Protection Order - up to 5 years, can be renewed**	Any person who was a victim of a sexually oriented offense (see ORC 2950.01). No relationship with offender is required. Case does not have to be criminally prosecuted.	Common Pleas Court – where victim lives	Sexual assault or unwanted sexual contact (see ORC 2950.01)
Juvenile Protection Order – until abuser reaches age 19	Victim of abuse by a person who is under age 18, or the victim's parent or other household member, or other parties the Court approves.	Juvenile Court – where victim lives	Assault, stalking, sexual offenses, threats of harm or aggravated trespass

The University will assist any person who obtains an order of protection by meeting with them and describing actions that can be taken to ensure their safety. The protected party should provide a copy of the order to the UI Police Department and Title IX & Gender Equity. A protected party may meet with the UI Police Department and/or Title IX & Gender Equity to develop a safety action plan, to reduce risk of harm while on campus or going to and from campus. This plan may include, but is not limited to the following accommodations: escorts, special parking arrangements, providing a temporary cellphone, changing classroom location or allowing a student to complete assignments from home, changing, temporarily, an employee's work location, etc.

Type Of Order	Rights of Victims	Institution's Responsibilities
Orders of protection	Is a civil order from the court instructing a person to stop abusing, harassing or contacting another person for a period of time	Comply with state law in recognizing the order of protection. Meet with the protected party to develop a safety action plan
No contact orders	Is a court order issued in a criminal case requiring the defendant to have no contact with the alleged victim	Comply with state law in recognizing the no contact order. Meet with the protected party to develop a safety action plan
Restraining orders	A phrase sometimes generally used to describe a protection order or No contact order	
University issued mutual no-contact directive	Issued by the university when deemed appropriate.	If the mutual no-contact directive has been violated, the University will initiate disciplinary proceedings.

Emergency Removal

The University of Iowa can act to remove a respondent entirely or partially from its education program, activities, or workplace on an emergency basis when an individualized safety and risk analysis has determined that an immediate threat to the physical health or safety of any student, employee, or other individual justifies removal. This risk analysis is performed by the Title IX Coordinator in conjunction with the Threat Assessment Program (see also VI-32), using its standard objective violence risk assessment procedures. Paid administrative leave does not constitute emergency removal and does not require an individualized safety and risk analysis.

In all cases in which an emergency removal is imposed, the student, the employee, or two representatives from a student organization will be given notice of the action and the option to request to meet with the Title IX Coordinator prior to such action/removal being imposed, or as soon thereafter as reasonably possible, to show cause why the action/removal should not be implemented or should be modified.

This meeting is not a hearing on the merits of the allegation(s), but rather is an administrative process intended to determine solely whether the emergency removal is appropriate. When this meeting is not requested in a timely manner, objections to the emergency removal will be deemed waived. A complainant and their advisor may be permitted to participate in this meeting if the Title IX Coordinator determines it is equitable to do so. There is no appeal process for emergency removal decisions.

A respondent may be accompanied by their advisor when meeting with the Title IX Coordinator for this meeting. The respondent will be given access to a written summary of the basis for the emergency removal prior to the meeting to allow for adequate preparation.

The Title IX Coordinator has sole discretion under this policy to implement or stay an emergency removal and to determine the conditions and duration. Violation of an emergency removal under this policy will be grounds for discipline, which may include expulsion or termination.

The University of Iowa will implement the least restrictive emergency actions practical in light of the circumstances and safety concerns. As determined by the Title IX Coordinator, these actions could include, but are not limited to: removing a student from a residence hall; temporarily reassigning an employee; restricting a student's or an employee's access to or use of facilities or equipment; allowing a student to withdraw or take grades of incomplete without financial penalty; authorizing an administrative leave; and suspending a student's participation in extracurricular activities, student employment, student organizational leadership, or intercollegiate/intramural athletics.

At the discretion of the Title IX Coordinator, alternative course work options may be pursued to ensure as minimal an academic impact as possible on the parties.

Promptness

All allegations are acted upon promptly by the University of Iowa once it has received notice or a formal complaint. The University of Iowa will avoid all undue delays within its control.

Any time the general time frames for resolution outlined in University of Iowa procedures will be delayed, the University of Iowa will provide written notice to the parties of the delay, the cause of the delay, and an estimate of the anticipated additional time that will be needed as a result of the delay.

Procedures the University Will Follow When a Crime of Domestic Violence, Dating Violence, Sexual Assault and Stalking is Reported

The University has procedures in place that serve to be sensitive to victims who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and other services on and/or off campus as well as additional remedies to prevent contact between a complainant¹ and an accused party, such as changes to housing, academic, protective orders, transportation and working situations, if reasonably available. The University will make such accommodations or protective measures, if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to the UI Police Department or local law enforcement. Students and employees should contact Title IX and Gender Equity at 319-335-6200 or ole-tixge@uiowa.edu.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the University, below are the procedures that the University will follow:

Incident Being Reported	Procedure Institution Will Follow
Sexual Assault	<ol style="list-style-type: none">1. Depending on when reported (immediate vs delayed report), institution will provide complainant with access to medical care.2. Institution will assess immediate safety needs of complainant.3. Institution will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department.4. Institution will provide complainant with referrals to on and off campus mental health providers.5. Institution will provide written information to complainant on how to preserve evidence6. Institution will assess need to implement interim or long-term protective measures, if appropriate.7. Institution will provide the complainant with a written explanation of the complainant's rights and options.8. Institution will provide a mutual no-contact directive to the accused party at the complainant's request if deemed appropriate.9. Institution will provide written instructions on how to request a Protective Order.10. Institution will provide a copy of the policy applicable to Sexual Assault to the complainant and inform the complainant regarding timeframes for inquiry, investigation and resolution.11. Institution will inform the complainant of whether or not the accused will be administratively charged, the outcome of the investigation, and what the outcome of the hearing is, if applicable.12. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation.

¹ EDITORIAL NOTE: This document will use "victim" and "complainant" and "perpetrator" and "accused party" and "respondent"

interchangeably. Each department needs to use language consistent with their institutional policies.

Stalking	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant. 2. Institution will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department. 3. Institution will provide written instructions on how to request a Protective Order. 4. Institution will provide written information to complainant on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 6. Institution will provide the complainant with a written explanation of the complainant's rights and options. 7. Institution will provide a mutual no-contact directive to the accused party at the complainant's request if deemed appropriate.
Dating Violence	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant. 2. Institution will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department. 3. Institution will provide written instructions on how to apply for a Protective Order. 4. Institution will provide written information to complainant on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 6. Institution will provide the complainant with a written explanation of the complainant's rights and options. 7. Institution will provide a mutual no-contact directive to accused party at the complainant's request if deemed appropriate.
Domestic Violence	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant. 2. Institution will assist complainant with contacting local police if complainant requests AND complainant provided with contact information for local police department. 3. Institution will provide written instructions on how to apply for a Protective Order. 4. Institution will provide written information to complainant on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 6. Institution will provide the complainant with a written explanation of the complainant's rights and options. 7. Institution will provide a mutual no-contact directive to accused party at complainant's request if deemed appropriate.

Confidentiality

Personally identifiable information about the protected party will be treated as private and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant (for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the victim, as defined in 42 USC 1395 (a) (20).) Further, the institution will maintain as confidential, any accommodations or protective measures provided to the protected party to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

The University does not publish the name of crime victims nor house identifiable information regarding victims in the Campus Safety's daily crime log, in the annual crime statistics that are disclosed in compliance with the Clery Act or online. Furthermore, if a Crime Alert is issued based on a report of domestic violence, dating violence, sexual assault or stalking, the name of the victim and other personally identifiable information about the victim will be withheld.

Victims may request that directory information on file be removed from public sources by request. Students should contact the Dean of Students for assistance. Employees should contact Human Resources for assistance.

Assistance for Complainants: Rights & Options

Regardless of whether a complainant elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the university will assist individuals impacted by sexual assault, domestic violence, dating violence, and stalking and will provide each complainant with a written explanation of their rights and options. Such written information will include:

- the procedures complainants should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred;
- information about how the institution will protect the privacy of complainants and other necessary parties;
- a statement that the institution will provide written notification to students and employees about victim services within the institution and in the community;
- a statement regarding the institution's provisions about options for, available assistance in, and how to request supportive measures; and
- an explanation of the procedures for institutional disciplinary action

Privacy

Every effort is made by the University of Iowa to preserve the privacy of reports. The University of Iowa will not share the identity of any individual who has made a report or complaint of sexual harassment, sexual misconduct, or related retaliation; any complainant; any individual who has been reported to be the perpetrator of sexual harassment, sexual misconduct, or related retaliation; any respondent; or any witness, except as permitted by the Family Educational Rights and Privacy Act (FERPA), 20 USC 1232g; FERPA regulations, 34 CFR 99; or as required by law, court order, or legal process; or to carry out the purposes of 34 CFR 106, including the conducting of any investigation, hearing, grievance, or resolution proceeding arising under University of Iowa policies and procedures.

The University of Iowa reserves the right to determine which University of Iowa officials have a legitimate educational interest in being informed about incidents that fall within this policy, pursuant to the Family Educational Rights and Privacy Act (FERPA).

Only a small group of officials who have a business need to know will typically be told about the complaint; they may include, but are not limited to: Title IX and Gender Equity and the Equity Investigations unit in the Office of Institutional Equity, the Office of Student Accountability, Senior Human Resources Leader or Associate Dean for Faculty, the Office of the Executive Vice President and Provost, University Human Resources, the departmental executive officer, UI Police Department, and the Threat Assessment Program. Information will be shared as necessary with response coordinators, investigators, adjudicators, witnesses, and the parties. The circle of people with this knowledge will be kept as tight as possible to preserve the parties' rights and privacy.

Note: For the purpose of this policy, "privacy" and "confidentiality" have distinct meanings. "Privacy" means that information related to a complaint will be shared with a limited number of University of Iowa

employees who “need to know” to assist in the assessment, investigation, and resolution of the report. All employees who are involved in the University of Iowa’s response to notice under this policy receive specific training and guidance about sharing and safeguarding private information in accordance with state and federal law. The privacy of student education records will be protected in accordance with the Family Educational Rights and Privacy Act (FERPA), as outlined in the University of Iowa’s FERPA policy. The privacy of employee records will be protected in accordance with the law and university policies. “Confidentiality” exists in the context of laws that protect certain relationships, including those who provide services related to medical and clinical care, certified victim advocacy, mental health providers, counselors, and ordained clergy. The law creates a privilege between certain health care providers, mental health care providers, attorneys, victim advocates, clergy, spouses, and others, with their patients, clients, parishioners, and spouses. The University of Iowa has designated individuals who can have privileged communications as confidential resources. For more information about confidential resources, see II-4.16c(1). When information is shared by a complainant with a confidential resource, the confidential resource cannot reveal the information to any third party except when an applicable law or a court order requires or permits disclosure of such information. For example, information may be disclosed when: 1) the individual gives written consent for its disclosure; 2) there is a concern that the individual will likely cause serious physical harm to self or others; or 3) the information concerns conduct involving suspected abuse or neglect of a minor under the age of 18, elders, or individuals with disabilities. Non-identifiable information may be shared by confidential resources for statistical tracking purposes as required by the federal Clergy Act. Other information may be shared as required by law.

Jurisdiction of the University of Iowa

- a. This policy applies to the education program and activities of the University of Iowa, to conduct that takes place on the campus or on property owned or controlled by the University of Iowa, at University of Iowa-sponsored events, or in buildings owned or controlled by University of Iowa’s recognized student organizations. The respondent must be a member of the University of Iowa’s community, including patients, visitors, vendors, and contractors, in order for its policies to apply.

This policy can also be applicable to the effects of off-campus misconduct that effectively deprive someone of access to the University of Iowa’s educational program, activities, or workplace. The University of Iowa may also extend jurisdiction to off campus and/or to online conduct when the Title IX Coordinator determines that the conduct affects a substantial University of Iowa interest.

- b. Regardless of where the conduct occurred, the University of Iowa will address notice/complaints to determine whether the conduct occurred in the context of its employment or educational program or activity and/or has continuing effects on campus or in an off campus sponsored program or activity. A substantial University of Iowa interest includes:
 - (1) Any action that constitutes a criminal offense as defined by law. This includes, but is not limited to, single or repeat violations of any local, state, or federal law.
 - (2) Any situation in which it is determined that the respondent poses an immediate threat to the physical health or safety of any student or other individual.
 - (3) Any situation that significantly impinges upon the rights, property, or achievements of oneself or others or significantly breaches the peace and/or causes social disorder; and/or
 - (4) Any situation that is detrimental to the educational interests or mission of the University of Iowa.
- c. If the respondent is unknown or is not a member of the University of Iowa community, the Title IX Coordinator will assist the

complainant in identifying appropriate campus and local resources and support options and/or, when criminal conduct is alleged, in contacting local or campus law enforcement if the individual would like to file a police report.

Further, even when the respondent is not a member of the University of Iowa’s community, supportive measures, remedies, and resources may be accessible to the complainant by contacting the Title IX Coordinator or a confidential advocate (<https://diversity.uiowa.edu/resources/tixge-resources/complainant-resources#confidential-resources>).

- d. All vendors serving the University of Iowa through third-party contracts are subject to the policies and procedures of their employers and to these policies and procedures to which their employer has agreed to be bound by their contracts.
- e. When the respondent is enrolled in or employed by another institution, the Title IX Coordinator can assist the complainant in liaising with the appropriate individual at that institution, as it may be possible to allege violations through that institution’s policies.

Similarly, the Title IX Coordinator may be able to assist a student or employee complainant who experiences sexual harassment, sexual misconduct, or related retaliation in an externship/internship or other environment external to the University of Iowa where sexual harassment or sexual misconduct policies and procedures of the facilitating or host organization may give recourse to the complainant.

Time Limits on Reporting

There is no time limitation on providing notice/complaints to the Title IX Coordinator. However, if the respondent is no longer subject to the University of Iowa’s jurisdiction and/or significant time has passed, the ability to investigate, respond, and provide remedies may be more limited or impossible.

Acting on notice/complaints significantly impacted by the passage of time (including, but not limited to, the rescission or revision of policy) is at the discretion of the Title IX Coordinator, who may document allegations for future reference, offer supportive measures and/or remedies, and/or engage in adaptable resolution or formal action, as appropriate.

The university will apply the policy in place at the time of the alleged misconduct and the procedures in place at the time of notice/complaint, subject to the revision procedure found in:

<https://opsmanual.uiowa.edu/community-policies/sexual-harassment-and-sexual-misconduct/procedure-alleged-violations-policy..>

Retaliation

Protected activity under this policy includes reporting an incident that may implicate this policy, participating in the grievance process, supporting a complainant or respondent, assisting in providing information relevant to an investigation, and/or acting in good faith to oppose conduct that constitutes a violation of this policy.

Acts of alleged retaliation should be reported immediately to the Title IX Coordinator and will be promptly investigated. The University of Iowa is prepared to take appropriate steps to protect individuals who fear that they may be subjected to retaliation.

It is prohibited for the University of Iowa or any member of the University of Iowa’s community to take materially adverse action by intimidating, threatening, coercing, harassing, or discriminating against any individual for the purpose of interfering with any right or privilege secured by law or policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy and procedure.

Charges against an individual for code of conduct violations that do not involve sexual harassment or sexual misconduct but arise out of the same facts or circumstances as a report or complaint, or a report or complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, constitutes retaliation.

The exercise of rights protected under the First Amendment does not constitute retaliation.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this policy and procedure does not constitute retaliation, provided that a determination regarding responsibility, alone, is not sufficient to conclude that any party has made a materially false statement in bad faith.

Mandatory Reporting

All academic or administrative officers (AAOs) are mandated reporters who are required to report actual or suspected sexual harassment (including sexual assault, stalking, and dating and domestic violence), sexual misconduct, or related retaliation to Title IX and Gender Equity within 2 business days.

a. "Academic or administrative officer" includes the following:

- (1) Collegiate deans (including associate deans and assistant deans);
- (2) Faculty members with administrative responsibilities at the level of departmental executive officer (DEO) or above;
- (3) Any staff member whose primary job responsibility is to provide advice regarding a student's academic pursuits or other university-related activities;
- (4) Any faculty or staff member serving as departmental (or collegiate) director or coordinator of undergraduate or graduate studies, or as a director or coordinator of any departmental, collegiate, or university off-campus academic program (including any study-abroad program);
- (5) The President, the Directors of the Office of Institutional Equity, the Title IX Coordinator, the vice presidents (including assistant and associate vice presidents), and the Provost (including assistant and associate provosts), and those persons' designees;
- (6) Directors and supervisors in an employment context, including faculty and staff who supervise student employees, in relation to matters involving the employees they supervise (other than UI Police Department personnel when receiving criminal complaints or reports); and
- (7) Human resources representatives (including all central University Human Resources staff).

Any academic or administrative officer of the university who observes sexual harassment, sexual misconduct, or related retaliation, or who becomes aware of allegations of such behavior through a report from a complainant or third party shall take the actions described in this section, even if the complainant does not wish any action to be taken, and must notify Title IX and Gender Equity of the allegations within 2 business days.

b. The AAO must:

- (1) Inform the complainant or third-party reporter of the options available under this policy (i.e., support measures, formal complaint, adaptable resolution) and that certified victim advocacy services are available from the Rape Victim Advocacy Program or the Domestic Violence Intervention Program; and,
- (2) Provide notice of the allegations to Title IX and Gender Equity within 2 business days; and
- (3) When the alleged prohibited conduct occurs in the context of the respondent's employment, provide notice of the

allegations to the Senior Human Resources Leadership Representative or Associate Dean for Faculty of the unit in which the alleged conduct occurred or, when incidents do not occur within a unit, notify the Senior Human Resources Leadership Representative or Associate Dean for Faculty of the respondent.

- c. In order to make informed choices, it is important to be aware of confidentiality and mandatory reporting requirements when consulting campus resources. On campus, some resources may maintain confidentiality and are not required to report actual or suspected sexual harassment, sexual misconduct, or related retaliation. They may offer options and resources without any obligation to inform an outside agency or campus official unless a complainant has requested the information be shared.

If a complainant expects formal action in response to their allegations, reporting to any AAO can connect them with resources to report crimes and/or policy violations, and these employees within 2 business days to the Title IX Coordinator (and/or police, if desired by the complainant), who will take action when an incident is reported to them.

The following sections describe the reporting options at the University of Iowa for a complainant or third party:

- (1) Confidential resources. If a complainant would like the details of an incident to be kept confidential, the complainant may speak with:
 - (a) Office of the Ombudsperson (for faculty, other instructors, staff, or students), 308 Jefferson Building;
 - (b) Employee Assistance Program (for faculty or staff), 121-50 University Services Building;
 - (c) University Counseling Service (for students), 3223 Westlawn;
 - (d) Women's Resource and Action Center (for faculty, other instructors, staff, students, or visitors), Bowman House;
 - (e) Rape Victim Advocacy Program (certified advocates) (for faculty, other instructors, staff, students, or visitors), 108 River Street;
 - (f) Domestic Violence Intervention Program (certified advocates) (for faculty, other instructors, staff, students, or visitors), 1105 South Gilbert Court, Iowa City.

All of the above-listed individuals will maintain confidentiality when acting under the scope of their licensure, professional ethics, and/or professional credentials, except in extreme cases of immediacy of threat or danger or abuse of a minor/elder/individual with a disability, or when required to disclose by law or court order.

- (2) Academic and administrative officers and formal notice/complaints. All University of Iowa academic and administrative officers (AAO) are mandated reporters and must promptly share with the Title IX Coordinator/Title IX and Gender Equity all known details of a report made to them.

Complainants may want to carefully consider whether they share personally identifiable details with non-confidential AAOs as those details must be shared with the Title IX Coordinator.

Generally, disclosures in climate surveys, classroom writing assignments or discussions, human subjects research, or at events such as "Take Back the Night" marches or speak-outs do not provide notice that must be reported to the Coordinator by employees, unless the complainant clearly indicates that they desire a report to be made or seek a specific response from the University of Iowa.

Supportive measures may be offered as the result of such disclosures without formal University of Iowa action.

Failure of an AAO, as described above in this section, to report an incident of sexual harassment, sexual misconduct, or related retaliation of which they become aware is a violation of University of Iowa policy and can be subject to disciplinary action for failure to comply.

When A Complainant Does Not Wish to Proceed.

If a complainant does not wish for an investigation to take place or does not want a formal complaint to be pursued, they may make such a request to the Title IX Coordinator, who will evaluate that request in light of the duty to ensure the safety of the campus and to comply with state or federal law.

The Title IX Coordinator has ultimate discretion over whether the University of Iowa proceeds when the complainant does not wish to do so, and the Title IX Coordinator may sign a formal complaint to initiate a grievance process.

Compelling reasons to initiate a grievance process may result from evidence of patterns of misconduct, predatory conduct, threats, abuse of minors, use of weapons, and/or violence. The University of Iowa may be compelled to act on alleged employee misconduct irrespective of a complainant's wishes.

The Title IX Coordinator must also consider the effect that non-participation by the complainant may have on the availability of evidence and the University of Iowa's ability to pursue a formal grievance process fairly and effectively.

When the Title IX Coordinator executes the written complaint, they do not become the complainant. The complainant is the individual who is alleged to be the victim of conduct that could constitute a violation of this policy.

When the University of Iowa proceeds, the complainant may have as much or as little involvement in the process as they wish. The complainant retains all rights of a complainant under this policy irrespective of their level of participation.

The University of Iowa's ability to remedy and respond to notice may be limited if the complainant does not want the University of Iowa to proceed with an investigation and/or grievance process. The goal is to provide the complainant with as much control over the process as possible, while balancing the University of Iowa's obligation to protect its community.

In cases in which the complainant requests confidentiality or no formal action and the circumstances allow the University of Iowa to honor that request, the University of Iowa will offer adaptable resolution options (see below), supportive measures, and remedies to the complainant and the community, but will not otherwise pursue formal action.

If the complainant elects to take no action, they can change that decision if they decide to pursue a formal complaint at a later date. Upon making a formal complaint, a complainant has the right, and can expect, to have allegations taken seriously by the University of Iowa, and to have the incidents investigated and properly resolved through these procedures.

Amnesty for Complainants and Witnesses

The University of Iowa community encourages the reporting of misconduct and crimes by complainants and witnesses. Sometimes, complainants or witnesses are hesitant to report to University of Iowa officials or participate in grievance processes because they fear that they themselves may be in violation of certain policies, such as underage drinking or use of illicit drugs at the time of the incident. Respondents may hesitate to be forthcoming during the process for the same reasons.

It is in the best interests of the University of Iowa community that complainants choose to report misconduct to University of Iowa officials, that witnesses come forward to share what they know, and that all parties be forthcoming during the process.

To encourage reporting and participation in the process, the University of Iowa maintains a policy of offering parties and witnesses amnesty from minor policy violations — such as underage consumption of alcohol or the use of illicit drugs — related to the incident.

Amnesty does not apply to more serious allegations such as physical abuse of another or illicit drug distribution. The decision not to offer amnesty to a respondent is based on neither sex nor gender, but on the fact that collateral misconduct is typically addressed for all students within a progressive discipline system, and the rationale for amnesty — the incentive to report serious misconduct — is rarely applicable to the respondent with respect to a complainant.

Sometimes, students are hesitant to assist others for fear that they may get in trouble themselves (for example, an underage student who has been drinking or using marijuana might hesitate to help take an individual who has experienced sexual misconduct to the UI Police Department). The University of Iowa maintains a policy of amnesty for students who offer help to others in need. While policy violations cannot be overlooked, the University of Iowa may provide purely educational options with no official disciplinary finding, rather than punitive sanctions, to those who offer their assistance to others in need.

This section refers to the University of Iowa's Policy on Sexual Harassment and Sexual Misconduct. For the complete policy and more information go to: <https://opsmanual.uiowa.edu/community-policies/sexual-harassment-and-sexual-misconduct>

On and Off Campus Services for Victims

Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, University of Iowa will provide written notification to students and employees about existing assistance with and/or information about obtaining resources and services including counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and assistance in notifying appropriate local law enforcement. These resources include the following:

ON CAMPUS		
Type of Services Available	Service Provider	Contact Information
Academic	Academic Support and Retention	(319) 335-1497 uc.uiowa.edu/retention
	Department Executive Officers (DEOs) and College Deans	provost.uiowa.edu
	Graduate College, Academic Affairs Office	(319) 335-2144 provost.uiowa.edu
Administrative	Title IX and Gender Equity, Office of Institutional Equity	(319) 335-6200 Oie-tixge@uiowa.edu diversity.uiowa.edu/resources/tixge-resources
	Equity Investigations Unit, Office of	(319) 335-0705 diversity.uiowa.edu/division/oie

	Institutional Equity	
Counseling	University Counseling Service	(319) 335-7294 counseling.studentlife.uiowa.edu
	UI Employee Assistance Program	(319) 335-2085 https://hr.uiowa.edu/employee-well-being/ui-employee-assistance-program
Financial Assistance	Office of Student Financial Aid	(319) 335-1450 https://financialaid.uiowa.edu/resources/contact
	Student Care & Assistance, Office of Dean of Students	(319) 335-1162 dos-assistance@uiowa.edu https://dos.uiowa.edu/assistance
	Financial and Billing Assistance	(319) 384-6275 https://uihc.org/financial-and-billing-assistance
Health	Johnson County Sexual Assault Response Team (JCSART)	https://nursing.uiowa.edu/jcsart/what-to-do
	Student Health & Wellness	
	Emergency Treatment Center, UIHC	(319) 335-8394 studenthealth.uiowa.edu
	UI QuickCare	(319) 356-2233 uihc.org/childrens/services/emergency-care (319) 384-0520 uihc.org/services/ui-quickcare
Law Enforcement and Safety	UI Police Department	Emergency: 911 Non-emergency: (319) 335-5022 police.uiowa.edu
	Threat Assessment Team	(319) 384-2955 uitat@uiowa.edu https://safety.uiowa.edu/threat-assessment-team
Legal Assistance	Student Legal Services	(319) 335-3276 legal.studentlife.uiowa.edu
Mental Health	UI Support and Crisis Line	(844) 461-5420 or online chat https://mentalhealth.uiowa.edu/
	Iowa City Free Mental Health Clinic	(515) 346-8083 https://medicine.uiowa.edu/md/iowa-city-free-mental-health-clinic
	Behavioral Health Clinic	(319) 356-8822 https://uihc.org/locations/behavioral-health-clinic
	Dept. of Psychiatry	(319) 353-6314 https://medicine.uiowa.edu/psychiatry/patient-care
Victim Advocacy	Rape Victim Advocacy Program	(319) 335-6000 rvap.uiowa.edu

	Women's Resource and Action Center	(319) 335-1486 wrac.uiowa.edu
Visa and Immigration Assistance	International Student and Scholar Services	(319) 353-2700 international.uiowa.edu/iss https://international.uiowa.edu/ISSS/new-students/pre-arrival/visas-and-immigration
	Student Legal Services	(319) 335-3276 https://studentlegal.uiowa.edu/schedule#immigration
	Faculty and Staff Immigration Services	(319) 467-3132 https://hr.uiowa.edu/support/faculty-and-staff-immigration-services
Other	Association of Campus Ministers	(319) 338-7868 https://admissions.uiowa.edu/resources-students-seeking-religious-or-spiritual-support
	Office of the Ombudsperson	(319) 335-3608 ombudsperson.org.uiowa.edu/
	Residence Education	(319) 335-3700 housing.uiowa.edu
	Student Disability Services	(319) 335-1462 sds.studentlife.uiowa.edu

OFF CAMPUS		
Type of Services Available	Service Provider	Contact Information
Counseling	CommUnity Crisis Services	(319) 351-0140 CommUnity Crisis Services
	Iowa Refugee Counseling Center	(319) 330-9883 https://www.iccompassion.org/refugeecounseling
Financial Assistance	Iowa Dept. of Human Rights	https://humanrights.iowa.gov/global/financial-assistance
	Johnson County Social Services	https://www.johnsoncountyiowa.gov/social-services/general-assistance-program
	Community Crisis Services	https://builtbycommunity.org/i-need-help/financial-support/
Health	Mercy Iowa City Emergency Dept.	(319) 339-0300 merciowacity.org/emergency-care
	UnityPoint Health	(319) 887-2701 https://www.unitedpoint.org/locations/unitedpoint-health--abbehealth-services-chatham-oaks-residential-care-facility--iowa-city?utm_source=gmb&utm_medium=web&utm_campaign=brandify
	VA Iowa City	(319) 338-0581 https://www.va.gov/iowa-city-health-care/
	Free Medical Clinic Iowa City	
	Planned Parenthood	

		(319) 337-4459 https://freemedicalclinic.org/ https://www.plannedparenthood.org/health-center/iowa/iowa-city/52246/iowa-city-health-center-2470-90720?utm_campaign=iowa-city-health-center&utm_medium=organic&utm_source=local-listing
Law Enforcement	Iowa City Police Dept.	Emergency: 911 Non-emergency: (319) 356-5275 icgov.org/city-government/departments-and-divisions/police
Legal Assistance	Iowa Legal Aid	(800) 352-1275 https://www.iowalegalaid.org/organization/iowa-legal-aid-iowa-city-regional-office
Mental Health	GuideLink Center Johnson County Mental Health and Disability Services	(319) 688-8000 https://guidelinkcenter.org/ https://www.johnsoncountyiowa.gov/departments-of-mental-health-and-disability-services

Victim Advocacy	Domestic Violence Intervention Program Monsoon Asian and Pacific Islanders in Solidarity Nisaa African Family Services Rape, Abuse, and Incest National Network (RAINN)	(800) 373-1043 dvpiowa.org (319) 466-9000 https://monsooniowa.org/ (319) 338-7617 https://nisaa-afs.org/ (800) 656-4673 rainn.org
Visa and Immigration Assistance	IC Compassion	(319) 330-9883 https://www.iccompassion.org/immigrationservices
Other	Dept. of Justice Dept. of Education, Office of Civil Rights	www.justice.gov/ovw/sexual-assault www2.ed.gov/about/offices/list/ocr/index.html

Adjudication of Potential Policy Violations

The university's disciplinary process includes a prompt, fair, and impartial investigation and resolution process. In all instances, the process will be conducted in a manner that is consistent with the institution's policy and that is transparent to the complainant and the respondent. Usually, the resolution of domestic violence, dating violence, sexual assault and stalking complaints are completed within the timeframe specified in each policy the institution maintains. However, each procedure allows for extensions of timeframes for good cause with written notice to the complainant and the respondent of the delay and the reason for the delay. University officials involved in the investigation or adjudication of domestic violence, dating violence, sexual assault and stalking complaints are trained annually on the issues related to domestic violence, dating violence, sexual assault, and stalking as well as how to conduct an investigation and hearing process that protects the safety of the complainant and promotes accountability. Furthermore, each policy provides that:

1. The complainant and the respondent will have timely notice for meetings at which the complainant or the respondent, or both, may be present;
2. The complainant, the respondent and appropriate officials will have timely and equal access to any information that will be used during formal and informal disciplinary meeting and hearings;
3. The institutional disciplinary procedures will not be conducted by officials who have a conflict of interest or bias for or against the complainant or the respondent;
4. The complainant and the respondent will have the same opportunities to have others present during any institutional disciplinary proceeding. The complainant and the respondent each have the opportunity to be advised by an advisor of their choice at any stage of the process and to be accompanied by that advisor to any related meeting or proceeding. The University will not limit the choice of advisor or presence for either the complainant and the respondent in any meeting or institutional disciplinary proceeding. However, advisors are expected to advise their advisees without disrupting proceedings. Advisors should not address University officials in a meeting or interview unless invited to (e.g., asking procedural questions). The advisor may not make a presentation or represent their advisee⁴ during any meeting or proceeding and may not speak on behalf of the advisee to the investigator(s) or adjudicator except during a hearing proceeding, during cross-examination.;
5. The accuser and the accused will be notified simultaneously, in writing, of the any initial, interim and final decision of any disciplinary proceeding; and
6. Where an appeal is permitted under the applicable policy, the accuser and the accused will be notified simultaneously in writing, of the procedures for the accused and the victim to appeal the result of the institutional disciplinary proceeding. When an appeal is filed, the accuser and the accused will be notified simultaneously in writing of any change to the result prior to the time that it becomes final as well as of the final result once the appeal is resolved.

Whether or not criminal charges are filed, the university or a complainant may file a complaint under the following policies, regardless of the status of the respondent (student or employee):

Types of Disciplinary Proceedings Utilized in Cases of Alleged Domestic Violence, Dating Violence, Sexual Assault and Stalking

Policy on Sexual Harassment and Sexual Misconduct

(Full version of the Policy can be accessed here:
<https://opsmanual.uiowa.edu/community-policies/sexual-harassment-and-sexual-misconduct>)

Procedures for Alleged Violations of the Policy on Sexual Harassment and Sexual Misconduct

(Full version of the Procedure can be accessed here:

<https://opsmanual.uiowa.edu/community-policies/sexual-harassment-and-sexual-misconduct/procedure-alleged-violations-policy>)

How to File a Disciplinary Complaint Under this Policy

Notice or complaints of sexual harassment, sexual misconduct, and/or related retaliation may be made using any of the following options:

- File a complaint with, or give verbal notice to, the Title IX Coordinator at Title IX and Gender Equity (319-335-6200; oitixge@uiowa.edu). Such a report may be made at any time (including during nonbusiness hours) by using the telephone number or email address, or by mail to the office address listed above in [II-4.6a\(1\)](#) for the Title IX Coordinator at Title IX and Gender Equity.
- Report online, using the reporting form posted at <https://diversity.uiowa.edu/report/report-problem>. Anonymous reports are accepted but can give rise to a need to investigate. The University of Iowa tries to provide supportive measures to all complainants, which is impossible with an anonymous report. Because reporting carries no obligation to initiate a formal response, and as the University of Iowa respects complainant requests to dismiss complaints unless there is a compelling threat to health and/or safety, the complainant is largely in control and should not fear a loss of privacy by making a report that allows the University of Iowa to discuss and/or provide supportive measures.
- Any person may make a report that a student, employee, or visitor has experienced or committed sexual harassment, sexual misconduct, or related retaliation by contacting Title IX and Gender Equity, or any academic or administrative officer of the university.

A formal complaint means a document filed/signed by the complainant or signed by the Title IX Coordinator alleging a policy violation by a respondent and requesting that the University of Iowa investigate the allegation(s). A complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information in [II-4.6a\(1\)](#) above, or as described in this subchapter. As used in this paragraph, the phrase "document filed by a complainant" means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the University of Iowa) that contains the complainant's physical or digital signature, or otherwise reliably indicates that the complainant is the person filing the complaint.

If notice is submitted in a form that does not meet this standard, the Title IX Coordinator will contact the complainant to ensure that it is filed correctly.

How the University Determines Whether This Policy will be Used

Following receipt of notice or a complaint of an alleged violation of the Policy on Sexual Harassment and Sexual Misconduct, the Title IX Coordinator² engages in an initial assessment, which is typically 1 to 5 business days in duration. The steps in an initial assessment can include:

- The Title IX Coordinator reaches out to the complainant to offer supportive measures and explain resolution options.
- The Title IX Coordinator works with the complainant to ensure they are aware of the right to have an advisor.
- If a formal complaint is received, the Title IX Coordinator assesses its sufficiency and works with the complainant to make sure it is correctly completed.

- The Title IX Coordinator works with the complainant to determine whether the complainant prefers a supportive response, an adaptable resolution option, or a formal investigation and grievance process.
 - If only supportive measures are preferred, the Title IX Coordinator works with the complainant to identify their wishes and then seeks to facilitate implementation. No formal grievance process is initiated, though the complainant can elect to initiate one later, if desired.
 - If an adaptable resolution is preferred, the Title IX Coordinator determines in consultation with the investigator if the misconduct alleged falls within the scope of the Policy on Sexual Harassment and Sexual Misconduct, assesses whether the complaint is suitable for adaptable resolution, assesses which adaptable mechanism may serve the situation best or is available, and may seek to determine if the respondent is also willing to engage in an adaptable resolution.
 - If a formal grievance process is preferred, the Title IX Coordinator determines in consultation with the investigator if the misconduct alleged falls within the scope of the Policy on Sexual Harassment and Sexual Misconduct:
- If it does, the Title IX Coordinator will initiate the formal investigation and grievance process under Process A or Process B, directing the investigation to address:
 - An incident, and/or
 - A pattern of alleged misconduct, and/or
 - A culture/climate issue, based on the nature of the complaint.
- If it does not, the Title IX Coordinator will determine if the complaint should be referred to the Office of Student Accountability, the Equity Investigations unit, or Human Resources staff for resolution under another policy.
- If the complainant does not wish to make a formal complaint, the Title IX Coordinator determines whether to initiate a complaint because of indicators that suggest a compelling threat to campus or to the health and/or safety of campus members.

Right to Advisors

Parties have a right to receive support and advice throughout the university's resolution process. They may have up to two people providing these services who may attend all meetings and interviews at which the party is entitled to be present. The university has identified the following roles to meet this need.

Support advisor:

- May be a friend, victim advocate, mentor, family member, or any other individual a party chooses to support them throughout the resolution process.
- May be present with their advisee, at the advisee's discretion, at all stages of the process.
- May ask for breaks or other assistance on behalf of the advisee, but not permitted to ask or answer questions or provide information on any substantive issues of the complaint.
- Someone who serves as a support advisor is not permitted to serve as a witness.

Hearing advisor:

- May be a friend, mentor, family member, attorney, or any other individual a party chooses to advise them related to the hearing. The parties may choose a hearing advisor from outside of the university or one will be provided to them from the university pool.
- Primary role is to ask questions of parties and witnesses at the hearing in consultation with the advisee.
- Participates only in the hearing and meetings related to the hearing.
- Is not permitted to speak on behalf of the advisee outside the context of asking questions at the hearing.
- Someone who serves as a hearing advisor is not permitted to serve as a witness.

Legal advisor:

- Complainants and respondents may have a legal advisor throughout the process. Legal advisors are not provided by the university.
- May be present with their advisee, at the party's discretion, at all stages of the process.
- If attending hearing, will serve as hearing advisor.
- At the hearing, legal advisors may not communicate on behalf of their client outside the context of asking questions.
- Someone who serves as a legal advisor is not permitted to serve as a witness.

The parties may select whoever they wish to serve as their advisors as long as the advisors are willing, eligible and available. Additional information about the role of advisors in the University of Iowa administrative grievance process can be found in:

<https://opsmanual.uiowa.edu/community-policies/sexual-harassment-and-sexual-misconduct/procedure-alleged-violations-policy>.

Grievance Process Pool

It is critically important that individuals involved in handling complaints of potential violations of university policies are well-trained. The University of Iowa is dedicated to ensuring that members of the Title IX Grievance Process Pool, including investigators, adjudicators, adaptable resolution facilitators, appeal officers, and OIE response coordinators understand their role and requirements under federal law (Title IX, VAWA, etc.) as well as best practice.

Additional information about the Grievance Process Pool can be found in the Policy and on the Title IX and Gender Equity webpage here:

<https://diversity.uiowa.edu/resources/tixge-resources/office-civil-rights#grievance-pool-team-members>.

Steps in the Formal Grievance Process

The Title IX Coordinator will provide written notice of formal complaint (NOFC) to the respondent upon commencement of the formal grievance process. This facilitates the respondent's ability to prepare for the interview and to identify and choose their own advisor to accompany them. The NOFC is also copied to the complainant.

The NOFC will include:

- A specific and meaningful summary of all allegations,
- The identity of the involved parties (if known),
- The date and location of the alleged incident(s) (if known),
- The specific policies implicated,
- A description of the applicable procedures,
- A statement of the potential sanctions/responsive actions that could result,
- A statement that the University of Iowa presumes the respondent not responsible for the reported misconduct unless and until the evidence supports a different determination,
- A statement that determinations of responsibility are made at the conclusion of the process,
- A statement that the parties will be given an opportunity to inspect and review all directly related and/or relevant evidence obtained during the review and comment period,
- A statement about the University of Iowa's policy on retaliation,
- Information about the privacy of the process,
- Information on the opportunity for each party to have up to 2 advisors of their choosing and the requirement that parties have a hearing advisor in the event of a hearing
- A statement informing the parties that the University of Iowa's policy prohibits knowingly making false statements, including knowingly submitting false information during the resolution process,
- Detail on how the party may request disability accommodations during the interview process,
- A link to the University of Iowa's Resource and Referral Guide,

- The name(s) of the investigator(s), along with a process to identify, in advance of the interview process, to the Title IX Coordinator any conflict of interest that the investigator(s) may have, and
- An instruction to preserve any evidence that is directly related to the allegations.
- A statement that the respondent can accept responsibility for violating the policy as charged, and accept sanctions, to end the formal grievance process at any point prior to the issuance of the notice of outcome.

Amendments and updates to the NOFC may be made as the investigation progresses and more information becomes available regarding the addition or dismissal of various charges.

Notice will be made in writing and may be delivered by one or more of the following methods: in person, mailed to the local or permanent address(es) of the parties as indicated in official University of Iowa records, or emailed to the parties' University of Iowa-issued email or designated accounts. Once mailed, emailed, and/or received in-person, notice will be presumptively delivered.

Anticipated Timelines

Investigations are completed expeditiously, normally within 60 business days, though some investigations may take weeks or even months, depending on the nature, extent, and complexity of the allegations, availability of witnesses, police involvement, etc. The University of Iowa will make a good-faith effort to complete investigations as promptly as circumstances permit and will communicate regularly with the parties to update them on the progress and timing of the investigation.

The University of Iowa will make a good faith effort to complete the resolution process within a 90-business-day time period, including appeal, which can be extended as necessary for appropriate cause by the Title IX Coordinator, who will provide notice and rationale for any extensions or delays to the parties as appropriate, as well as an estimate of how much additional time will be needed to complete the process.

Decision-Making Process

Referral for Hearing

Provided that the complaint is not dismissed, resolved through Process B, or resolved through an adaptable resolution, or that the respondent has not accepted responsibility for violating the policy as charged, once the final investigation report is shared with the parties, the Title IX Coordinator will refer the matter for a hearing. The Title IX Coordinator will select an appropriate adjudicator from the pool.

The hearing cannot be less than 10 business days from the conclusion of the investigation — when the final investigation report is transmitted to the parties and the adjudicator — unless all parties and the adjudicator agree to an expedited timeline.

Hearing Adjudicator

The University of Iowa will designate an adjudicator from the pool, at the discretion of the Title IX Coordinator.

The adjudicator will not have had any previous involvement with the investigation. The Title IX Coordinator may elect to have an alternate from the pool sit in throughout the resolution process in the event that a substitute is needed for any reason.

Those who have served as investigators will be witnesses in the hearing and therefore may not serve as adjudicators. Those who are serving as advisors for any party may not serve as the adjudicator in that matter.

The Title IX Coordinator may not serve as an adjudicator in the matter but may serve as an administrative facilitator of the hearing if their previous role(s) in the matter do not create a conflict of interest. Otherwise, a designee may fulfill this role. The hearing will convene at a time determined by the Title IX Coordinator.

Evidentiary considerations in the hearing.

Evidence regarding self-defense claims and predominant aggressor claims may be considered relevant. Any evidence that the adjudicator determines is relevant and credible may be considered. The hearing does not consider: 1) incidents not directly related to the possible violation, unless they evidence a pattern; 2) the character of the parties; or 3) questions and evidence about the complainant's prior sexual behavior, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.

After post-hearing deliberation, the adjudicator renders a determination, based on the preponderance of the evidence, whether it is more likely than not that the respondent violated the policy as alleged.

Notice of hearing.

No less than 10 business days prior to the hearing, the Title IX Coordinator or designee will send notice of the hearing to the parties. Once mailed, emailed, and/or received in-person, notice will be presumptively delivered.

The notice will contain:

- A description of the alleged violation(s), a list of all policies allegedly violated, a description of the applicable procedures, and a statement of the potential sanctions/responsive actions that could result.
- A description of how a party may request to move to an adaptable resolution.
- A statement that the respondent can accept responsibility for violating the policy as charged, accept sanctions, and end the formal grievance process at any point prior to the issuance of the notice of outcome.
- The time, date, and location of the hearing.
- Any technology that will be used to facilitate the hearing.
- Information about the option for the live hearing to occur with the parties located in separate rooms using technology that enables the adjudicator and parties to see and hear a party or witness answering questions. Such a request must be raised with the Title IX Coordinator at least 5 business days prior to the hearing.
- A list of all those who will attend the hearing, along with an invitation to object to the appointed adjudicator. This must be raised with the Title IX Coordinator at least 2 business days prior to the pre-hearing meeting.
- Information on how the hearing will be recorded and on access to the recording for the parties after the hearing.
- A statement that if any party or witness does not appear at the scheduled hearing, the hearing may be held in their absence. For compelling reasons, the adjudicator may reschedule the hearing.
- Notification that the parties may have the assistance of a hearing advisor of their choosing at the hearing and will be required to have one present for any questions they may desire to ask. The party must notify the Title IX Coordinator if they do not have a hearing advisor, and the University of Iowa will appoint one. Each party must have a hearing advisor present. There are no exceptions.
- A copy of all the materials provided to the adjudicator about the matter, unless they have been provided already.⁶

- An invitation to contact the Title IX Coordinator to arrange any disability accommodations, language assistance, and/or interpretation services that may be needed at the hearing, at least 7 business days prior to the hearing.

Hearings for possible violations that occur near or after the end of an academic term (assuming the respondent is still subject to this policy) and are unable to be resolved prior to the end of term will typically be held immediately after the end of the term or during the summer, as needed, to meet the resolution time line followed by the University of Iowa and remain within the 90-business-day goal for resolution.

In these cases, if the respondent is a graduating student, a hold may be placed on graduation and/or official transcripts until the matter is fully resolved (including any appeal).

Alternative hearing participation options.

If a party or parties prefer not to attend or cannot attend the hearing in person, the party should request alternative arrangements from the Title IX Coordinator at least 5 business days prior to the hearing.

The Title IX Coordinator or the hearing facilitator can arrange to use technology to allow remote testimony without compromising the fairness of the hearing. Remote options may also be needed for witnesses who cannot appear in person. Any witness who cannot attend in person should let the Title IX Coordinator or the hearing facilitator know at least 5 business days prior to the hearing so that appropriate arrangements can be made.

Pre-hearing preparation.

The adjudicator, after any necessary consultation with the parties, investigator(s), and/or Title IX Coordinator, will provide the names of persons who will be participating in the hearing, all pertinent non-testimonial evidence, and the final investigation report to the parties at least 10 business days prior to the hearing.

Any witness scheduled to participate in the hearing must have been first interviewed by the investigator(s) (or have proffered a written statement or answered written questions), unless all parties and the adjudicator assent to the witness's participation in the hearing. The same holds for any evidence that is first offered at the hearing. If the parties and adjudicator do not assent to the admission of evidence newly offered at the hearing, the adjudicator will delay the hearing and instruct that the investigation needs to be reopened to consider that evidence.

All objections to any adjudicator must be raised in writing, detailing the rationale for the objection, and must be submitted to the Title IX Coordinator as soon as possible and no later than 2 business days prior to the pre-hearing meeting. Adjudicators will only be removed if the Title IX Coordinator concludes that their bias or conflict of interest precludes an impartial hearing of the allegation(s).

Any adjudicator who cannot make an objective determination must recuse themselves from the proceedings when notified of the identity of the parties, witnesses, and advisors in advance of the hearing. If an adjudicator is unsure of whether a bias or conflict of interest exists, they must raise the concern to the Title IX Coordinator as soon as possible.

During the 10-business-day period prior to the hearing, the parties have the opportunity for continued review and written comment on the final investigation report and available evidence. That review and comment can be shared with the adjudicator at the pre-hearing meeting or at the hearing and will be exchanged between each party by the adjudicator.

Pre-hearing meetings.

The adjudicator may convene a pre-hearing meeting(s) with the parties and their advisors to invite them to submit the questions or topics they (the parties and their advisors) wish to ask or discuss at the hearing,

so that the adjudicator can rule on their relevance ahead of time to avoid any improper evidentiary introduction in the hearing or to provide recommendations for more appropriate phrasing. However, this advance review opportunity does not preclude the advisors from asking at the hearing for a reconsideration based on any new information or testimony offered at the hearing. The adjudicator must document and share their rationale for any exclusion or inclusion at this pre-hearing meeting.

The adjudicator, only with full agreement of the parties, may decide in advance of the hearing to stipulate to some facts including that certain witnesses do not need to be present if their testimony can be adequately summarized by the investigator(s) in the investigation report or during the hearing. This may include the admissibility of documents or other non-testimonial evidence, such as police reports.

At each pre-hearing meeting with a party and their advisor, the adjudicator will consider arguments that evidence identified in the final investigation report as relevant is, in fact, not relevant. Similarly, evidence identified as directly related but not relevant by the investigator(s) may be argued to be relevant. The adjudicator may rule on these arguments pre-hearing and will exchange those rulings between the parties prior to the hearing to assist in preparation for the hearing. The pre-hearing meeting(s) will be recorded.

Hearing procedures.

At the hearing, the adjudicator has the authority to hear and make determinations on all allegations of sexual harassment, sexual misconduct, and/or related retaliation and may also hear and make determinations on any additional alleged policy violations that have occurred in concert with the sexual harassment, sexual misconduct, or related retaliation, even though those related allegations may not specifically fall within the Policy on Sexual Harassment and Sexual Misconduct. The adjudicator also has the authority to determine non-Title IX sexual misconduct violations that would result in suspension or expulsion; see paragraph II-4.23b(3)(a).

Participants at the hearing will include the adjudicator, the hearing facilitator, the investigator(s) who conducted the investigation, the parties (or up to three organizational representatives when an organization is the respondent), advisors to the parties, any called witnesses, and anyone providing authorized accommodations or assistive services. Non-party witnesses are not allowed in the hearing except to testify.

The adjudicator will answer all questions of procedure. Anyone appearing at the hearing to provide information will respond to questions on their own behalf.

The adjudicator will allow witnesses who have relevant information to appear at a portion of the hearing in order to respond to specific questions from the adjudicator and the parties and will then be excused.

Joint hearings.

In hearings involving more than one respondent or in which two or more complainants have accused the same individual of substantially similar conduct, the default procedure will be to hear the allegations jointly.

However, the Title IX Coordinator may permit the investigation and/or hearings pertinent to each respondent to be conducted separately if there is a compelling reason to do so. In joint hearings, separate determinations of responsibility will be made for each respondent with respect to each alleged policy violation.

The order of the hearing.

The adjudicator explains the procedures and introduces the participants. The adjudicator, assisted by the hearing facilitator, then conducts the hearing according to the hearing script. They manage the

hearing, the recording, witness logistics, party logistics, curation of documents, separation of the parties, and other administrative elements. The hearing facilitator may attend to: logistics of rooms for various parties/witnesses as they wait; flow of parties/witnesses in and out of the hearing space; ensuring recording and/or virtual conferencing technology is working as intended; copying and distributing materials to participants, as appropriate, etc.

The investigator(s) will then present a summary of the final investigation report, including items that are contested and those that are not, and will be subject to questioning by the adjudicator and the parties (through their advisors).

Neither the parties nor the adjudicator should ask the investigator(s) their opinions on credibility, recommended findings, or determinations, and the investigators, advisors, and parties will refrain from discussion of or questions about these assessments. If such information is introduced, the adjudicator will disregard it.

Testimony and questioning.

Once the investigator presents their report and are questioned, the parties and witnesses may provide relevant information in turn, beginning with the complainant, and then in the order determined by the adjudicator. The parties/witnesses will submit to questioning by the adjudicator and then by the parties through their hearing advisors.

All questions are subject to a relevance determination by the adjudicator. The hearing advisor, who will remain seated during questioning, will pose the proposed question orally, electronically, or in writing (orally is the default, but other means of submission may be permitted by the adjudicator on request or agreed to by the parties and the adjudicator), the proceeding will pause to allow the adjudicator to consider it, and the adjudicator will determine whether the question will be permitted, disallowed, or rephrased.

The adjudicator may explore arguments regarding relevance with the advisors, if the adjudicator so chooses. The adjudicator will then state their decision on the question for the record and advise the party/witness to whom the question was directed, accordingly. The adjudicator will explain any decision to exclude a question as not relevant, or to reframe it for relevance.

The adjudicator will limit or disallow questions on the basis that they are irrelevant, unduly repetitious (and thus irrelevant), or abusive. The adjudicator has final say on all questions and determinations of relevance, subject to any appeal. The adjudicator may consult with legal counsel on any questions of admissibility. The adjudicator may ask advisors to frame why a question is or is not relevant from their perspective but will not entertain argument from the advisors on relevance once the adjudicator has ruled on a question.

If the parties raise an issue of bias or conflict of interest of an investigator or adjudicator at the hearing, the adjudicator may elect to address those issues, consult with legal counsel, and/or refer them to the Title IX Coordinator, and/or preserve them for appeal. If bias is not in issue at the hearing, the adjudicator should not permit irrelevant questions that probe for bias.

Refusal to submit to cross-examination and inferences.

If a party or witness chooses not to submit to questioning at the hearing, either because they do not attend or because they attend but refuse to participate in questioning, the adjudicator has the discretion to consider and assign weight to any relevant prior statement made by that party or witness in reaching a determination regarding responsibility. This includes statements recorded in documents in which the author of the document or the party or witness does not submit to questioning at the live hearing.

The adjudicator may not draw any inference **solely** from a party's or witness's absence from the hearing or refusal to answer questions.

If charges of policy violations other than sexual harassment (as defined in the U.S. Department of Education Title IX Regulation 106.3) are considered at the same hearing, the adjudicator may consider all evidence deemed relevant.

If a party's advisor of choice refuses to comply with the University of Iowa's established rules of decorum for the hearing, the University of Iowa may require the party to use a different advisor. If a University of Iowa-provided advisor refuses to comply with the rules of decorum, the University of Iowa may provide that party with a different advisor to conduct cross-examination on behalf of that party.

Recording hearings.

Hearings are recorded by the University of Iowa for purposes of review in the event of an appeal. The parties may not record the proceedings and no other unauthorized recordings are permitted.

The adjudicator, the parties, their advisors, and appropriate administrators of the University of Iowa will be permitted to listen to the recording in a controlled environment determined by the Title IX Coordinator. No person will be given or be allowed to make a copy of the recording without permission of the Title IX Coordinator.

Notice of outcome.

Using the adjudicator's report, the investigator's finding, or a respondent's acceptance of responsibility for all charges, the Title IX Coordinator will prepare a notice of outcome. When the outcome includes a policy violation, the Title IX Coordinator will work with the sanctioning administrator to issue the notice of outcome. The Title IX Coordinator will then share the notice of outcome, including the determination of responsibility, rationale, and any applicable sanction(s) with the parties and their advisors within 5 business days of receiving the adjudicator's report (in cases where there is no policy violation in the determination), the sanctioning administrator's decision, or the investigator's finding.

The notice of outcome will be shared with the parties simultaneously. Notification will be made in writing and may be delivered by one or more of the following methods: in person, mailed to the local or permanent address of the parties as indicated in official University of Iowa records, or emailed to the parties' University of Iowa-issued email or otherwise approved account. Once mailed, emailed, and/or received in person, notice will be presumptively delivered.

The notice of outcome will identify the specific policy(ies) reported to have been violated, including the relevant policy section, and will contain a description of the procedural steps taken by the University of Iowa from the receipt of the misconduct report to the determination, including any and all notifications to the parties, interviews with parties and witnesses, site visits, methods used to obtain evidence, and hearings held.

The notice of outcome will specify the finding on each alleged policy violation; the findings of fact that support the determination; conclusions regarding the application of the relevant policy to the facts at issue; a statement of, and rationale for, the result of each allegation to the extent the University of Iowa is permitted to share such information under state or federal law; any sanctions issued which the University of Iowa is permitted to share according to state or federal law; and any remedies designed to ensure access to the University of Iowa's educational or employment program or activity, to the extent the University of Iowa is permitted to share such information under state or federal law (this detail is not typically shared with the respondent unless the remedy directly relates to the respondent).

The notice of outcome will also include information on when the results are considered by the University of Iowa to be final, any changes that occur prior to finalization, and the relevant procedures and bases for any available appeal options.

Standard of Evidence

The adjudicator will determine whether the respondent is responsible or not responsible for the policy violation(s) in question. The preponderance-of-the-evidence standard of proof is used. In determining whether to consider and what weight to give statements and documents which were not subject to cross-examination, the adjudicator should assess the totality of the circumstances, including whether there was the opportunity to ask questions during the investigation stage, whether the statement was a contemporaneous recording of the statement, and whether the absence of the opportunity to ask questions during the live hearing seriously impedes fundamental fairness, equitable process, or the ability to adequately assess the credibility of the statements. The adjudicator will prepare a written report and deliver it to the Title IX Coordinator, detailing the determination, rationale, the evidence used in support of its determination as well as any evidence disregarded. This includes findings of fact supporting the determination and conclusions regarding the application of the policy to the facts. If applicable, the written report will also analyze evidence regarding self-defense claims and predominant aggressor claims. Additionally, the adjudicator's report will include credibility assessments and any sanctioning recommendation. This report typically must be submitted to the Title IX Coordinator within 7 business days of the end of a hearing, unless the Title IX Coordinator grants an extension. If an extension is granted, the Title IX Coordinator will notify the parties.

Possible Sanctions

The Title IX Coordinator will promptly, within 2 business days, transmit the adjudicator's report. The sanctioning administrator will consult with the Title IX Coordinator and decision maker (investigator or adjudicator) when there is a finding of responsibility on one or more of the allegations.

Factors considered when determining a sanction/responsive action may include, but are not limited to:

- The nature, severity of, and circumstances surrounding the violation(s);
- The respondent's disciplinary history;
- The need for sanctions/responsive actions to bring an end to the sexual harassment, sexual misconduct, and/or related retaliation;
- The need for sanctions/responsive actions to prevent the future recurrence of sexual harassment, sexual misconduct, and/or related retaliation;
- The need to remedy the effects of the sexual harassment, sexual misconduct, and/or related retaliation on the complainant and the community;
- The impact on the parties;
- Any other information deemed relevant by the decision makers;

Previous disciplinary action of any kind involving the respondent may be considered in determining an appropriate sanction upon a determination of responsibility. This information is not considered until the sanction stage of the process.

The sanctions will be implemented as soon as is feasible, either upon the outcome of any appeal or the expiration of the window to appeal, if an appeal is not requested.

The sanctions described in this policy are not exclusive of, and may be in addition to, other actions taken or sanctions imposed by external authorities.

Student sanctions. The following are the usual sanctions² that may be imposed upon students or organizations singly or in combination:³

- Warning: A formal statement that the conduct was unacceptable and a warning that further violation of any University of Iowa policy, procedure, or directive will result in more severe sanctions/responsive actions.

- Required counseling or educational program: A mandate to meet with and engage in either University of Iowa-sponsored or external services.
- Probation: A written reprimand for violation of institutional policy, providing for more severe disciplinary sanctions in the event that the student or organization is found in violation of any institutional policy, procedure, or directive within a specified period of time. Terms of the probation may include denial of specified social privileges, exclusion from co-curricular activities, exclusion from designated areas of campus, no-contact directives, and/or other measures deemed appropriate.
- Suspension: Termination of student status for a definite period of time not to exceed 2 years and/or until specific criteria are met. During a period of suspension, the following notation will appear on the student's official transcript: "Non-Academic Misconduct—Suspension from [semester] to [semester]." Students who return from suspension are automatically placed on probation through the remainder of their tenure as a student at the University of Iowa.
- Expulsion: Permanent termination of student status and revocation of rights to be on campus for any reason or to attend University of Iowa-sponsored events. This sanction will be noted permanently as a "Non-Academic Misconduct—Expulsion" on the student's official transcript.
- Withholding diploma: The University of Iowa may withhold a student's diploma for a specified period of time and/or deny a student participation in commencement activities if the student has an allegation pending or as a sanction if the student is found responsible for an alleged violation.
- Building or facility ban: A directive that prohibits or limits access to a building or facility.
- Activity restriction: A directive that prohibits or limits participation in an academic and/or non-academic program or activity.
- Organizational sanctions: Deactivation, loss of recognition, loss of some or all privileges (including University of Iowa registration) for a specified period of time.
- Other actions: In addition to or in place of the above sanctions, the University of Iowa may assign any other sanctions as deemed appropriate.

For further information see the student sanctioning guidelines: (<https://dos.uiowa.edu/policies/sanctioning-guidelines-for-sexual-assault/>)

Employee sanctions. Responsive actions for an employee who has engaged in sexual harassment, sexual misconduct, and/or related retaliation include:

- Formal written discipline,
 - Performance improvement/management process,
 - Required counseling,
 - Required training or education,
 - Loss of annual pay increase,
 - Loss of oversight or supervisory responsibility,
 - Demotion,
 - Suspension with pay,
 - Suspension without pay,
 - Termination, and
- Other actions. In addition to or in place of the above sanctions, the University of Iowa may assign any other sanctions as deemed appropriate.

Appeals

Any party may submit a request for appeal. Only requests for appeal submitted in writing to the Title IX Coordinator within 5 days of the delivery of the notice of outcome may be considered under these procedures. The Title IX Coordinator will transmit the request for

appeal to the non-appealing party within 2 days of receiving a request for an appeal.

The Title IX Coordinator will deny any request for appeal not timely submitted, as well as any request for appeal that is not based on at least one of the grounds (see paragraph aj(2) below).

Appeal officer.

- Student respondent. For cases involving a student respondent that involve suspension or expulsion, the appropriate university office to review the appeal is the Office of the Executive Vice President and Provost. The Provost also reviews cases dismissed by the investigator or adjudicator that would have risen to the level of a suspension or expulsion had the allegations been founded. For all other cases involving a student respondent, the appropriate university office to review the appeal is the Office of the Vice President for Student Life.
- P&S staff, merit staff, or visitor respondent. For cases involving a P&S staff member or visitor respondent, the appropriate university office to review the appeal is University Human Resources. For cases involving a merit staff member respondent, the appropriate university office to review the appeal is University Human Resources–Employee and Labor Relations.

Faculty member respondent. For cases involving a faculty member respondent, the appropriate university office to review the appeal is the Office of the Executive Vice President and Provost.

Grounds for appeal. The Title IX Coordinator will review the request for appeal to determine if the request is based on one of the grounds for appeal. This review is not a review of the merits of the appeal, but solely a determination whether the request is based on at least one of the grounds.

Appeals are limited to the following grounds:

- Procedural irregularity that affected the outcome of the matter;
- New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter;
- The Title IX Coordinator, investigator(s), or adjudicator(s) had a conflict of interest or bias for or against complainants or respondents generally or the specific complainant or respondent that affected the outcome of the matter; and/or
- The decision, whether regarding responsibility or sanction or both, was not supported by substantial evidence when viewed as a whole.

If the request for appeal is not based on the grounds in this policy, it will be denied by the Title IX Coordinator, who will notify the parties and their advisors in writing or email of the denial and the rationale.

Response to appeal. If a timely submitted request for appeal is based on any of the grounds in this policy, then the Title IX Coordinator will notify all party(ies) and their advisors, and, when appropriate, the investigators, adjudicator, and sanctioning administrator that an appeal is proceeding and will provide each of them the request for appeal by mail, email, and/or hard copy as appropriate.

No later than 5 business days after delivery of the appellant's request for appeal, each of the other party(ies), as well as the investigator, adjudicator, and sanctioning administrator, may submit a response to the portion of the appeal that involves them. All responses will be forwarded by the Title IX Coordinator to all parties.

Once the time to submit a response to appellant's request for appeal has lapsed, no party may submit any new requests for appeal. The Title IX Coordinator will forward all responses to the appeal officer for consideration with respect to the request for appeal.

Review of appeal record. The appeal officer will consider the following documents as a part of the complete appeal record:

- The request for appeal;
- The case file, including the recording of any hearing; and
- All responses to the notice of appeal.

Appeal outcome. Barring exigent circumstances, the appeal officer will render a decision ("appeal outcome") no later than 10 business days following the appeal officer's receipt of the complete appeal record.

The appeal outcome will be in writing and will include one or more of the following determinations based on the grounds included in the notice of appeal:

- Uphold or reverse, in whole or in part, the decision on responsibility;
- Uphold, reverse, or modify disciplinary sanctions, if imposed; and/or
- Remand all or part of the matter to remedy procedural errors, including bias or conflict of interest, or consider new evidence (with or without specific direction).

The appeal officer will send the appeal outcome to the Title IX Coordinator, who will send notice of appeal outcome to all parties simultaneously. The notice of appeal outcome will specify the finding on each ground for appeal, any specific instructions for remand or reconsideration (if applicable), any sanctions that may result which the University of Iowa is permitted to share according to state and federal law, and the rationale supporting the essential findings to the extent the University of Iowa is permitted to share under state and federal law.

Notice of appeal outcome will be made in writing (including email) and may be delivered by one or more of the following methods: in person, mailed to the local or permanent address of the parties as indicated in official institutional records, or emailed to the parties' university-issued email or otherwise approved account(s). Once mailed, emailed, and/or received in person, notice will be presumptively delivered.

Sanctions status during the appeal. Any sanctions imposed as a result of the hearing are stayed during the appeal process described above. Supportive measures may be reinstated, subject to the same supportive measure procedures above.

If any of the sanctions are to be implemented immediately post-hearing, then emergency removal procedures (detailed above) for doing so must be permitted within 48 hours of implementation.

In cases where the original sanctions included separation, the University of Iowa may place holds on official transcripts, diplomas, graduations, and course registration pending the outcome of an appeal.

Appeal considerations.

- Appeals are not intended to provide for a full re-hearing, nor for a de novo review of the evidence of the allegation(s). In most cases, appeals are confined to a review of the written documentation or record of the original hearing and pertinent documentation regarding the specific grounds for appeal.
- Decisions on appeal are to be deferential to the original decision, making changes to the finding only when there is clear error and to the sanction(s)/responsive action(s) only if there is a compelling justification to do so.
- An appeal is not an opportunity for the appeal officer to substitute their judgment for that of the adjudicator merely because they disagree with the finding and/or sanction(s).
- The appeal officer may consult with the Title IX Coordinator on questions of procedure or rationale, for clarification, if needed. Documentation of all such consultation will be maintained by the Title IX Coordinator.
- Appeals granted based on new evidence should normally remand the matter to the original investigator(s) and/or adjudicator for consideration of the new evidence.
- When appeals result in no change to the finding or sanction, that decision is final. When an appeal results in a new finding or sanction, that finding or sanction may be appealed one final time on the grounds listed above and in accordance with these procedures.
- In rare cases where a procedural error cannot be cured by the original adjudicator (as in cases of bias), the appeal may order a new hearing with a new adjudicator.

- The results of a new hearing may be appealed, once, on any of the appeal grounds.
- In cases in which the appeal results in reinstatement to the University of Iowa or resumption of privileges, all reasonable attempts will be made to restore the respondent to their prior status.

Adaptable Resolution

Adaptable resolution is an alternative to the formal grievance process by which a mutually-agreed-upon resolution of an allegation is reached. All parties must consent to the use of an adaptable resolution. Adaptable resolution is not available to resolve allegations by a student against an employee for sexual harassment as defined in Section 106.3 of the Department of Education Title IX regulations. Resolution proceedings are private. All persons present at any time during the resolution process are expected to maintain the privacy of the proceedings in accordance with university policy. While there is an expectation of privacy around what adaptable resolution facilitators share with parties during meetings, the parties have discretion to share their own knowledge and evidence with others if they so choose. The University of Iowa encourages parties to discuss this with their advisors before doing so.

Adaptable resolution options. Adaptable resolution can include three different approaches:

- When the parties agree to resolve the matter through a mechanism like mediation, restorative practices, etc.;
- When the respondent accepts responsibility for violating policy, and desires to accept a sanction and end the formal grievance process; or
- When the parties reach a resolution through shuttle diplomacy.

To initiate an adaptable resolution, a complainant needs to submit a formal complaint, as defined above. If a respondent wishes to initiate an adaptable resolution, they should contact the Title IX Coordinator to so indicate. When the Title IX Coordinator makes the formal complaint, the Title IX Coordinator may initiate an adaptable resolution with the respondent.

If a complainant wants to initiate an adaptable resolution, but the respondent declines to participate, the complainant may opt to use the formal grievance process. If a respondent wants to initiate an adaptable resolution upon receiving notice of a complaint, but the complainant declines to participate, the formal grievance process will continue. If the Title IX Coordinator wants to initiate an adaptable resolution, but the respondent declines to participate, the formal grievance process will continue.

It is not necessary to pursue an adaptable resolution first in order to pursue a formal grievance process, and any party participating in an adaptable resolution can stop the process at any time and begin or resume the formal grievance process.

Prior to implementing the adaptable resolution, the University of Iowa will provide the parties with written notice of the complaint and any consequences or measures that may result from participating in such a process, including information regarding any records that will be maintained or shared by the University of Iowa.

The University of Iowa will obtain voluntary, written confirmation that all parties wish to resolve the matter through the adaptable resolution process before proceeding and will not pressure the parties to participate. When the Title IX Coordinator makes the formal complaint and initiates the adaptable resolution process, the Title IX Coordinator may consult with and inform any non-participating complainant about the adaptable resolution.

Considerations for proceeding with an adaptable resolution. The Title IX Coordinator may look to the following factors to assess whether an adaptable resolution is appropriate, or which form of resolution may be most successful for the parties:

- The parties' amenability to adaptable resolution;
- Likelihood of potential resolution, taking into account any power dynamics between the parties;

- The parties' motivation to participate;
- Civility of the parties;
- Ongoing safety and risk analysis;
- Disciplinary history;
- Whether an emergency removal is needed;
- Availability of an adaptable resolution facilitator with the needed skills to assist with the complaint;
- Complaint complexity;
- Goals of the parties;
- Adequate resources to invest in adaptable resolution (time, staff, etc.)

The ultimate determination of whether adaptable resolution is available or successful is to be made by the Title IX Coordinator or designee. The Title IX Coordinator maintains records of any resolution that is reached, and failure to abide by the resolution agreement may result in appropriate responsive/disciplinary actions. Results of complaints resolved by adaptable resolution are not appealable.

Restorative practices, mediation, etc. (to be developed post interim period).

Respondent. The respondent may accept responsibility for all of the alleged policy violations at any point during the resolution process, prior to a notice of outcome (Process A or Process B). If the respondent indicates an intent to accept responsibility for all of the alleged misconduct, the formal process will be paused, and the Title IX Coordinator will determine whether adaptable resolution can be used according to the criteria in that section above.

If adaptable resolution is applicable, the Title IX Coordinator will determine whether all parties and the University of Iowa are able to agree on responsibility, sanctions, and/or remedies. If so, the Title IX Coordinator implements the accepted finding that the respondent is in violation of University of Iowa policy and implements agreed-upon sanctions and/or remedies, in coordination with other appropriate administrator(s), as necessary.

This result is not subject to appeal once all parties indicate their written assent to all agreed-upon terms of resolution. When the parties cannot agree on all terms of resolution, the formal grievance process will resume at the same point where it was paused.

When a resolution is accomplished, the appropriate sanction or responsive actions are promptly implemented in order to effectively stop the harassment or discrimination, prevent its recurrence, and remedy the effects of the discriminatory conduct, both on the complainant and the community.

Shuttle diplomacy. The Title IX Coordinator or the adaptable resolution facilitator, with the consent of the parties, may negotiate and implement an agreement to resolve the allegations that satisfies all parties and the University of Iowa. Negotiated resolutions are not appealable.

A negotiated resolution, reached through shuttle diplomacy, is a voluntary agreement between the parties to a resolution that addresses the party's concerns. The process starts with a proposed resolution from either party. The facilitator brings the proposed resolution to the other party for consideration. The party receiving the proposal may accept the resolution with no alterations, may propose alterations, conditions, or additional terms, or may reject the proposal outright and make a counterproposal. Proposed alterations, or the addition of conditions or terms, function as a rejection of the initial proposal and the creation of a counterproposal.

The facilitator will continue to bring counterproposals between parties until one of these conditions is met:

- The parties achieve a mutually agreeable resolution;
- One of the parties withdraws from participation;
- The facilitator determines that an impasse has been reached.

The facilitator remains neutral between the parties. During the process, the facilitator may assist the parties in developing the terms of the resolution and may assist the parties in obtaining information from

relevant units on the workability of proposed terms if they affect a party in a university context such as employment, the academic setting, or university housing.

When the process is concluded, the facilitator will memorialize the outcome in a memorandum to both parties. If the parties achieved a mutually agreeable resolution, the Title IX Coordinator will review the memorandum to ensure it is workable and compliant with university policy. If the resolution conflicts with university policy, or is deemed unworkable, the parties may continue to work with the facilitator to negotiate a resolution as described above.

Supportive and Protective Measures Available to a Complainant Alleging Misconduct

Supportive Measures

The University of Iowa will offer and implement appropriate and reasonable supportive measures to the parties upon notice of alleged sexual harassment, sexual misconduct, and/or related retaliation.

Supportive measures are nondisciplinary, nonpunitive, individualized services offered as appropriate, as reasonably available, and without fee or charge to the parties to restore or preserve access to the University of Iowa's education program, activity, or workplace, including measures designed to protect the safety of all parties or the University of Iowa's educational environment, and/or deter sexual harassment, sexual misconduct, and/or related retaliation.

The Title IX Coordinator promptly makes supportive measures available to the parties upon receiving notice or a complaint. At the time that supportive measures are offered, the University of Iowa will inform the complainant, in writing, that they may file a formal complaint with the University of Iowa either at that time or in the future, if they have not done so already. The Title IX Coordinator works with the complainant to ensure that their wishes are taken into account with respect to the supportive measures that are planned and implemented.

The Title IX Coordinator will work with the complainant's or respondent's Senior Human Resources Leader or the Associate Dean for Faculty when implementing support measures related to the workplace or when the alleged conduct involves a nexus to the workplace.

Subject to applicable laws and court orders, the University of Iowa will maintain the privacy of the supportive measures, provided that privacy does not impair the University of Iowa's ability to provide the supportive measures. The University of Iowa will act to ensure as minimal an academic impact on the parties as possible and provide flexibility within the workplace when it can reasonably do so. The University of Iowa will implement measures in a way that does not unreasonably burden the other party.

Supportive measures may include, but are not limited to:

- One-on-one coaching;
- Referral to counseling, medical, and/or other health care services;
- Referral to community-based service providers;
- Visa and immigration assistance;
- Student financial aid counseling;
- Education to the community or community subgroup(s);
- Altering campus housing assignment(s);
- Altering work arrangements for employees or student-employees;
- Providing parking or transportation accommodations;
- Implementing contact limitations (no-contact directives) between the parties;
- Academic extensions of deadlines, or other course-/program-related adjustments;
- Crime alerts;
- Class schedule modifications, withdrawals, or leaves of absence;
- Increased security and monitoring of certain areas of the campus;
- Any other actions deemed appropriate by the Title IX Coordinator.

Violations of no-contact directives will be referred to appropriate student or employee conduct processes for enforcement.

Individuals who have experienced a recent sexual assault are strongly encouraged to visit a hospital or clinic to assess and address their medical needs. The exam can assess for injuries and provide necessary medical advice and medication for concerns regarding pregnancy and sexually transmitted infections (STI). A Sexual Assault Nurse Examiner is available at both Iowa City hospitals to perform an evidentiary examination. Receiving an evidentiary examination does not mean that a victim must make a complaint to the university or to law enforcement. Rather, the examination serves to preserve evidence in the event that a victim may wish to make a complaint in the future.

A sexual assault evidentiary exam is fully covered and paid for by the State of Iowa and will not be submitted for insurance purposes.

To secure medical assistance and/or an evidentiary exam, visit:

University of Iowa Hospitals & Clinics
Emergency Department (open 24 hours)
200 Hawkins Drive
Roy Carver Pavilion, Level 1
Iowa City, Iowa 52242
Emergency Medicine phone: 319-356-2233
UIHC Nurseline (operated 24 hours): 319-384-8442

Emergency Removal

The University of Iowa can act to remove a respondent entirely or partially from its education program, activities, or workplace on an emergency basis when an individualized safety and risk analysis has determined that an immediate threat to the physical health or safety of any student, employee, or other individual justifies removal. This risk analysis is performed by the Title IX Coordinator in conjunction with the [Threat Assessment Program](#) (see also [VI-32](#)), using its standard objective violence risk assessment procedures. Paid administrative leave does not constitute emergency removal and does not require an individualized safety and risk analysis.

In all cases in which an emergency removal is imposed, the student, the employee, or two representatives from a student organization will be given notice of the action and the option to request to meet with the Title IX Coordinator prior to such action/removal being imposed, or as soon thereafter as reasonably possible, to show cause why the action/removal should not be implemented or should be modified.

This meeting is not a hearing on the merits of the allegation(s), but rather is an administrative process intended to determine solely whether the emergency removal is appropriate. When this meeting is not requested in a timely manner, objections to the emergency removal will be deemed waived. A complainant and their advisor may be permitted to participate in this meeting if the Title IX Coordinator determines it is equitable to do so. There is no appeal process for emergency removal decisions.

A respondent may be accompanied by their advisor when meeting with the Title IX Coordinator for this meeting. The respondent will be given access to a written summary of the basis for the emergency removal prior to the meeting to allow for adequate preparation.

The Title IX Coordinator has sole discretion under this policy to implement or stay an emergency removal and to determine the conditions and duration. Violation of an emergency removal under this policy will be grounds for discipline, which may include expulsion or termination.

The University of Iowa will implement the least restrictive emergency actions practical in light of the circumstances and safety concerns. As determined by the Title IX Coordinator, these actions could include, but are not limited to: removing a student from a residence hall; temporarily reassigning an employee; restricting a student's or an

employee's access to or use of facilities or equipment; allowing a student to withdraw or take grades of incomplete without financial penalty; authorizing an administrative leave; and suspending a student's participation in extracurricular activities, student employment, student organizational leadership, or intercollegiate/intramural athletics.

At the discretion of the Title IX Coordinator, alternative course work options may be pursued to ensure as minimal an academic impact as possible on the parties.

University-Initiated Supportive and Protective Measures

The Title IX Coordinator or their designee will determine whether interim interventions and protective measures should be implemented, and, if so, take steps to implement those measures as soon as possible. Examples of interim protective measures include but are not limited to: residence hall relocation, adjustment of course schedules, a leave of absence, or reassignment to a different supervisor or position. These remedies may be applied to one, both, or multiple parties involved. Violations of the Title IX Coordinator's directives and/or protective measures may constitute related violations that may lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by the University of Iowa.

Primary Prevention and Awareness Programs

The University of Iowa's education efforts begin prior to students arriving on campus with a mandatory online education program. All incoming undergraduate and transfer students are required to complete an online sexual misconduct prevention course called "Part 1: Sexual Violence Prevention For Students". The program is one part of a larger course called Success at Iowa. Students receive two credit hours for completing the entire Success at Iowa course during their first semester at The University of Iowa. The program is an interactive online program that is designed to help students protect themselves and others from sexual assault, harassment, stalking, and dating/domestic violence. The program also focuses on bystander intervention skills to help students feel empowered to speak up and intervene to prevent potentially violent situations from occurring. All incoming graduate and professional students are required to take "Part 1: Sexual Violence Prevention for Graduate Students", an online course which educates students on gender-based violence and bystander intervention. Students who do not complete the mandatory program have a hold placed on their registration until they complete the course. All incoming students are required to complete "Part 2: Refresher" of the online programs that were initiated prior to arrival on campus. The programs are coordinated by Student Wellness. In addition to coordinating program implementation, monitoring completion, and providing support to students, Student Wellness ensures an alternate program option for students who are unable to complete the online course due to personal experience with the issues. After orientation, students have opportunities to continue to participate in events related to the prevention of sexual misconduct, dating violence, and stalking. Post-orientation events are varied in their format, and include workshops, campus-wide lectures, awareness raising campaigns, curriculum infusion, and community events. Collaboration between the departments responsible for providing education ensures that our messaging is aligned and that our programs build upon pre-orientation and orientation programming.

All University of Iowa faculty and staff that hold a 50% or greater appointment are required to complete sexual harassment prevention education. This requirement also includes undergraduate students who are employed as resident assistants by University Housing & Dining, graduate/professional students who hold a teaching assistantship for one semester or longer, and medical and postdoctoral residents and fellows who hold an appointment of at least 50% time during the academic year. This course is designed to educate employees about prohibited conduct and the problems associated with sexual harassment, as well as inform alleged and potential victims of their rights and instruct administrators about how to address complaints.

Primary Prevention and awareness programs for all incoming students in 2022:

Name of Program	Date Held	Location* Held	Which Prohibited Behavior** Covered?
Sexual Violence Prevention Training – Part 1 (Undergrad)	January August	Online	DaV DoV SA S
Clarifying Consent – Part 2 (Undergrad)	January August	Online	DaV DoV SA S
Sexual Violence Prevention for Graduate Students – Part 1 (Graduate/Professional)	January August	Online	DaV DoV SA S
Consent and Bystander Intervention – Part 2 (Graduate/Professional)	January August	Online	DaV DoV SA S
myPlaybook: The Freshman Experience Sexual Violence Prevention	August	Online	SA

*University of Iowa building codes can be found here:

<https://www.facilities.uiowa.edu/buildings>

**DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking

The University offered the following primary prevention and awareness programs for all new employees in 2022:

Name of Program	Date Held	Location* Held	Which Prohibited Behavior** Covered?
Online Harassment Prevention and Response for Academic Administrative Officers/ Supervisors	January February March April May June July August September October November December	Online	DaV DoV SA S
Online Harassment Prevention and Response for Non-Academic Administrative Officers/ Non-Supervisors	January February March April May June July August September	Online	DaV DoV SA S

	October November December		
Overview of Harassment Prevention	January August September	Online	SA S

*University of Iowa building codes can be found here:

<https://www.facilities.uiowa.edu/buildings>

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Ongoing Prevention and Awareness Campaigns

The University has developed an annual educational campaign consisting of:

Bystander Intervention for Creating Safer Communities

Participants will develop skills for safety responding and intervening to problematic behaviors and language related to bias and discrimination. Participants will explore their own identities, learn to recognize discrimination and micro-aggressions, and practice applying bystander intervention skills to these issues.

Bystander Intervention for Preventing Sexual Violence

Participants will develop skills to safely respond and intervene when witnessing precursors to sexual violence. Participants will learn to recognize red flags in perpetrator behavior, examine their own barriers, learn bystander intervention skills and practice using real-world scenarios.

Dismantling Rape Culture Workshop

Interrogates the way that our society is set up to both subtly and overtly support sexual violence and offers participants a framework to challenge rape culture in their own lives. The session offers pop culture examples of rape culture, discusses the repercussions of not challenging this culture, and offers small group work on how to challenge it using popular song lyrics and/or scenarios.

Enthusiastic Consent Workshop

Discusses affirmative consent practices in a sex positive framework and offers students concrete examples of ways to incorporate enthusiastic consent into their lives. This workshop shows examples of what consent is not, talks about the ways we're programmed from childhood not to expect consent, and includes small group work on how to ask for consent.

HawkTalks

Hawk Talks are 20-25 minute, one on one conversations that Resident Assistants (RA's) have with each resident living in their residential community. These discussions cover a variety of topics throughout the academic year, and one focuses on violence prevention. Early in the Spring 2022 semester, the discussion centered around how students can help and/or support a friend who discloses an incident of sexual violence to them.

Healthy Relationships Workshop

Interactive workshop designed to encourage discussion and critical thinking around patterns of dating violence and dynamics of healthy relationships. Participants will also learn how to support individuals who may be experiencing relationship violence.

Queering Consent Workshop

Explores the history of consent practices in queer communities and the current landscape of consent in LGBTQ spaces and relationships.

myPlaybook

We partner with UNC Greensboro's Center for Athletic Well-Being on the myPlaybook initiative. These online lessons use evidence-based strategies to promote health and well-being to student-athletes. Strategies include social norms, behavioral expediencies, behavioral intentions, as well as bystander, decision making, stress management, goal setting, and harm prevention skills. These interactive web-based workshops include the following: Mental Health Awareness, Sexual Violence Prevention, Alcohol and Other Drug prevention, Mindfulness, Nutrition.

Resilience and Trauma-Informed Perspectives

The University of Iowa offers an interdisciplinary undergraduate certificate focusing on resilience and trauma-informed perspectives. This certificate is ideal for any undergraduate in any college interested in understanding child health and resilience and is also open to non-students. The certificate requires 18 semester hours with 2 required courses and 4 elective courses, with 15 electives to choose from.

Responding to Disclosures

This workshop is intended primarily for staff, faculty, and students who are not mandatory reporters on campus, but who want to know how to compassionately respond to disclosures of gender-based violence and discrimination. The program focuses on likely forms of disclosure, how to respond appropriately, and where to connect individuals to resources on campus and in the community. Participants will have the opportunity to practice compassionate responses using tailored scenarios.

The University offered the following ongoing awareness and prevention programs for students in 2022:

Name of Program	Date Held	Location* Held	Which Prohibited Behavior** Covered?
Bystander Intervention Creating Safer Communities	January February March September October November	WRAC	DoV SA
Bystander Intervention Preventing Sexual Violence	January March April May August September October November	WRAC	Dov SA
Dismantling Rape Culture	February November	WRAC	SA
Enthusiastic Consent	February March April September October November	WRAC	SA
HawkTalks Resident Education	January February	Various Residence Halls	DaV DoV SA S
myPlaybook: The Freshman Experience Sexual	August	Online	SA

Violence Prevention			
Relationship Remix	February March April September October November	WRAC	DaV DoV
Resilience and Trauma-Informed Perspectives	May August December	Various	DaV DoV SA
Sexual Health Program	November	WL	DaV DoV

*University of Iowa building codes can be found here:

<https://www.facilities.uiowa.edu/buildings>

**DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking

The University offered the following ongoing awareness and prevention programs for employees in 2022:

Name of Program	Date Held	Location* Held	Which Prohibited Behavior** Covered?
Bystander Intervention Creating Safer Communities	January October	WRAC	DoV SA
Bystander Intervention Preventing Sexual Violence	August	WRAC	Dov SA
Enthusiastic Consent	July	WRAC	SA
Responding to Disclosures	June June July August August August August September October October October November November	DSB BHC PC PBB LC IMU PBB PBB Online Online LNAC AACC UCC	DaV DoV SA S

*University of Iowa building codes can be found here:

<https://www.facilities.uiowa.edu/buildings>

**DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking

How to be an Active Bystander

Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or

witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.”² We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list³ of some ways to be an active bystander. Further information regarding bystander intervention may be found. If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
2. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

Risk Reduction Strategies

With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one’s risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org)

1. **Know your resources.** Who should you contact if you or a friend needs help? Where should you go? Locate resources such as the campus health center, campus police station, and a local sexual assault service provider. Notice where emergency phones are located on campus, and program the campus security number into your cell phone for easy access.
2. **Be aware & stay alert** Whether you are hanging out at a party or walking across campus, be aware of your surroundings. Consider inviting a friend to join you or asking campus security for an escort. If you’re alone, only use headphones in one ear to stay aware of your surroundings. Try to take well-trafficked routes and avoid being isolated with someone you don’t know or trust. Get to know your surroundings—take notice of the blue light locations and don’t be hesitant to use them if necessary. If your campus has a bus or public safety escorts that will walk you home at night, take advantage of them.
3. **Take control of your online life.** Be mysterious online. Think twice before you share personal information. Constantly posting social media updates on your whereabouts, activities or class schedules may allow someone to track your every move. Use your best judgment when “checking-in” on Facebook or Foursquare and geo-tagging images you post to Instagram. Remember this motto: If you would not share the information with a stranger, then you shouldn’t share it online.
4. **Make others earn your trust.** The college environment can foster a false sense of security. Remember that you just met these people, even if it feels like you have been best friends for years. Don’t assume that your new friends will have your back or be looking out for your best interests. They may feel like fast friends but give people time to earn your trust before relying on them.
5. **Make plans & be prepared.** When going out, know ahead of time who is going and plan to stay together as a group. Construct a backup plan for the day/night so that all of your friends know where to meet up if someone gets separated and/or their phone

² Burn, S.M. (2009). A situational model of sexual assault prevention through bystander intervention. *Sex Roles*, 60, 779-792.

³ Bystander intervention strategies adapted from Stanford University’s Office of Sexual Assault & Relationship Abuse

dies. Don't leave someone stranded in an unfamiliar or unsafe situation. Be sure to check that you have everything you need before you leave—a fully charged phone, the number for a reliable cab company, enough cash to get you home, the address to your dorm or college memorized, etc. Keep your phone on you at all times in case you find yourself in an uncomfortable or dangerous situation.

6. **Think about Plan B.** Spend some time thinking about back-up plans for potentially sticky situations. If your phone dies, do you have a few numbers memorized to get help? Do you have emergency cash in case you can't use a credit card? Do you have the address to your dorm or college memorized? If you drive, is there a spare key hidden, gas in your car, and a set of jumper cables?
7. **Be secure.** Lock your door and windows when you're asleep and when you leave the room. If people constantly prop open the main door to the dorm or apartment, tell security or a trusted authority figure.
8. **Protect your drink.** Don't leave your drink unattended and watch out for your friends' drinks if you can. Don't accept one from people you don't trust or know well. Stick to drinks you got or prepared yourself. If you go to the bathroom or step outside, take the drink with you or toss it out. Drink from unopened containers or drinks you watched being made and poured. It's not always possible to know if something has been added to someone's drink. In drug-facilitated sexual assault, a perpetrator could use a substance that has no color, taste, or odor.
9. **Know your limits.** Keep track of what you've consumed so that you can stay in control. If you can't remember how many drinks you've had, that means you've had too many. If you feel like you're getting sick or are too intoxicated, ask a friend to help you get to a safe place or to a hospital. Be aware of you and your friends' behavior. If one of you feels extremely tired or more drunk than

you should, you may have been drugged. Leave the party or situation and find help immediately.

10. **It's okay to lie.** If you want to exit a situation immediately and are concerned about frightening or upsetting someone, it's okay to lie. You are never obligated to remain in a situation that makes you feel uncomfortable, pressured, or threatened. You can also lie to help a friend leave a situation that you think may be dangerous. Some excuses you could use are needing to take care of another friend or family member, an urgent phone call, not feeling well, and having to be somewhere else by a certain time.
11. **Be a good friend.** Watch out for each other. Stick together in groups, especially when traveling from one place to the next. If a friend is acting in a way that seems out of character, take notice. If he or she is overly intoxicated or seems to need assistance, get them to a safe place and support them. If you suspect that a friend has been drugged or needs medical attention because of over-intoxication or for any other reason, call a resident assistant, campus police, or 911.
12. **Trust your gut & be true to yourself.** If something doesn't feel right, it probably isn't. If you feel uncomfortable in a situation, trust your instincts and leave. If someone is pressuring you, it's better to lie and make up an excuse to leave than to stay and be uncomfortable, scared, or worse. Your safety comes before someone else's feelings or what they may think of you.

Notification to Victims of Crimes of Violence

The University will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Procedure for Preparing the Annual Crime Statistics for the Main Campus in Iowa City

While the proper channel for reporting crime is direct communication with a law enforcement agency such as the UI Police Department, certain University officials affiliated with non-police departments can also receive reports of crime. The officials and offices that receive information about crimes and from whom the University gathers campus crime data includes, but is not limited to, the following:

- Campus Safety – UI Police Department
- The Office of the Dean of Students
- Equity Investigations Unit, Office of Institutional Equity
- Title IX and Gender Equity, Office of Institutional Equity
- UIHC Safety and Security
- Campus Security Authorities, as defined by federal law

In addition to the offices and/or persons above, the Iowa City Police Department, the Coralville Police Department, the University Heights Police Department, North Liberty Police, the Johnson County Sheriff's Office, and other law enforcement agencies with jurisdiction over properties owned or controlled by the institution provide information about crimes in Iowa City included in the annual crime statistics.

University Counseling Service (UCS), Faculty and Staff Services/Employee Assistance Program (EAP), Rape Victim Advocacy Program (RVAP), and Women's Resource and Action Center (WRAC) provide confidential counseling and inform their clients of the procedures to report crime to the UI Police Department on an anonymous or voluntary confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an e-mail notification is made to all faculty, staff and enrolled students that provides the web site to access this report. Copies of the report may also be obtained at Campus Safety headquarters located at 808 University Capitol Centre or by calling (319) 335-5022.

Not All Law Enforcement Agencies Responded

It is important to note that the University sent requests for statistics to hundreds of agencies around the world, however not all of them responded. In preparing this report the University made a "good faith effort" to contact these agencies.

Unclassified Incidents

The Office of Clery Compliance was unable to classify some incidents that were reported as "sexual assaults" or other crimes due to insufficient detail to determine if they involved rape or fondling, or whether the offense occurred in a location covered by the Clery Act, or both. The University obtained guidance from the U.S. Department of Education that if the University does not receive sufficient details regarding an incident, it will not be able to appropriately classify the incident and therefore, will not be expected to include the incident in the statistics.

Procedure for Preparing the Annual Crime Statistics for the Tippie College of Business Cedar Rapids Center in Cedar Rapids

In addition to the offices above, the Cedar Rapids Police Department provides information about crimes at the Tippie College of Business Cedar Rapids Center and are included in the annual crime statistics.

Procedure for Preparing the Annual Crime Statistics for the John and Mary Pappajohn Education Center in Des Moines

In addition to the offices above, the Des Moines Police Department provides information about crimes at the John and Mary Pappajohn Education Center and are included in the annual crime statistics.

Procedure for Preparing the Annual Crime Statistics for the Lakeside Lab: Regents Resource Center at Lake Okoboji

In addition to the offices above, the Dickinson County Sheriff's Office provides information about crimes at the Lakeside Lab Lake Okoboji and are included in the annual crime statistics.

CRIME STATISTICS TABLES FOR THE MAIN CAMPUS IN IOWA CITY

CRIMINAL OFFENSES FOR 2020 - 2022

Type of Offense	Year	On Campus	On-Campus Housing(1)	Non-Campus	Public Property
Criminal Homicide					
Murder/Non Negligent Manslaughter	2020	0	0	0	0
	2021	0	0	0	0
	2022	0	0	0	0
Manslaughter by Negligence	2020	0	0	0	0
	2021	0	0	0	0
	2022	0	0	0	0
Sex Offenses					
Rape	2020	25	20	11	2
	2021	54	37	9	1
	2022	13	9	0	0
Fondling	2020	21	13	4	1
	2021	27	7	4	1
	2022	18	3	0	2
Incest	2020	0	0	0	0
	2021	0	0	0	0
	2022	0	0	0	0
Statutory Rape	2020	0	0	0	0
	2021	0	0	0	0
	2022	0	0	0	0
Robbery					
	2020	3	0	0	1
	2021	3	0	1	2
	2022	2	0	0	4
Aggravated Assault					
	2020**	49	3	2	16
	2021**	34	1	3	34
	2022**	39	1	0	30
Burglary					
	2020	13	3	2	0
	2021	20	10	8	0
	2022	12	4	1	0
Motor Vehicle Theft					
	2020*	4	0	4	6
	2021*	13	0	1	5
	2022*	15	0	3	1
Arson					
	2020	0	0	0	0
	2021	1	1	1	1
	2022	2	1	0	0

* Motor Vehicle Theft: Electrically powered bicycles (E-bikes) are defined as motor vehicles under Uniform Crime Reporting (UCR). With the adoption of E-bikes, crimes classified as motor vehicle thefts have increased. To provide context for on campus statistics, in 2020, 1 of 4 thefts was an e-bike; in 2021, 7 of 13 were e-bikes; and in 2022, 9 of 15 were e-bikes.

** Aggravated Assault: A significant portion of these on campus aggravated assaults occur at University of Iowa Hospitals and Clinics. In 2020, 25 of the 67 aggravated assaults occurred at the hospital. In 2021, 32 of the 71 aggravated assaults occurred at the hospital. In 2022, 34 of 69 aggravated assaults occurred at the hospital.

Unfounded Crimes: In 2020 there were 4 unfounded crimes, in 2021 there were 6 unfounded crimes, and in 2022 there were 7 unfounded crimes.

NOTES FOR THE CRIMINAL OFFENSE TABLE:

- (1) The Clery Act requires institutions to disclose the total number of crimes that occurred on campus, including the number of crimes that occurred in on-campus student housing facilities as a subset of the "On Campus" total.

HATE CRIMES FOR 2020 - 2022

2020
0 - Hate crimes to report
2021
1 - Public Property - Intimidation - Gender Identity
2022
1 - Public Property - Intimidation - Gender Identity
1- On Campus - On-Campus Housing - Vandalism - Race
2- On Campus - On Campus Housing - Intimidation - Race
1 - On Campus - On Campus Housing - Intimidation - Gender identity
1 - On Campus - On Campus Housing - Vandalism - Religion

ARRESTS AND REFERRALS FOR 2020 - 2022

Type of Offense		On Campus	On-Campus Housing(1)	Non-Campus	Public Property
Arrests					
Weapons; carrying, possessing, etc.	2020	0	0	0	7
	2021	1	0	0	16
	2022	2	0	0	13
Drug Abuse Violations	2020	4	0	3	35
	2021	2	0	6	61
	2022	13	1	2	54
Liquor Law Violations	2020	2	0	0	22
	2021	3	0	1	85
	2022	6	0	0	30
Disciplinary Referrals					
Weapons; carrying, possessing, etc.	2020	0	0	0	0
	2021	0	0	0	0
	2022	0	0	0	0
Drug Abuse Violations	2020	25	20	0	0
	2021	21	10	0	5
	2022	23	6	0	0
Liquor Law Violations	2020	332	325	0	2
	2021	216	214	0	2
	2022	170	167	0	0

(1) The Clery Act requires institutions to disclose the total number of crimes that occurred on campus, including the number of crimes that occurred in on-campus student housing facilities as a subset of the "On Campus" total.

DATING VIOLENCE, DOMESTIC VIOLENCE, AND STALKING FOR 2020- 2022

Type of Offense		On Campus	On-Campus Housing(1)	Non-Campus	Public Property
Domestic Violence	2020	2	0	9	5
	2021	12	0	3	10
	2022	14	0	3	3
Dating Violence	2020	5	3	4	2
	2021	11	7	2	2
	2022	7	6	0	3
Stalking	2020	47	25	3	2
	2021	87	39	1	1
	2022	96	34	2	2

(1) The Clery Act requires institutions to disclose the total number of crimes that occurred on campus, including the number of crimes that occurred in on-campus student housing facilities as a subset of the "On Campus" total.

CRIMINAL OFFENSES FOR 2020 - 2022

Type of Offense		On Campus	Public Property
Criminal Homicide			
Murder/Non Negligent Manslaughter	2020	0	0
	2021	0	0
	2022	0	0
Manslaughter by Negligence	2020	0	0
	2021	0	0
	2022	0	0
Sex Offenses			
Rape	2020	0	0
	2021	0	0
	2022	0	0
Fondling	2020	0	0
	2021	0	0
	2022	0	0
Incest	2020	0	0
	2021	0	0
	2022	0	0
Statutory Rape	2020	0	0
	2021	0	0
	2022	0	0
Robbery			
	2020	0	0
	2021	0	0
	2022	0	0
Aggravated Assault			
	2020	0	0
	2021	0	1
	2022	0	0
Burglary			
	2020	0	0
	2021	0	0
	2022	0	0
Motor Vehicle Theft			
	2020	0	0
	2021	0	0
	2022	0	0
Arson			
	2020	0	0
	2021	0	0
	2022	0	0

NOTES FOR THE CRIMINAL OFFENSE TABLES:

(1) There were no unfounded crimes for the years 2020, 2021, and 2022.

HATE CRIMES 2020 - 2022

There were no reported hate crimes in 2020, 2021, 2022.

ARRESTS AND REFERRALS FOR 2020 - 2022

Type of Offense		On Campus	Public Property
Arrests			
Weapons; carrying, possessing, etc.	2020	0	0
	2021	0	0
	2022	0	0
Drug Abuse Violations	2020	0	0
	2021	0	0
	2022	0	0
Liquor Law Violations	2020	0	0
	2021	0	0
	2022	0	0
Student Disciplinary Referrals			
Weapons; carrying, possessing, etc.	2020	0	0
	2021	0	0
	2022	0	0
Drug Abuse Violations	2020	0	0
	2021	0	0
	2022	0	0
Liquor Law Violations	2020	0	0
	2021	0	0
	2022	0	0

DATING VIOLENCE, DOMESTIC VIOLENCE, AND STALKING 2020 - 2022

Type of Offense		On Campus	Public Property
Domestic Violence	2020	0	0
	2021	0	0
	2022	0	0
Dating Violence	2020	0	0
	2021	0	0
	2022	0	0
Stalking	2020	0	0
	2021	0	0
	2022	0	0

CRIMINAL OFFENSES FOR 2020 - 2022

Type of Offense		On Campus	Public Property
Criminal Homicide			
Murder/Non Negligent Manslaughter	2020	0	0
	2021	0	0
	2022	0	0
Manslaughter by Negligence	2020	0	0
	2021	0	0
	2022	0	0
Sex Offenses			
Rape	2020	0	0
	2021	0	0
	2022	0	0
Fondling	2020	0	0
	2021	0	0
	2022	0	0
Incest	2020	0	0
	2021	0	0
	2022	0	0
Statutory Rape	2020	0	0
	2021	0	0
	2022	0	0
Robbery			
	2020	0	0
	2021	0	0
	2022	0	0
Aggravated Assault			
	2020	0	0
	2021	0	0
	2022	0	0
Burglary			
	2020	0	0
	2021	0	0
	2022	0	0
Motor Vehicle Theft			
	2020	0	0
	2021	0	0
	2022	0	0
Arson			
	2020	0	0
	2021	0	0
	2022	0	0

NOTES FOR THE CRIMINAL OFFENSE TABLES:

(1) There were no unfounded crimes for the years 2020, 2021, 2022.

HATE CRIMES FOR 2020 - 2022

There were no hate crimes reported in 2020, 2021, 2022.

ARRESTS AND REFERRALS FOR 2020 - 2022

Type of Offense	On Campus		Public Property
Arrests			
Weapons; carrying, possessing, etc.	2020	0	0
	2021	0	0
	2022	0	0
Drug Abuse Violations	2020	0	0
	2021	0	0
	2022	0	0
Liquor Law Violations	2020	0	0
	2021	0	0
	2022	0	0
Student Disciplinary Referrals			
Weapons; carrying, possessing, etc.	2020	0	0
	2021	0	0
	2022	0	0
Drug Abuse Violations	2020	0	0
	2021	0	0
	2022	0	0
Liquor Law Violations	2020	0	0
	2021	0	0
	2022	0	0

DATING VIOLENCE, DOMESTIC VIOLENCE, AND STALKING FOR 2020 - 2022

Type of Offense		On Campus	Public Property
Domestic Violence	2020	0	0
	2021	0	0
	2022	0	0
Dating Violence	2020	0	0
	2021	0	0
	2022	0	0
Stalking	2020	0	0
	2021	0	0
	2022	0	0

CRIME STATISTICS TABLES FOR THE LAKESIDE LAB AT LAKE OKOBOJI
CRIMINAL OFFENSES FOR 2020 - 2022

Type of Offense		On Campus	On-Campus Housing(1)	Public Property
Criminal Homicide				
Murder/Non Negligent Manslaughter	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Manslaughter by Negligence	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Sex Offenses				
Rape	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Fondling	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Incest	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Statutory Rape	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Robbery				
	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Aggravated Assault				
	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Burglary				
	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Motor Vehicle Theft				
	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Arson				
	2020	0	0	0
	2021	0	0	0
	2022	0	0	0

NOTES FOR THE CRIMINAL OFFENSE TABLES:

- (1) The Clery Act requires institutions to disclose the total number of crimes that occurred on campus, *including* crimes that occurred in on-campus student housing facilities as a subset of the "On Campus" total.

(2) There were no unfounded crimes for the years 2020, 2021, 2022.

HATE CRIMES 2020 - 2022

There were no hate crimes reported in 2020, 2021, 2022

ARRESTS AND REFERRALS FOR 2020 - 2022

Type of Offense		On Campus	On-Campus Housing(1)	Public Property
Arrests				
Weapons; carrying, possessing, etc.	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Drug Abuse Violations	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Liquor Law Violations	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Student Disciplinary Referrals				
Weapons; carrying, possessing, etc.	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Drug Abuse Violations	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Liquor Law Violations	2020	0	0	0
	2021	0	0	0
	2022	0	0	0

(1) The Clery Act requires institutions to disclose the total number of crimes that occurred on campus, including the number of crimes that occurred in on-campus student housing facilities as a subset of the "On Campus" total.

DATING VIOLENCE, DOMESTIC VIOLENCE, AND STALKING 2020 - 2022

Type of Offense		On Campus	On-Campus Housing(1)	Public Property
Domestic Violence	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Dating Violence	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
Stalking	2020	0	0	0
	2021	0	0	0
	2022	0	0	0

(1) The Clery Act requires institutions to disclose the total number of crimes that occurred on campus, *including* crimes that occurred in on-campus student housing facilities as a subset of the "On Campus" total.

Definitions

Aggravated Assault - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Arrest – Persons processed by arrest, citation or summons.

Arson - Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Burglary - The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

Category of Fire - For HEA purposes, there are three categories of fire:

- **Unintentional Fire:** A fire that does not involve an intentional human act to ignite or spread fire into an area where the fire should not be.
- **Intentional Fire:** A fire that is ignited, or that results from a deliberate action, in circumstances where the person knows there should not be a fire.
- **Undetermined Fire:** A fire in which the cause cannot be determined.

Cause of Fire - The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure or act of nature.

Dating Violence - "Dating violence" means "violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:

- the length of the relationship;
- the type of relationship; and
- the frequency of interaction between the persons involved in the relationship.

Destruction/Damage/Vandalism of Property - To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Domestic Violence: "Domestic violence" means a "felony or misdemeanor crime of violence committed by:

- a current or former spouse or intimate partner of the victim,
- a person with whom the victim shares a child in common
- a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
- a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies [under VAWA], or
- any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction."

Drug Abuse Violations - The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances

include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics - manufactured narcotics which can cause true addiction (Demerol, Methadone); and dangerous nonnarcotic drugs (barbiturates, Benzedrine).

Fire - Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire related death - Any instance in which a person - (1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or (2) Dies within one year of injuries sustained as a result of the fire.

Fire related injury - Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term "person" may include students, employees, visitors, firefighters, or any other individuals.

Fondling - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Hate Crime - A crime that manifests evidence that the victim was intentionally selected because of the perpetrator's bias. The applicable categories of bias are: race, gender, religion, sexual orientation, ethnicity/national origin and disability.

Incest - Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Intimidation - To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Larceny – The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.

Liquor Law Violations - The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. Include in this classification: the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on train or public conveyance; and attempts to commit any of the above.

Motor Vehicle Theft - The theft or attempted theft of a motor vehicle.

Note: A "motor vehicle" is a self-propelled vehicle that runs on the surface of land and not on rails, and which includes automobiles, buses, recreational vehicles, trucks, motorcycles, motor scooters, trail bikes, mopeds, snowmobiles and golf carts.

Murder/Non-negligent Manslaughter - The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence - The killing of another person through gross negligence.

Non campus building or property – Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the

institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

On-Campus Property – Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

On-Campus Student Housing Facility - Any student housing facility that is owned or controlled by the institution or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

Property Damage – The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

Public Property – All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Referred for disciplinary action - The referral of any person to any official who initiates a disciplinary action of which a record is kept, and which may result in the imposition of a sanction.

Rape – The penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Robbery - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Simple Assault - An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Statutory Rape - Sexual intercourse with a person who is under the statutory age of consent.

Stalking - "Stalking" means "engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear

- for their safety or the safety of others; or
- suffer substantial emotional distress.

Unfounded – A reported crime that upon investigation by law enforcement authorities is found to be false or baseless. Only sworn or commissioned law enforcement personnel may unfound a crime. Crime reports can be properly determined to be false only if the evidence from a complete and thorough investigation establishes that the crime reported was not, in fact, completed or attempted in any manner.

Weapons: carrying, possessing, etc. - The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Include in this classification: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.

Fire Safety Report for the Main Campus in Iowa City

Residence Hall Fire Safety Systems

Name	Address	Sprinkler Protection	Fire Alarm System*	Portable Extinguishers	Monitored Fire Alarm System	Evacuation Plans	# of Fire Drills
10-11 Melrose Place	10-11 Melrose Place Iowa City, IA 52246	None	SD	X			0
103 Grove St.	103 Grove St. Iowa City, IA 52246	None	SD	X			0
107 Grove St.	107 Grove St. Iowa City, IA 52246	None	SD	X			0
110 E. Bloomington St.	110 E. Bloomington St. Iowa City, IA 52245	None	SD	X			0
124 Grove St.	124 Grove St. Iowa City, IA 52246	None	SD	X			0
128 Grove St.	128 Grove St. Iowa City, IA 52246	None	SD	X			0
13-14 Melrose Place	13-14 Melrose Place Iowa City, IA 52246	None	SD	X			0
130 Grove St.	130 Grove St. Iowa City, IA 52246	None	SD	X			0
131 Grove St.	131 Grove St. Iowa City, IA 52246	None	SD	X			0
219 Melrose Ct.	219 Melrose Ct. Iowa City, IA 52246	None	SD	X			0
229 Melrose Ct.	229 Melrose Ct. Iowa City, IA 52246	None	SD	X			0
3 Oak Park Ct.	3 Oak Park Ct. Iowa City, IA 52246	None	SD	X			0
308 N. Clinton St.	308 N. Clinton St. Iowa City, IA 52242	None	SD	X			0
311 Melrose Ct.	311 Melrose Ct. Iowa City, IA 52246	None	SD	X			0
321 Melrose Ave	321 Melrose Ave. Iowa City, IA 52246	None	SD	X			0
4 Oak Park Ct.	4 Oak Park Ct. Iowa City, IA 52246	None	SD	X			0
401 Melrose Ave.	401 Melrose Ave. Iowa City, IA 52246	None	SD	X			0
422 N. Clinton St.	422 N. Clinton St. Iowa City, IA 52245	None	SD	X			0
435 Ridgeland Ave.	435 Ridgeland Ave. Iowa City, IA 52242	None	SD	X			0
605 Melrose Ave.	605 Melrose Ave. Iowa City, IA 52246	None	SD	X			0
609 Melrose Ave.	609 Melrose Ave. Iowa City, IA 52246	None	SD	X			0
7 Triangle Place	7 Triangle Place Iowa City, IA 52246	None	SD	X			0
707 Melrose Ave	707 Melrose Ave Iowa City, IA 52246	None	SD	X			0
8 Triangle Place	8 Triangle Place Iowa City, IA 52246	None	SD	X			0
807 Melrose Ave.	807 Melrose Ave. Iowa City, IA 52246	None	SD	X			0

* SD - Smoke Detectors, MP - Manual Pull Stations

Name	Address	Sprinkler Protection	Fire Alarm System*	Portable Extinguishers	Monitored Fire Alarm System	Evacuation Plans	# of Fire Drills
102 Hawkeye Court A1	102 Hawkeye Drive Iowa City, IA 52240	Full	SD, MP	X	X	X	0
116 Hawkeye Court A2	116 Hawkeye Court Iowa City, IA 52240	Full	SD, MP	X	X	X	0
130 Hawkeye Court A3	130 Hawkeye Court Iowa City, IA 52240	Full	SD, MP	X	X	X	0
144 Hawkeye Court B1	144 Hawkeye Court Iowa City, IA 52240	Full	SD, MP	X	X	X	0
172 Hawkeye Court B2	172 Hawkeye Court Iowa City, IA 52240	Full	SD, MP	X	X	X	0
204 Hawkeye Court B3	204 Hawkeye Court Iowa City, IA 52240	Full	SD, MP	X	X	X	0
228 Hawkeye Court B4	228 Hawkeye Court Iowa City, IA 52240	Full	SD, MP	X	X	X	0
260 Hawkeye Court B5	260 Hawkeye Court Iowa City, IA 52240	Full	SD, MP	X	X	X	0
Burge Hall	301 N. Clinton St. Iowa City, IA 52242	Full	SD, MP	X	X	X	4
Catlett Hall	350 N. Madison St. Iowa City, IA 52242	Full	SD, MP	X	X	X	4
Caywood Apartments	741 Melrose Ave. Iowa City, IA 52246	Partial	SD, MP	X			0
Currier Hall	413 N. Clinton St. Iowa City, IA 52242	Full	SD, MP	X	X	X	4
Daum Hall	225 N. Clinton St. Iowa City, IA 52242	Full	SD, MP	X	X	X	4
Hillcrest Hall	25 Byington Rd. Iowa City, IA 52242	Full	SD, MP	X	X	X	4
Mayflower Hall	1110 N. Dubuque St. Iowa City, IA 52242	Full	SD, MP	X	X	X	4
Parklawn Hall	447-449 N. Riverside Dr Iowa City, IA 52242	Full	SD, MP	X	X	X	4
Petersen Hall	304 Grand Ave. Iowa City, IA 52242	Full	SD, MP	X	X	X	4
Rienow Hall	320 Grand Ave. Iowa City, IA 52242	Full	SD, MP	X	X	X	4
Slater Hall	325 Grand Ave. Iowa City, IA 52242	Full	SD, MP	X	X	X	4
Stanley Hall	10 E. Davenport Iowa City, IA 52242	Full	SD, MP	X	X	X	4
Woolf Ave Court Apartments	1 Woolf Ave. Ct. Iowa City, IA 52246	None	SD	X			0

* SD - Smoke Detectors, MP - Manual Pull Stations

Fire Statistics for 2020 – 2022

Name	Year	Number of Fires	Damage	Injuries	Deaths	Cause
10-11 Melrose Place Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
103 Grove St. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
107 Grove St. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
110 E. Bloomington St. Iowa City, IA 52245	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
124 Grove St. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
128 Grove St. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
13-14 Melrose Place Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
130 Grove St. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
131 Grove St. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
219 Melrose Ct. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
229 Melrose Ct. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
3 Oak Park Ct. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
308 N. Clinton St. Iowa City, IA 52245	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
311 Melrose Ct. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
321 Melrose Ave. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
4 Oak Park Ct. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
401 Melrose Ave. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
422 N. Clinton St. Iowa City, IA 52245	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
435 Ridgeland Ave. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
605 Melrose Ave Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
609 Melrose Ave. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
7 Triangle Place Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	

Name	Year	Number of Fires	Damage	Injuries	Deaths	Cause
707 Melrose Ave. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
8 Triangle Place Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
807 Melrose Ave. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
102 Hawkeye Court A1 Iowa City, IA 52246	2020	0	0	0	0	
	2021	1	\$1,000 - \$4,999	0	0	2021 - Unintentional - Other
	2022	0	0	0	0	
116 Hawkeye Court A2 Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	1	\$100 - \$999	0	0	2022 - Unintentional - Cooking
130 Hawkeye Court A3 Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
144 Hawkeye Court B1 Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
172 Hawkeye Court B2 Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
204 Hawkeye Court B3 Iowa City, IA 52246	2020	1	\$0 - \$99	0	0	2020 - Unintentional - Cooking
	2021	0	0	0	0	
	2022	0	0	0	0	
228 Hawkeye Court B5 Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
260 Hawkeye Court B4 Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
Burge Hall 301 N. Clinton St. Iowa City, IA 52242	2020	1	\$0 - \$99	0	0	2020 - Unintentional - Cooking
	2021	0	0	0	0	
	2022	0	0	0	0	
Catlett Hall 350 N. Madison St. Iowa City, IA 52242	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
Caywood Apartments 741 Melrose Ave. Iowa City, IA 52242	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
Currier Hall 413 N. Clinton St. Iowa City, IA 52242	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
Daum Hall 225 N. Clinton St. Iowa City, IA 52242	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
Hillcrest Hall 25 Byington Rd. Iowa City, IA 52242	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	
Mayflower Hall 1110 N. Dubuque St. Iowa City, IA 52242	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	2	\$0 - \$99 \$0 - \$99	0 0	0 0	2022 - Unintentional - Cooking 2022 - Unintentional - Cooking
Parklawn 447 N. Riverside Dr. Iowa City, IA 52242	2020					
	2021					
	2022	0	0	0	0	
Petersen Hall 304 Grand Ave. Iowa City, IA 52242	2020	0	0	0	0	
	2021	1	\$100 - \$999	0	0	2021 - Unintentional - Electrical
	2022	0	0	0	0	
Rienow Hall 320 Grand Ave. Iowa City, IA 52242	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	1	\$0 - \$99	0	0	2022 - Intentional - Wall covering
Slater Hall 325 Grand Ave. Iowa City, IA 52242	2020	1	\$0 - \$99	0	0	2020 - Unintentional - Cooking
	2021	0	0	0	0	
	2022	0	0	0	0	
Stanley Hall 10 E. Davenport Iowa City, IA 52242	2020	0	0	0	0	
	2021	1	\$100 - \$999	0	0	2021 - Intentional - Bedding
	2022	0	0	0	0	
Woolf Ave Court Apartments 1 Woolf Ave. Ct. Iowa City, IA 52246	2020	0	0	0	0	
	2021	0	0	0	0	
	2022	0	0	0	0	

(1) Parklawn was reactivated in August of 2022. In 2020 and 2021 it was not occupied.

The Daily Fire Log

The daily fire log is available to the public on the University's Campus Safety's website at <https://safety.uiowa.edu/fire-log>.

Regular Mandatory Supervised Fire Drills

Beginning with the 2022-2023 academic year, fire drill procedures have shifted to be in alignment with state fire code. Four fire drills are conducted each academic year per student residence hall. The first fire drill for each academic year is conducted within the first 10 days of school, which is observed by the Department of Emergency Management and the Iowa City Fire Department. The second is conducted shortly after the winter break by the RAs and professional staff only. The 3rd and 4th fire drills are conducted by professional residence hall staff and resident assistants during the academic year.

Policies Regarding Appliances, Combustibles, and Open Flame

Cooking Appliances

To keep the residence halls as safe as possible, the types of appliances that are allowed for cooking are limited. Only those appliances that do not:

- Have an exposed heating element.
- Use cooking greases.
- Or have an open flame are allowed. We also highly recommend using appliances that have an auto shut-off feature.
- Electric grills (i.e., George Foreman), pizza cookers, and toaster ovens are NOT allowed. Residence hall rooms with a kitchen provided (Mayflower) may use toaster ovens in the kitchen area only.

Electrical Appliances

All appliances must be in good working order. Do not overload electrical outlets with adapters or extension cords. All extension cords must be UL approved. Rooms are not wired to permit the use of any large electrical appliances including room air conditioners (unless supplied by the University), large refrigerators (over five cubic feet or drawing more than 9 amps), space heaters, etc. Halogen lamps are also prohibited. For safety reasons, we recommend using only appliances with an auto shut-off feature.

Explosives and Or Combustibles

The possession, use or distribution of any type of fireworks, ammunition/gun powder, fuses, or any explosives/combustibles of any kind is prohibited and will result in disciplinary action. Propane tanks may not be stored in residence halls.

Halogen Lamps/Bulbs

Halogen lamps/bulbs are considered a fire hazard and therefore are prohibited in the residence halls.

Open Flame

Incense, candles (lit or unlit), and any open-flame items are fire hazards and are therefore prohibited. Any incense or candles found may be confiscated, destroyed and disciplinary sanctions may be imposed. Storage of these items is prohibited; residence life staff will not store these items for you.

Smoking

The University of Iowa Residence Halls are substance-free environments. Therefore, the use of tobacco, including smokeless tobacco products, and legal smoking products are prohibited in residence hall student rooms and in public areas. Public areas include hallways, stairways, elevators, lobbies, lounges, restrooms, etc. Students over 18 years of age may possess and are allowed to store tobacco and legal smoking products but may not use them in the halls.

Under the Smoke Free Air Act, smoking is banned on the entire University of Iowa campus.

Special Smoke Detector Response Procedures in Residence Halls

In residence halls with resident assistants and other hall staff, smoke detectors monitor for the presence of fire or smoke in interior sleeping rooms. In the event of an activation of a single smoke detector, trained residence hall staff respond to check the room prior to a full building fire alarm. In the event of heavy smoke or fire, the staff will activate the building's fire alarm causing a full evacuation of the building. These are pre-alarm response procedures to minimize full building evacuations only in the event of an actual fire.

Evacuation Procedures in Residence Halls

University Housing staff provides residents with fire evacuation procedures and will hold fire drills to prepare residents in case of a fire.

If you discover a fire:

- Immediately pull the corridor fire alarm.
- Call 911 to report the fire and give as much information as possible.
- The fire alarm will alert people to evacuate the building; do not attempt to rescue others unless you can do so safely.
- Standards of student behavior in the residence halls require students to follow adopted emergency procedures specific to University Housing. Any persons found not leaving or attempting to re-enter the building during an alarm may face disciplinary charges.

Evacuation from fire area for students and employees:

- Feel the door from top to bottom. If it is hot, do not proceed; go back.
- If the door is cool, crouch low and open the door slowly. Close the door quickly if smoke is present; smoke inhalation can be deadly.
- If the area is smoke-free, exit via the nearest stairwell. Stay low if smoke conditions exist.
- NEVER USE ELEVATORS when there is a fire!
- If you encounter heavy smoke in a stairwell, go back and try another stairwell or fire escape.
- If you are trapped in a room, do the following:
 - Stuff wet towels or clothing under the door to keep smoke out.
 - Open the windows. Wave something out the window to attract attention, and yell for help.
- If possible, dial 911; report your situation and location.
- Keep a soaked towel over your head.
- Stay low; breathe fresh air near the windows.

Fire Procedures for University Housing Other than Residence Halls

Fire can completely engulf an apartment in mere seconds, causing tragic loss and even death. Living arrangements can provide numerous combustible materials which will fuel fires greatly (e.g. furnishings, etc.) You should always have an evacuation plan for you and the people living with you if a fire does occur.

In the event of an actual fire, follow these procedures:

1. Evacuate the building immediately. Do not attempt to rescue others or gather belongings. Fires can spread in seconds.
2. Call 911; give as much information as possible.
3. Notify your neighbors if possible.
4. Stand as far away from the building as possible. Flying debris and fumes from the fire can be very dangerous.
5. If inside a bedroom in your apartment, feel bedroom door from top to bottom. If it is hot, do not proceed; go back.
6. If door is cool, crouch down and open door slowly. If you open the door and smoke is present, close it quickly so you don't inhale it.
7. If no smoke is present, exit through the front door. If smoke is present, stay low and proceed with caution—avoid inhaling smoke.

8. If trapped in an apartment, do the following:
- Stuff wet towels or clothing under the door to keep smoke out.
 - Open windows. Wave something out a window and yell for help.
 - If possible, dial 911 and report your situation and location.
 - Keep a soaked towel over your head.
 - Stay low and breathe fresh air near the window.

Fire Safety Education and Training Programs

Before the school year Resident Assistants receive training in fire response. Resident Assistants are trained on the importance of treating all fire alarms as active fire situations, are trained on the evacuation procedures of the residence halls, given basic information on fire prevention (including information on how students can safely cook in microwaves, the importance of emphasizing students' close doors behind them during fire alarm activations, and expectations about the usage of fire extinguishers), and are trained on how to conduct evacuations during any fire alarms. The training includes specific training on how to respond to alarms or trouble notifications at the front desk, provided by UH&D fire systems technicians.

When requested, the Department of Emergency Management will provide fire extinguisher training and fire safety presentations to any campus group or organization.

Reporting Fires

Fires should be reported to the following departments:

- For Emergencies, call 911
- UI Campus Safety (319) 335-5022
- Iowa City Fire Department (319) 356-5255

If a member of the University of Iowa community finds evidence of a fire that has been extinguished, and the person is not sure whether UI Police Department has already responded, the community member should immediately notify UI Police Department to investigate and document the incident.

Plans for Future Improvements in Fire Safety

Regardless of the size of the residential facility, all meet the requirements of the state's adopted fire code. At this time, there are no current improvements planned for fire safety.

Housing Fire Safety Systems

Name	Address	Sprinkler Protection	Fire Alarm System*	Portable Extinguishers	Monitored Fire Alarm System	Evacuation Plans	# of Fire Drills
Brown Motel 1 (Units 101-106)	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Brown Motel 2 (Units 107-115)	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Cabin 14	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Cabin 15	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Cabin 16	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Cabin 17	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Cottages 12-13	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Cotton Cottage	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Faculty Duplex	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Green Motel 3 (Units 210-217)	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Main Cottage	1838 Hwy 86 Wahpeton IA 51360	Full	SD, MP	X	X	X	0
Rierson House	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Stone Cottage 6	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Stone Cottage 7	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Stone Cottage 10	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Stone Cottage 11	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0
Tamisea Cottage	1838 Hwy 86 Wahpeton IA 51360	None	SD	X		X	0

* SD - Smoke Detectors, MP - Manual Pull Stations

Name	Address	Reported Fires			Damage			Injuries			Deaths			Cause
		2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022	
Brown Motel 1 (Units 101-106)	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Brown Motel 2 (Units 107-115)	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Cabin 14	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Cabin 15	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Cabin 16	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Cabin 17	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Cottages 12-13	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Cotton Cottage	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Faculty Duplex	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Green Motel 3 (Units 210-217)	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Main Cottage	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Rierson House	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Stone Cottage 6	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Stone Cottage 7	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Stone Cottage 10	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Stone Cottage 11	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	
Tamisea Cottage	1838 Hwy 86 Wahpeton IA 51360	0	0	0	0	0	0	0	0	0	0	0	0	

The Daily Fire Log

The daily fire log is available to the public on the Campus Safety's website at <https://safety.uiowa.edu/fire-log>.

Regular Mandatory Supervised Fire Drills

Regardless of the time of year, when housing units on the campus are occupied by students, fire drills are conducted in accordance with the state's fire code in those housing units.

Policies Regarding Appliances, Combustibles, and Open Flame

Cooking Appliances

Cooking is only allowed in the Faculty Duplex, Main Cottage, and Rierson Cottage where residential style kitchens are provided. Cooking is prohibited in all other facilities used to house students or visitors.

Electrical Appliances

All appliances used in a housing facility / unit must be in good working order. Do not overload electrical outlets with adapters or extension

cords. Rooms are not wired to permit the use of any large electrical appliances.

Explosives and Or Combustibles

The possession, use or distribution of any type of fireworks, ammunition/gun powder, fuses, or any explosives/combustibles of any kind is prohibited and will result in disciplinary action. Propane tanks may not be stored inside a housing facility.

Open Flame

Incense, candles (lit or unlit), and any open-flame items are fire hazards and are therefore prohibited.

Smoking

Smoking is prohibited throughout all facilities at the Lakeside Laboratories

Evacuation Procedures for Housing Facilities

Each room where students or visitors sleep has fire evacuation procedures posted in accordance with the state fire code and hotel / motel laws.

In the event of an actual fire, follow these procedures:

1. When your smoke alarm sounds or a fire is discovered, evacuate the facility / unit immediately. Don't attempt to rescue others or gather belongings. Fires can spread in seconds and even lead to deadly explosions.
 - a. Before leaving the room, feel the door from top to bottom. If it is hot, do not proceed out of the room. Egress can be through a window in the room; you're no more than 6 feet above the ground.
 - b. If you open the door and smoke is present, close it quickly, and do not proceed; go back into the room. Egress can be through a window in the room; you're no more than 6 feet above the ground.
 - c. If no smoke is present, exit through the room and out of the facility. If light smoke is present, stay low and proceed with caution—avoid inhaling smoke.
2. Once you are safely outside the building, call 9 1 1; give as much information as possible.
3. Notify your neighbors if possible.
4. Stand as far away from the building as possible. Flying debris and fumes from the fire can be very dangerous.

Fire Safety Education and Training Programs

When requested, the Department of Emergency Management will provide fire extinguisher training and fire safety presentations to any campus group or organization.

Reporting Fires

Fires should be reported to the following agencies:

- For Emergencies, call 911
- Lakeside Laboratories Facility Manager
(712) 260-1474
- Milford Fire Department
(712) 336-2525

If a member of the campus community finds evidence of a fire that has occurred inside a building and has been extinguished, and the person is not sure whether the local authorities has already responded, the community member should immediately notify UI Police Department (319) 335-5022 to investigate and document the incident.

Plans for Future Improvements in Fire Safety

With inspections conducted by the Department of Emergency Management, improvements to fire safety issues continue to be a priority on this campus.

APPENDIX – Tables Relating to Controlled Substances, Offenses, and Penalties

TABLE A- Controlled Substances - Uses & Effects

TABLE B- Federal Tracking Penalties - Marijuana and Penalties for Possession

TABLE C- Penalties under Iowa Law for Manufacturing, Delivering, Possessing with the Intent to Deliver a Controlled Substance, a Counterfeit Substance or a Simulated Controlled Substance

TABLE D- Summary of Penalties for Various Offense Categories

TABLE A
Controlled Substances — Uses & Effects

DRUGS CSA SCHEDULES	TRADE OR OTHER NAMES	MEDICAL USES	DEPENDENCE		TOLERANCE	DURATION (hours)	USUAL METHODS OF ADMINISTRATION	POSSIBLE EFFECTS	EFFECTS OF OVERDOSE	WITHDRAWAL SYNDROME
			Physical	Psychological						
NARCOTICS										
Heroin	I Diacetylmorphine, Horse, Smack	None in U.S., Analgesic, Antitussive	High	High	Yes	3-6	Injected, snifled, smoked			
Morphine	II Duramorph, MS-Contin, Roxanol, Oramorph SR	Analgesic	High	High	Yes	3-6	Oral, smoked, injected			
Codine	II III V Tylenol w/Codine, Empirin w/Codine, Robitussin A.C., Fiorinal w/Codine, APAP w/Codine	Analgesic, Antitussive	Moderate	Moderate	Yes	3-6	Oral, injected	Euphoria, drowsiness, respiratory depression, constricted pupils, nausea	Slow and shallow breathing, clammy skin, convulsions, coma, possible death	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills and sweating
Hydrocodone	II III Tussionex, Vicodin, Hycodan, Lorcet	Analgesic, Antitussive	High	High	Yes	3-6	Oral			
Hydromorphone	II Dilaudid	Analgesic	High	High	Yes	4-5	Oral, injected			
Oxycodone	II Percodan, Percocet, Tylox, Roxicet, Roxicodone	Analgesic	High	High	Yes	12-72	Oral, injected			
Methadone and LAAM	I II Dolophine, Methadose, Levo-alpha-acetylmethadol, Levomethadol acetate	Analgesic, Treatment of Dependence	High	High	Yes	10-72	Injected, Trans-dermal patch			
Fentanyl and Analogs	I II Innovar, Sublimaze, Alfeme, Sufeme, Duragesic	Analgesic, Adjunct to Anesthesia, Anesthetic	High	High	Yes	Variable	Oral, injected			
Other Narcotics	II III IV V Percodan, Percocet, Tylox, Opium, Darvon, Talwin, Buprenorphine, Meperidine (Pethidine), Demerol	Analgesic, antidiarrheal	High-Low	High-Low	Yes					
DEPRESSANTS										
Chloral Hydrate	IV Noctec, Somnos, Felsules	Hypnotic	Moderate	Moderate	Yes	5-8	Oral			
Barbiturates	II III IV Anytal, Fiorinal, Nembutal, Secobarbital, Phenobarbital, Pentobarbital	Anesthetic, anticonvulsant, sedative, hypnotic, veterinary euthanasia agent	High-Mod.	High-Mod.	Yes	1-16	Oral, injected	Slurred speech, disorientation, drunken behavior without odor of alcohol	Shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death	Anxiety, insomnia, tremors, delirium, convulsions, possible death
Benzodiazepines	IV Ativan, Dalmane, Diazepam, Librium, Xanax, Serax, Valium, Tranxene, Versen, Versel, Halcion, Paxipam, Restoril	Anxiolytic, sedative, anticonvulsant, hypnotic	Low	Low	Yes	4-8	Oral, injected			
Glutethimide	II Doriden	Sedative, hypnotic	High	Moderate	Yes	4-8	Oral			
Other Depressants	I II III IV Equanil, Miltown, Nohudar, Placidyl, Valmid, Methaqualone	Anxiolytic, sedative, hypnotic	Moderate	Moderate	Yes	4-8	Oral			

STIMULANTS

Cocaine ¹	II	Coke, Flake, Snow, Crack	Local anesthetic	Possible	High	Yes	1-2	Sniffed, smoked, injected	Increased alertness, excitation, euphoria, increased pulse rate & blood pressure, insomnia, loss of appetite	Agitation, increase in body temperature, hallucinations, convulsions, possible death	Apathy, long periods of sleep, irritability, depression, disorientation
Amphetamine/Methamphetamine	II	Biphemamine, Desoxyn, Dexedrine, Obetrol, Ice	Attention deficit disorder, narcolepsy, weight control	Possible	High	Yes	2-4	Oral, injected, smoked			
Methylphenidate	II	Ritalin	Attention deficit disorder, narcolepsy	Possible	High	Yes	2-4	Oral, injected			
Other Stimulants	I II III IV	Adipex, Didrex, Ionamin, Melfist, Plegine, Captagon, Sarcosyn, Tenuate, Tepanil, Prelu-2, Preludin	Weight control	Possible	High	Yes	2-4	Oral, injected			

CANNABIS

Marijuana	I	Pot, Aesapuleo Gold, Grass, Reefer, Sinsemilla, Thai Sticks	None	Unknown	Moderate	Yes	2-4	Smoked, oral	Euphoria, relaxed inhibitions, increased appetite, disorientation	Fatigue, paranoia, possible psychosis	Occasional reports of insomnia, hyperactivity, decreased appetite
Tetrahydrocannabinol	I II	THC, Marinol	Antinauseant	Unknown	Moderate	Yes	2-4	Smoked, oral			
Hashish and Hashish Oil	I	Hash, Hash oil	None	Unknown	Moderate	Yes	2-4	Smoked, oral			

HALLUCINOGENS

LSD	I	Acid, Microdot	None	None	Unknown	Yes	8-12	Oral	Illusions and hallucinations, altered perception of time and distance	Longer, more intense "trip" episodes, psychosis, possible death	Unknown
Mescaline and Peyote	I	Mescal, Buttons, Cactus	None	None	Unknown	Yes	8-12	Oral			
Amphetamine Variants	I	2, 5-DMA, STP, MDA, MDMA, Ecstasy, DOM, DOB	None	Unknown	Unknown	Yes	Variable	Oral, injected			
Phencyclidine and Analogs	I II	PCE, PCP, TCP, PCP, Hog, Loveboat, Angel Dust	None	Unknown	High	Yes	Days	Oral, smoked			
Other Hallucinogens	I	Batetamine, Ibogaine, DMT, DET, Palcoybin, Palocyn	None	None	Unknown	Possible	Variable	Smoked, oral, injected, sniffed			

ANABOLIC STEROIDS

Testosterone (Cypionate, Enanthate)	III	Depo-Testosterone, Delatestryl	Hypogonadism	Unknown	Unknown	Unknown	14-28 days	Injected	Virilization, acne, testicular atrophy, gynecomastia, aggressive behavior, edema	Unknown	Possible depression
Nandrolone (Decanoate, Phenpropionate)	III	Nortestosterone, Durabolin, Deea-Durabolin, Deea	Anemia, breast cancer	Unknown	Unknown	Unknown	14-21 days	Injected			
Oxymetholone	III	Anadrol-50	Anemia	Unknown	Unknown	Unknown	24	Oral			

¹ Designated a narcotic under the CSA
² Not designated a narcotic under the CSA

(Revised August 1998)

Reporting Crimes to the Police

<u>GEOGRAPHIC ZONE</u>	<u>JURISDICTION OF</u>	<u>TELEPHONE</u>
University-owned Property	University Public Safety	335-5022
Oakdale Campus	University Public Safety	335-5022
City of Iowa City, other than University-owned Property	Iowa City Police Department	356-5275
City of Coralville	Coralville Police Department	248-1800
Elsewhere in Johnson County except Oakdale	Johnson County Sheriff	356-6020
ANY EMERGENCY CALL.....		911

TABLE B
Federal Trafficking Penalties

CSA	PENALTY		DRUG	Quantity	PENALTY	
	2nd Offense	1st Offense			Quantity	1st Offense 2nd Offense
I and II	Not less than 10 years. Not more than life.	Not less than 5 years. Not more than 40 years.	METHAMPHETAMINE	{ 10-99 gm or 100-999 gm mixture	{ 100 gm or more or 1 kg ¹ or more mixture	Not less than 20 years. Not more than life.
			HEROIN	{ 100-999 gm mixture	{ 1 kg or more mixture	Not less than 10 years. Not more than life.
			COCAINE	{ 500-4,999 gm mixture	{ 5 kg or more mixture	
	If death or serious injury, not less than life.	If death or serious injury, not less than 20 years. Not more than life.	COCAINE BASE	{ 5-49 gm mixture	{ 50 gm or more mixture	If death or serious injury, not less than 20 years. Not more than life.
	Fine of not more than \$4 million individual, \$5 million other than individual.	Fine of not more than \$2 million individual, \$5 million other than individual.	PCP	{ 10-99 gm or 100-999 gm mixture	{ 100 gm or more or 1 kg or more mixture	Fine of not more than \$4 million individual, \$10 million other than individual.
III			LSD	{ 1-10 gm mixture	{ 10 gm or more mixture	Fine of not more than \$8 million individual, \$20 million other than individual.
			FENTANYL	{ 40-399 gm mixture	{ 400 gm or more mixture	
			FENTANYL ANALOGUE	{ 10-99 gm mixture	{ 100 gm or more mixture	
	Drug	Quantity	First Offense		Second Offense	
	Others ²	Any	Not more than 20 years. If death or serious injury, not less than 20 years, not more than life. Fine \$1 million individual, \$5 million not individual.		Not more than 30 years. If death or serious injury life. Fine \$2 million individual, \$10 million not individual.	
III	All	Any	Not more than 5 years. Fine not more than \$250,000 individual, \$1 million not individual.		Not more than 10 years. Fine not more than \$500,000 individual, \$2 million not individual.	
IV	All	Any	Not more than 3 years. Fine not more than \$250,000 individual, \$1 million not individual.		Not more than 6 years. Fine not more than \$500,000 individual, \$2 million not individual.	
V	All	Any	Not more than 1 year. Fine not more than \$100,000 individual, \$250,000 not individual.		Not more than 2 years. Fine not more than \$200,000 individual, \$500,000 not individual.	

¹Law as originally enacted states 100 gm. Congress requested to make technical correction to 1 kg. ²Does not include marijuana, hashish, or hash oil (see separate chart).

Federal Trafficking Penalties — Marijuana*

As of January 1, 1996

<i>Quantity</i>	<i>Description</i>	<i>First Offense</i>	<i>Second Offense</i>
1,000 kg or more; or 1,000 or more plants	Marijuana	Not less than 10 years, not more than life. If death or serious injury, not less than 20 years, not more than life. Fine not more than \$4 million individual, \$10 million other than individual.	Not less than 20 years, not more than life. If death or serious injury, not less than life. Fine not more than \$8 million individual, \$20 million other than individual.
100 kg to 1,000 kg; or 100-999 plants	Marijuana	Not less than 5 years, not more than 40 years. If death or serious injury, not less than 20 years, not more than life. Fine not more than \$2 million individual, \$5 million other than individual.	Not less than 10 years, not more than life. If death or serious injury, not less than life. Fine not more than \$4 million individual, \$10 million other than individual.
50 to 100 kg	Marijuana	Not more than 20 years. If death or serious injury, not less than 20 years, not more than life. Fine \$1 million individual, \$5 million other than individual.	Not more than 30 years. If death or serious injury, life. Fine \$2 million individual, \$10 million other than individual.
50-99 plants	Marijuana		
Less than 50 kg	Marijuana		
10 kg or more	Hashish	Not more than 5 years. Fine not more than \$250,000 individual, \$1 million other than individual.	Not more than 10 years. Fine \$500,000 individual, \$2 million other than individual.
1 kg or more	Hashish Oil		

*Includes Hashish and Hashish Oil

(Marijuana is a Schedule I Controlled Substance)

Penalties for Possession:

Federal penalties and sanctions for illegal possession of a controlled substance under 21 U.S.C. 844(a) are as follows:

For first conviction: Up to 1 year imprisonment and fined at least \$1,000 but not more than \$100,000, or both.

After 1 prior drug conviction: At least 15 days in prison, not to exceed 2 years and fined at least \$2,500 but not more than \$250,000, or both.

Special sentencing provisions for possession of crack cocaine: Mandatory at least 5 years in prison, not to exceed 20 years and fined up to \$250,000, or both, if:

- 1st crack conviction and the amount of crack possessed exceeds 5 grams,
- 2nd crack conviction and the amount of crack possessed exceeds 3 grams,
- 3rd of subsequent crack conviction and the amount of crack possessed exceeds 1 gram.

21 U.S.C. 853(a)(2) and 881(a)(7):

Forfeiture of personal and real property used to possess or facilitate possession of a controlled substance if that offense is punishable by more than 1 year imprisonment. [See special sentencing provisions re: crack]

21 U.S.C. 881(a)(4):

Forfeiture of vehicles, boats, aircraft or any other conveyance used to transport or conceal a controlled substance.

21 U.S.C. 844(a):

Civil fine of up to \$10,000.

21 U.S.C. 853(a):

Denial of Federal benefits, such as student loans, grants, contracts, and professional and commercial licenses, up to 1 year for first offense, up to 5 years for second and subsequent offenses.

18 U.S.C. 922(g):

Ineligible to receive or purchase a firearm.

Miscellaneous:

Revocation of certain Federal licenses and benefits, e.g. pilot licenses, public housing tenancy, etc. are vested within the authorities of the individual Federal agencies.

TABLE C: Penalties Under Iowa Law for Manufacturing, Delivering, or Possessing with the Intent to Deliver a Controlled Substance, a Counterfeit Substance or a Simulated Controlled Substance

GENERAL OFFENSE MISDEMEANOR CLASSIFICATION	SPECIAL CLASS "B" FELONY - §124.401(1)(a) ¹	SPECIAL CLASS "B" FELONY - §124.401(1)(b) ¹	SPECIAL CLASS "C" FELONY - §124.401(1)(c) ¹	SPECIAL CLASS "D" FELONY - §124.401(1)(d)	AGGRAVATED MISDEMEANOR - §124.401(1)(d)	SPECIAL CLASS SERIOUS - §124.401
PENALTY SUBSTANCE	not greater than 50 years and a fine of not greater than \$1,000,000	not greater than 25 years and a fine of not less than \$5,000 and not greater than \$100,000 ²	not greater than 10 years and a fine of not less than \$1,000 and not greater than \$50,000 ²	not greater than 5 years and a fine of not less than \$750.00 and not greater than \$7,500 ²	not greater than 2 years or a fine of not less than \$500 and not greater than \$5,000 or both	Not greater than 6 months or a fine of not greater than \$1,000 or both ³
LSD	greater than 10g	not greater than 10g				
COCAINE BASE "CRACK"	greater than 200g	> 40g but not > 2000g	less than or equal to 40g			
COCAINE	greater than 500g	greater than 100g but not greater than 500g	less than or equal to 100g			
PCP (PURE)	greater than 100g	greater than 10g but not greater than 100g	less than or equal to 10g			
PCP (MIXED)	greater than 1kg	greater than 100g but not greater than 1kg	less than or equal to 100g			
HEROIN	greater than 1kg	greater than 100g but not greater than 1kg	less than or equal to 100g			
MARIJUANA	greater than 1,000kg	greater than 100kg but not greater than 1000kg	greater than 50kg but not greater than 100kg	less than 50 kg		less than or equal to 1/2oz (not offered for sale)
METHAMPHETAMINE AMPHETAMINE	greater than 5kg ⁴	greater than 5g but not greater than 5kg	less than or equal to 5g ⁵			
SALVIA DIVINORUM					any amount	
SYNTHETIC CANNABINOIDS					any amount	
SYNTHETIC CATHINONES					any amount	
OTHER SCHEDULE I, II, AND II SUBSTANCES⁶			any amount			
SCHEDULE IV AND V SUBSTANCES⁷					any amount	

1: These are non-bailable offenses after conviction and while awaiting appeal. Iowa Code § 811.1(2).

Note: must be a second or subsequent offense of § 124.401(1)(c) to qualify as non-bailable.

2: Note that the Iowa Supreme Court has determined that the minimum fines set out for violations of § 124.401(1) may be suspended or deferred under chapter 907 of the Iowa Code. State v. Grey, 514 N.W.2d 78 (Iowa 1994).

3: This is the accommodation offense. It only includes delivery and possession with intent to deliver less than or equal to 1/2 ounce of marijuana, which was NOT offered for sale. Manufacturing marijuana is not included. An offender under this subsection is sentenced as if convicted of § 124.401(5) (possession of marijuana).

4: Deferred judgments, deferred sentences, and suspended sentences are NOT available in these instances when the substance is methamphetamine. Iowa Code § 907.3(1), (2) & (3).

5: If first offense for amphetamine or methamphetamine, then sentence may be suspended and defendant ordered to drug court or community based corrections for 1 year or until maximum benefits. § 124.401E

6: Examples of other Schedule I, II and III controlled substances include mescaline, morphine, fentanyl, hashish, hashish oil, methaqualone, Secoral, Nembutal. State v. Kaufman, 265 N.W.2d 610 (Iowa 1978).

7: Examples of Schedule IV and V controlled substances include phenobarbital, Tylenol with codeine, meperidine, Valium and ephedrine.

PENALTIES UNDER IOWA LAW FOR POSSESSION OF CONTROLLED SUBSTANCES		
§ 124.401(5) (Includes minimum imprisonment of 48 hours, which can be suspended)		
Note: The reduced penalties for marijuana would appear to apply only if the present offense and all previous convictions were for marijuana, otherwise the penalties for the "other than marijuana" would apply. Convictions for violations of Chapters 124, 124.5B, and 453B can be used to enhance second and subsequent offenses in the "other than marijuana" category.		
		Marijuana
		Other than Marijuana
First Offense	6 mo., \$1,000 fine	Serious Misdemeanor
Second Offense	Serious Misdemeanor	Aggravated Misdemeanor
Third or greater offense	Aggravated Misdemeanor	Class "D" Felony

AGGREGATION OF WEIGHTS Iowa Code § 124.401(2) -- If the same person commits 2 or more acts which are in violation of § 124.401(1) and the acts occur in approximately the same location or time period so that the acts can be attributed to a single scheme, plan or conspiracy, the acts may be considered a single violation and the weight of the controlled substances involved may be combined for purposes of charging the offender and enhancing the criminal penalties. This is done at the discretion of the prosecutor. *State v. Robinson*, 506 N.W.2d 769 (Iowa 1993).

FIREARM AND OFFENSIVE WEAPON ENHANCEMENT Iowa Code § 124.401(1)(e) and (f) -- If in the immediate possession of a firearm while participating in a violation of § 124.401(1), the penalty shall be 2 times the term otherwise imposed or granted. If in the immediate possession or control of an offensive weapon while participating in a violation of § 124.401(1), the penalty shall be 3 times the term imposed by law. A judgment or sentence under the firearm or offensive weapon enhancement cannot be deferred or suspended. *State v. Goodson*, 503 N.W.2d 395 (Iowa 1993).

SCHOOL OR PUBLIC RECREATION ZONE ENHANCEMENT Iowa Code § 124.401A and § 124.401B -- If convicted of distributing or possessing with the intent to distribute a Schedule I, II, or III controlled substance (includes both a counterfeit and a simulated controlled substance) to a person greater than or equal to 18 years, and the offense is within 1000 feet of a public or private elementary or secondary school, public park, public swimming pool, public recreation center, or on a marked school bus, then the offender may be sentenced to an additional term of 5 years (§ 124.401A). If convicted of possessing a Schedule I, II, or III controlled substance (includes a simulated controlled substance, but the "counterfeit substance" language was omitted from the statute) and the offense is within 1000 feet of a public or private elementary or secondary school, public park, public swimming pool, public recreation center, or on a marked school bus, then the offender may be sentenced to an additional penalty of 100 hours of community service work for a public agency or a nonprofit charitable organization (§ 124.401B).

MANUFACTURING METHAMPHETAMINE IN PRESENCE OF A MINOR Iowa Code § 124.401C -- If someone greater than or equal to 18 years manufactures methamphetamine 1) in the physical presence of a minor, 2) at the residence of a minor, 3) in a building where a minor might reasonably be present, 4) in a public accommodation (hotel, motel, etc.); or 5) in a multi-unit dwelling (apartment, condo, duplex, etc.), they shall be sentenced to an additional 5 years imprisonment.

MANUFACTURING OR DELIVERY OF AMPHETAMINE OR METHAMPHETAMINE TO A MINOR Iowa Code § 124.401D--If someone greater than or equal to 18 years delivers, possesses with the intent to deliver, conspires to deliver or possess with intent to deliver, or conspires to manufacture methamphetamine for delivery to someone < 18 years: 1st offense = 99 years; 2nd or subsequent offense = Class "A" felony (life imprisonment). § 902.9(1)(a). If 1st offense, then not eligible for parole until a minimum of 10 years served. § 902.8A.

TAMPERING WITH, POSSESSING OR TRANSPORTING ANHYDROUS AMMONIA Iowa Code § 124.401F--It is a serious misdemeanor to tamper with anhydrous ammonia equipment, or to possess or transport anhydrous ammonia in a container not approved by the secretary of agriculture. A civil penalty of not more than \$1500 may also be imposed.

SECOND OR SUBSEQUENT OFFENSES Iowa Code § 124.411(1)--If previously convicted of any state or federal drug statute, and subsequently convicted under Chapter 124, that person may be imprisoned for a period not to exceed 3 times the term otherwise authorized, or that person may be fined not more than 3 times the amount otherwise authorized, or both. The enhancement may be less than the triple amount and it also multiplies any other enhancements (such as the firearm enhancement) that may be imposed. *State v. Rodgers*, 560 N.W.2d 585 (Iowa 1997). Does not apply to violations of § 124.401(5).

MANDATORY MINIMUM SENTENCE Iowa Code § 124.413 (in reality a limitation on eligibility for parole and work release)--A person sentenced pursuant to § 124.401(1)(a),(b), (e) or (f), shall not be eligible for parole or work release until the person has served a minimum period of confinement of one-third of the maximum indeterminate sentence prescribed by law. This provision does not apply to marijuana, Schedule IV or V controlled substances under § 124.401(1)(d). If this is a first offense under § 124.413, the court may, at its discretion, sentence the person to a term less than provided for by statute if mitigating circumstances exist and those circumstances are stated specifically on the record. (See § 901.10.) Probation is still a possibility. *State v. Farley*, 351 N.W.2d 537 (Iowa 1989); *State v. Draper*, 457 N.W.2d 600 (Iowa 1990); *Kimmersley v. State*, 494 N.W.2d 698 (Iowa 1993). If the convicton is under § 124.401(1) (b) or (c), the court may further lower the minimum eligibility for parole or work release from one-half of the minimum 1/3 to the full 1/3 minimum to serve of the maximum sentence. Iowa Code 124.413(3).

PERSONS SEEKING MEDICAL ASSISTANCE Iowa Code §124.418. Provides protection for use of information derived from report by person's good faith reporting drug overdose to seek medical attention for another subject to conditions and not applicable to deliver charges unless delivery to victim was sharing of drugs without profit.

RESTRICTION ON THE REDUCTION OF A MANDATORY MINIMUM SENTENCE Iowa Code § 901.10(2)--A person convicted of an amphetamine or a methamphetamine offense under § 124.401(1)(a) or (b), (i.e., greater than 5 grams), is not eligible for a reduction of the mandatory minimum period of confinement imposed pursuant to § 124.413, unless the person pleads guilty, and then, the mandatory minimum may only be reduced by a maximum of one-third. In addition, if the defendant cooperates with the prosecution of others AND the prosecutor recommends it, the court may reduce the remaining mandatory minimum sentence by up to one-half. If the violation is for § 124.401D, the same applies, but there is apparently no "one half" limit on reduction if the prosecutor requests further reduction.

RECONSIDERATION OF FELONY SENTENCE Iowa Code § 902.4--The District Court retains jurisdiction for a period of ninety (90) days to reconsider a felon's sentence (other than a Class A felony or for which a mandatory minimum is imposed). The Court shall not disclose its decision to reconsider or not to reconsider until the date reconsideration is ordered, or the 90 day period for reconsideration is past. If an individual is sentenced for a violation of § 124.401 and § 124.413, he would not be eligible for reconsideration. *State Canas*, 571 N.W.2d 20 (Iowa 1997). However, if it is a first offense and the mandatory minimum is not imposed (see above), then the Court may reconsider.

REOPENING OF 99 YEAR SENTENCE Iowa Code § 901.5A--The Court may reopen a 99 year sentence if the prosecutor requests it and the Court finds that the defendant cooperated in the prosecution of others. Any reduction in sentence is based on § 901.10(3). Reopening of the sentence does NOT toll or stay any other proceedings or time deadlines.

COMMITMENT FOR TREATMENT Iowa Code § 124.409--When someone is charged under §124.401 and they consent thereto, or upon a conviction of §124.401, the Court may find that someone is addicted to, dependent upon, or a chronic abuser of controlled substances, and the Court may order commitment for treatment and rehabilitation. If successful at rehabilitation, the Court may remit all or part of the sentence and place the individual on probation.

POSSESSION OF CERTAIN SUBSTANCES WITH INTENT TO MANUFACTURE Iowa Code § 124.401(4)--It is a Class "D" felony to possess the following with the intent to manufacture a controlled substance: ephedrine, pseudoephedrine, ethyl ether, anhydrous ammonia, red phosphorus, lithium, iodine, thionyl chloride, chloroform, palladium, perchloric acid, tetrahydrofuran, ammonium chloride and magnesium sulfate.

POSSESSION OF A CONTROLLED SUBSTANCE Iowa Code § 124.401(5)--A first offense conviction for possession of any controlled substance (except marijuana) is a serious misdemeanor with a fine of at least \$250, but not more than \$1,500; in addition, the court may order imprisonment up to one year. Maximum penalty for a first offense conviction for possession of marijuana is imprisonment for 6 months and/or a \$1,000 fine. All or part of the sentence may be suspended and the person placed on probation, with conditions that may include participation in a drug treatment, rehabilitation or education program. If first offense, sentence may be deferred. (See § 124.409.) For second and subsequent offenses, see chart on previous page. Aggravated misdemeanors are punishable by a fine of at least \$500, but not more than \$5,000; in addition, the court may order imprisonment up to two years. A Class "D" Felony is punishable by an indeterminate term of imprisonment of not more than 5 years, and in addition, is punishable by a fine of at least \$500, but not more than \$7,500.

DRUG PARAPHERNALIA Iowa Code § 124.414--It is a simple misdemeanor for any person to knowingly or intentionally manufacture, deliver, sell, or possess drug paraphernalia. Drug paraphernalia is defined as all equipment, products, or materials of any kind used or attempted to be used in combination with a controlled substance, to knowingly and intentionally and primarily:

1. manufacture a controlled substance;
2. inject, ingest, inhale, or otherwise introduce into the human body a controlled substance;
3. test the strength, effectiveness, or purity of a controlled substance;
4. enhance the effect of a controlled substance. There is an exception for items used with lawful controlled substances and hypodermic needles or syringes used for a lawful purpose.

DISTRIBUTION TO MINORS Iowa Code § 124.406

If someone greater than or equal to 18 years distributes or possesses with the intent to distribute a Schedule I or II controlled substance to someone less than 18 years, the offense is a Class "B" Felony and the person shall serve a minimum 5 years. If it is a counterfeit or a simulated controlled substance, then no minimum 5 years. However, if the offense occurs within a school or a public recreation zone, and it is a controlled substance (but not a counterfeit or simulated controlled substance) then the person shall serve a minimum 10 years if it is a controlled substance.

2. If someone greater than or equal to 18 years distributes or possesses with the intent to distribute a Schedule III controlled substance (includes a counterfeit or a simulated controlled substance) to someone less than 18 years and there is greater than or equal to 3 years difference, the offense is a Class "C" Felony.
3. If someone greater than or equal to 18 years distributes a Schedule IV or V controlled substance (includes a counterfeit or a simulated controlled substance) to someone less than 18 years and there is greater than or equal to 3 years difference, the offense is an Aggravated Misdemeanor.
4. If someone delivers a controlled substance to another in order to act with, enter into a common scheme or design with, conspire with, or recruit that other person to deliver any Schedule I, II, III, IV, or V controlled substance to someone less than 18 years, the offense is a Class "D" Felony.
5. A court sentencing a person for the first time under § 124.406 may, at its discretion, sentence the person to a term less than provided for by statute if mitigating circumstances exist and those circumstances are stated specifically on the record. (See § 901.10.)

RECRUITMENT OF MINORS Iowa Code § 124.406A--If someone greater than or equal to 18 years conspires with or recruits someone less than 18 years to deliver or manufacture Schedule I through IV controlled substance, the offense is a Class "C" Felony.

GATHERINGS WHERE CONTROLLED SUBSTANCES UNLAWFULLY USED Iowa Code § 124.407--It is unlawful for any person to sponsor, promote or aid, or assist in a meeting, gathering, or assemblage with the knowledge or intent that a controlled substance be distributed, used or possessed there. If it is anything other than marijuana, it is a Class "D" Felony. If it is marijuana, it is a Serious Misdemeanor. Injunctions may also be issued.

DATE RAPE DRUG PENALTIES Iowa Code § 709.4(c)(2)--It is Sex Abuse in the Third Degree (a Class "C" Felony) when an individual performs a sex act on a person who is under the influence of a controlled substance, including flunitrazepam (Rohypnol), and 1) the controlled substance prevents the victim from consenting, and 2) the accused knows or should reasonably know that the victim is under the influence of the controlled substance.

HEMP EXCLUSION Iowa Code 124.401H--A person shall not be convicted of section 124.401 or 124.410 involving hemp if the person has a valid hemp license under Chapter 204 the hemp is produced on licensed site and hemp does not exceed THC concentration set under that 125.401H.

DENIAL OF FEDERAL AND STATE BENEFITS Iowa Code § 901.5(11)---The Court shall consider 21 U.S.C.A. § 862 (see below), and may order the denial of federal benefits, such as school loans, grants, contracts, professional or commercial licenses. Does not include retirement, welfare, Social Security, health, disability, veterans benefits, public housing, or similar benefits. For any violation of Chapter 124, the Court shall consider the denial of state benefits and may order their denial comparable to the federal benefits. Iowa Code § 901.5(12).

DENIAL OF FEDERAL BENEFITS TO DRUG TRAFFICKERS AND POSSESSORS		
	Drug Traffickers	Drug Possessors
First Offense	ineligible for any or all federal benefits for up to 5 years	1) ineligible for any or all federal benefits for up to 1 year; and/or 2) successfully complete an approved drug treatment program with periodic future testing; and/or 3) perform appropriate community service
Second Offense	ineligible for any or all federal benefits for up to 10 years	1) ineligible for any or all federal benefits for up to 5 years; and/or 2) successfully complete an approved drug treatment program with periodic future testing; and/or 3) perform appropriate community service
Third or Greater Offense	permanently ineligible for all federal benefits	N/A

NOTE: The period of ineligibility referred to above may be suspended if the individual has completed a supervised drug rehabilitation program or otherwise has been rehabilitated. These penalties do not apply to any individual who cooperates or testifies for the government.

CONTROLLED SUBSTANCE TAX STAMP Iowa Code Chapter 453B--If certain minimum levels of various controlled substances are possessed, then a tax is due according to the schedule below. If the tax is not paid when first due, there is an immediate 100% penalty also assessed. In addition, it is a Class "D" Felony, punishable by an indeterminate term of imprisonment of not more than 5 years, and in addition, punishable by a fine of at least \$500, but not more than \$7,500, for failure to properly affix the tax stamp to the controlled substances.

Taxable Substance	Unprocessed Marijuana Plants	Processed Marijuana	Other Than Marijuana	
			Sold by weight	Sold by dosage unit
Minimum Triggering Amount	1 plant	42 1/2 grams	7 grams	10 dosage units
Tax Rate	\$750 per plant	\$5 per gram or portion thereof	\$250 per gram or portion thereof	\$400 per 10 units or portion thereof

TABLE D
Summary of Penalties for Various Offense Categories

<i>Offense Category</i>	<i>Minimum Fine</i>	<i>Maximum Fine</i>	<i>Maximum Incarceration</i>	<i>Minimum For Parole</i>
Simple Misdemeanor (§ 903.1)	\$ 65	\$ 625	In lieu of or in addition to fine, may impose .of 30 Days in Jail	N/
Serious Misdemeanor (§ 903.1)	\$ 315	\$ 1,875	In addition to fine, may impose .of 1 Year in Jail	N/
Aggravated Misdemeanor (§ 903.1)	\$ 625	\$ 6,250	> 1 Year in Jail or > 2 Years in Prison	N/
Class "D" Felony (§ 902.9)	\$ 750	\$ 7,500	> 5 Years in Prison	N/
Class "C" Felony (§ 902.9)	\$1,000	\$10,000	> 10 Years in Prison	N/
Habitual Offender (§ 902.9; § 902.8)	N/A	N/A	> 15 Years in Prison	3 Years
Class "B" Felony (§ 902.9)	N/A	N/A	> 25 Years in Prison	N/
\$ 124.401D Felony (§ 902.9; § 902.8A)	N/A	N/A	> 99 Years in Prison	10 Years
\$ 124.401(1)(a), (b), (c), (e), or (f) Felony (§ 124.413)	Varies	Varies	Varies	1/3 of Sentence except 124.401(c)
Class "A" Felony (§ 902.1)	N/A	N/A	Life in Prison	N/ A
Certain Forcible Felonies: Murder 2nd, Attempted Murder, Sex Abuse 2nd, Kidnapping 2nd, Robbery 1st or 2nd, and Vehicular Homicide (if also convicted of leaving the scene) committed by 3211, reckless, or eluding (§ 902.12)	Varies	Varies	Varies	7/10 of sentence except robbery 2 nd which is between 1/2 and 7/10
Non-Forcible Felony (other than 321J.2 offense) with Forcible Felony within last 5 years (§ 902.11)	Varies	Varies	Varies	50 Percent of Sentence
Forcible Felony and Use of Dangerous Weapon (§ 902.7)	Varies	Varies	Varies	5 Years